

**William S. Hart Union High School District
Regular Meeting of the Governing Board**

September 07, 2016
Closed Session 5:45 p.m.
Public Session 7:00 p.m.

Minutes
(Unapproved)

I. Call to Order

The Regular Meeting of the Wm. S. Hart Union High School District Governing Board was called to order by President Robert Hall, at the Administrative Center, 21380 Centre Pointe Parkway, Santa Clarita, California, at 5:45 p.m.

I.A. Roll Call and Establishment of Quorum

Board Members present:

Mr. Robert P. Hall, President
Mr. Joseph V. Messina, Clerk
Mr. Steven M. Sturgeon, Assistant Clerk
Mrs. Linda H. Storli, Member

Board Member excused:

Mr. Robert N. Jensen, Jr., Member

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent
Dr. Michael Vierra, Assistant Superintendent, Human Resources
Mr. Mike Kuhlman, Assistant Superintendent, Educational Services
Ms. Erin Lillibridge, Chief Financial Officer
Mrs. Kathy M. Hunter, Director, Student Services (Closed Session student expulsions only)

The President declared a quorum present

II. First Closed Session

II.A. Public Comments for Closed Session Items

There were no public comments.

II.B. First Closed Session Items

The Board adjourned to Closed Session at 5:46 p.m. Votes on items discussed in Closed Session were taken in Public Session, as reported below.

II.B.1. Student Expulsion Report No. 16/17-01 (Ratification) (per Education Code Section 48918(c))

Motion Passed: Ratify Student Expulsion Report No. 16/17-01 (documentation is confidential and maintained in District files). Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall
Absent Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

II.B.2. Settlement Agreement No. 16/17-02L (per Government Code Section 54956.9)

Motion Passed: Approve Settlement Agreement No. 16/17-02L (documentation is confidential and maintained in District files). Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall
Absent Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

II.B.3. Settlement Agreement No. 16/17-03L (per Government Code Section 54956.9)

Motion Passed: Approve Settlement Agreement No. 16/17-03L (documentation is confidential and maintained in District files). Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall
Absent Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

II.B.4. Rejection of Claim No. 16/17-01L (per Government Code Section 54956.9)

Motion Passed: Reject Claim No. 16/17-01L (documentation is confidential and maintained in District files). Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall
Absent Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

II.B.5. Public Employee Complaint (per Government Code Section 54957)

II.B.6. Public Employee Appointment/Discipline/Dismissal/Release/Reassignment/Non-reelection (per Government Code Section 54957)

II.B.7. Conference with Labor Negotiator: Michael Vierra - Negotiations with California School Employees Association Chapter 349 (per Government Code Section 54957.6)

II.B.8. Anticipated Litigation (per Government Code 54956.9(d)(2)) - Two potential cases (16/17-B, 16/17-C)

II.B.9. Public Employee Performance Evaluation - Superintendent (2015/16) (per Government Code Section 54957)

II.C. Reconvene to Public Session

The Board returned to Public Session at 7:13 p.m.

III. Organization

III.A. Report of First Closed Session Action

See action taken above in II-B - First Closed Session Items.

III.B. Re-Establishment of Quorum

Board Members present:

Mr. Robert P. Hall, President
Mr. Joseph V. Messina, Clerk
Mr. Steven M. Sturgeon, Assistant Clerk
Mrs. Linda H. Storli, Member

Board Member excused:

Mr. Robert N. Jensen, Jr., Member

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent
Dr. Michael Vierra, Assistant Superintendent, Human Resources
Mr. Mike Kuhlman, Assistant Superintendent, Educational Services
Ms. Erin Lillibridge, Chief Financial Officer

The President declared a quorum present.

III.C. Pledge of Allegiance

The Pledge of Allegiance was led by Hart District Teacher of the Year Sarah Avanesian.

III.D. Approval of Agenda

Motion Passed: Approve the agenda as amended: DELETE item V-C - School Site Report - Arroyo Seco Junior High School. Passed with a motion by Mrs. Linda Storli and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

III.E. Approval of Minutes

Approval of the minutes of the August 17, 2016, Regular Meeting was tabled until the next meeting.

