

**William S. Hart Union High School District
Regular Meeting of the Governing Board**

August 17, 2016
Closed Session 5:30 p.m.
Public Session 7:00 p.m.

Minutes
(Unapproved)

I. Call to Order

The Regular Meeting of the Wm. S. Hart Union High School District Governing Board was called to order by President Robert Hall, at the Administrative Center, 21380 Centre Pointe Parkway, Santa Clarita, California, at 5:32 p.m.

I.A. Roll Call and Establishment of Quorum

Board Members present:

Mr. Robert P. Hall, President
Mr. Joseph V. Messina, Clerk
Mr. Steven M. Sturgeon, Assistant