IV. Recognitions by Board

IV.A. Recognition of District Teachers of the Year

Dr. Vierra read the names of the school site California Teacher of the Year nominees and the District Teacher of the Year for 2016/17. The teachers were recognized and received certificates of commendation from the Board.

V. Communications

V.A. Board Member Reports

V.A.1. What's Good in Education

The following Board members relayed the events they recently attended and/or are interested in: Mrs. Storli (said she enjoyed attending Back to School Nights at Rio Norte Junior High and Valencia High Schools, will be attending Back to School Night at Academy of the Canyons) and Mr. Sturgeon (attended the Thank You event on August 27 for first responders to the recent Sand Fire and said it was a great afternoon with over 1,000 in attendance, is thankful to the District for allowing use of Golden Valley High School as a command post and Hart High School as a Red Cross evacuation center, mentioned that Rancho Pico Junior High School physical education teacher Nicole Jolicoeur (Mr. Sturgeon's daughter) had a new baby this weekend).

V.B. Employee Association Leadership

V.B.1. Hart District Teachers Association (HDTA) President Jayme Allsman

Ms. Allsman said the teachers honored tonight are indicative of the wonderful work that goes on in the District. She invited Board members to explore campuses and classrooms across the District. Ms. Allsman said she has surveyed school office managers regarding copy machines and there is consensus that the machines are not functioning well and are affecting the educational process. She encouraged support of Proposition 55 and said it is vital to maintaining school budgets.

V.B.2. California School Employees Association (CSEA) Chapter 349 President Mia Reed

Ms. Reed said she attended a recent CSEA convention along with four other delegates and all came away with a greater understanding of the union. She shared that September is National School Success Month and said the Hart District ranks highly. She stated that the reinstatement of six library media technician positions must receive priority; their absence causes a burden on librarians, textbook technicians and students.

V.C. School Site Report - Arroyo Seco Junior High School

This item was deleted from the agenda during item III-D - Approval of Agenda.

VI. Special Items

VII. Public Comments

Saugus resident Bill Dinsenbacher said it is important to introduce a greater variety of languages and asked for a report on progress by the end of school year. He said the world is changing and students need tools to succeed.

VIII. Discussion Items

VIII.A. CAASPP 2016 Assessment

Director of Curriculum and Assessment Dave LeBarron shared the results of 2016 California Assessment of Student Performance and Progress (CAASPP) testing, with comparison of scores between schools, the District, the County and the State. Students in grades 7, 8 and 11 were tested in math and English language arts. Hart District students scored consistently higher than county and state averages.

Tests include non-performance tasks and performance tasks with scale scores ranging from 2300-2800. Results are broken into overall performance (shows the big picture of student progress) and performance by claims (shows strengths and weaknesses). Mr. LeBarron said the information is being analyzed at the school and District level. Board members asked to be informed of the steps taken as a result of assessment of the information. A copy of the PowerPoint presentation is attached to the agenda of this meeting.

VIII.B. Facilities Update

Director of Facilities, Planning and Construction Mike Otavka and Senior Project Manager Mons Mendoza reviewed Measure SA projects including: the Canyon High School Performing Arts Center and Building Q renovation, the Saugus High School Performing Arts Center, and replacement of portable classrooms at Placerita and Sierra Vista Junior High Schools. Mr. Otavka said applications have been submitted to the Office of Public School Construction for all Measure SA projects and, if the bond passes, the District will be in line to receive funding. Information was also shared on the District's current non-bond projects including shade structures, resurfacing of tennis and basketball courts at Canyon High School, replacement of tracks and fields at Hart and Saugus High Schools, addition of a classroom and office building at Bowman High School, a Makerspace at Saugus High School, utilities relocations at the old District Office building, and a welding classroom at Canyon High School. A copy of the PowerPoint presentation is attached to the agenda of this meeting.

VIII.C. Retiree Health Program Actuarial Valuation (as of July 1, 2015)

Ms. Lillibridge shared that due to Governmental Accounting Standards and reporting requirements, the District will be required to recognize Other Postemployment Benefits (OPEBs) liabilities on its annual financial statements. The District currently funds OPEBs on a pay-as-you-go basis. Ms. Lillibridge reviewed how the long-term liability can be reduced by pre-funding a portion of the liability to an irrevocable trust. She explained that transitioning from the California Public Employees' Retirement System (CalPERS) will eliminate the required minimum contribution for employees eligible for Medicare, also lowering the liability. A copy of the Actuarial Report is attached to the agenda of this meeting.

IX. Action Items

IX.A. Agreement to Prefund Other Post-Employment Benefits through California Employers' Retiree Benefit Trust Program (CALPERS)

Motion Passed: Approve agreement with CALPERS to participate in the CERBT Program for the prefunding of retiree health benefits, delegate authority for program disbursements as specified, and authorize a \$1M fund transfer from the Special Reserve Fund to the CERBT in 2016/17. Passed with a motion by Mr. Steven Sturgeon and a second by Mr. Joseph Messina.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Ms. Lillibridge said the California Employers' Retiree Benefit Trust Program offers the lowest cost program available, contributions are voluntary, and the District can choose between three management strategies. There was one public comment. Copies of the agreement and support material are attached to the agenda of this meeting.

IX.B. Resolution No. 16/14-12 - Self-Insurance Fund

Motion Passed: Adopt Resolution No. 16/17-12 to establish a Self-Insurance Fund. Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Ms. Lillibridge noted that the resolution number in the title is incorrect. The vote reflects the correct resolution number. A copy of the resolution is attached to the agenda of this meeting.

IX.C. Resolution No. 16/17-10 - Certification of 2015/16 Unaudited Actuals Financial Report

Motion Passed: Adopt Resolution No. 16/17-10 certifying the 2015/16 Unaudited Actuals Financial Report for all operating funds of the District and adjusting ending fund balances to reflect the difference between estimated year-end balances and unaudited year-end balances. Passed with a motion by Mr. Steven Sturgeon and a second by Mr. Joseph Messina.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Ms. Lillibridge reviewed changes to the estimated year-end balances. She said the unaudited actual balances are very close to the estimated year end balances. Copies of the resolution, presentation, and financial reports are attached to the agenda of this meeting.

Mrs. Storli left the meeting at 8:44 p.m.

IX.D. Resolution No. 16/17-9 - Gann Limit Adoption

Motion Passed: Adopt Resolution No. 16/17-9 declaring that the District's budget appropriations for the 2015/16 and 2016/17 fiscal years do not exceed the limitations imposed by Proposition 4. Passed with a motion by Mr. Steven Sturgeon and a second by Mr. Joseph Messina.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Abstain Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Copies of the resolution and calculation sheets are attached to the agenda of this meeting. There was one public comment.

Mrs. Storli returned to the meeting at 8:46 p.m.

IX.E. Response to Los Angeles County Civil Grand Jury Report on Capital Appreciation Bonds and Other School Bond Debt

Motion Passed: Approve response to Los Angeles County Civil Grand Jury Report on Capital Appreciation Bonds and Other School Bond Debt. Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the response to the Grand Jury is attached to the agenda of this meeting. There was one public comment.

IX.F. Public Disclosure of Tentative Agreement with California School Employees Association, Chapter 349 (2015/16 to 2016/17)

Motion Passed: Accept the public disclosure of the terms and conditions, including financial impact, of the tentative agreement with CSEA for the 2015/16 and 2016/17 fiscal years. Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the Los Angeles County Office of Education public disclosure letter is attached to the agenda of this meeting.

IX.G. Ratification of 2015/16 Collective Bargaining Agreement Between the Wm. S. Hart Union High School District and the California School Employees Association Chapter 349

Motion Passed: Approve the tentative agreement between California School Employees Association Chapter 349 and the Wm. S. Hart Union High School District for the 2015/16 academic year. Passed with a motion by Mrs. Linda Storli and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the tentative agreement is attached to the agenda of this meeting.

IX.H. Notice of Request for Provisional Internship Permit

Motion Passed: Approve request for provisional internship permit for Peter J. Rivas, effective September 8, 2016. Passed with a motion by Mr. Steven Sturgeon and a second by Mr. Joseph Messina.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

IX.I. School Bus Purchases (A-Z Bus Sales, Inc.)

Motion Passed: Approve the purchase of one new conventional school bus and two transit school buses in 2016/17. Passed with a motion by Mr. Joseph Messina and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Copies of supporting paperwork are attached to the agenda of this meeting.

IX.J. Fee Amendment No. 2 Saugus High School Auditorium Project (NAC Architecture)

Motion Passed: Approve Fee Amendment No. 2 for additional design services to change architectural lighting to LED, consistent with District's updated energy standards for the Saugus High School Auditorium project. Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Mr. Otavka explained that the fee amendment is covered by the project's soft cost contingencies. A copy of the proposal is attached to the agenda of this meeting.

IX.K. Award of Bids - Theatrical Equipment (LVH Entertainment Systems) and Fixed Seating (Krueger International, Inc.) for the Saugus High School Auditorium project

Motion Passed: Approve prime contractor bids for the Saugus High School Auditorium project for bid packages Nos.14 and 15. Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the bid comparison is attached to the agenda of this meeting.

IX.L. Change Order Request No. 1 - Saugus High School Auditorium Project Bid Package No. 09 (Pro-craft Construction)

Motion Passed: Approve Pro-Craft Construction Change Order No. 1 Saugus High School Auditorium project. Passed with a motion by Mrs. Linda Storli and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the change order request is attached to the agenda of this meeting.

IX.M. Award of Bid No. WSH16-07A - Utility Relocation Project (Y Ko Construction Company, Inc.)

Motion Passed: Award Bid No. WSH16-07A to the lowest responsive bidder, Y Ko Construction Company, Inc., for the Utility Relocation project for \$218,950. Passed with a motion by Mrs. Linda Storli and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the bid comparison is attached to the agenda of this meeting.

X. Consent Calendar

X.A. Consent Calendar-Removal of Items

There were no items removed from the Consent Calendar.

X.B. Consent Calendar-Personnel

X.B.1. Personnel Report No. 16/17-3

X.B.2. Memorandum of Understanding Between the William S. Hart Union High School District and the Hart District Teachers Association Regarding Academic Intervention Program Teachers

X.B.3. Memorandum of Understanding Between the William S. Hart Union High School District and the Hart District Teachers Association Regarding Daily Sixth Period Assignments for Special Education Teachers

X.C. Consent Calendar-Curriculum/Instruction

X.C.1. Final Adoption of Textbooks/Instructional Materials, 2016/17

X.C.2. Recommendation of Textbooks/Instructional Materials Adoption, 2016/17

X.C.3. Requests for Overnight/Out-of-State Trips - Valencia High School

X.C.4. Approval of Santa Clarita Valley Special Education Local Plan Area (SELPA) Community Advisory Council (CAC) Membership Nominations

X.D. Consent Calendar-Business Services

X.D.1. Interfund Transfer Authorization (2015/16 Unaudited Actuals)

X.D.2. Eighth Amendment to School Facilities Funding and Mitigation Agreement By and Between the William S. Hart Union High School District and Synergy-Brookfield, LLC

X.D.3. Disposition of Surplus/Obsolete Property

X.D.4. Increase in Hourly Wage for Golden Oak Adult School Teachers

X.D.5. Additional Special Education Consultant Agreements, 2016/17

X.D.6. Memorandum of Understanding for Auditory Counseling

X.E. Consent Calendar-Operations

X.F. Consent Calendar-Requests for Information

X.G. Approval of Consent Calendar

Motion Passed: Approve the Consent Calendar as presented. Passed with a motion by Mr. Steven Sturgeon and a second by Mr. Joseph Messina.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

X.H. Items Removed from Consent Calendar

XI. Items for Future Consideration by the Board

Mrs. Storli asked that staff look into raising classified substitute pay.

Mr. Messina asked for clarification on contractors bidding on projects when they have not been approved.

Mr. Sturgeon asked for additional publicity for the WiSH Cocktails on the Roof fundraiser this week.

XII. Second Closed Session

XIII. Adjournment

Motion Passed: Adjourn at 9:07 p.m. Passed with a motion by Mrs. Linda Storli and a second by Mr. Joseph Messina.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Respectfully submitted,

Robert P. Hall, President

Joseph V. Messina, Clerk

Approved and entered into the proceedings
of the District:

Date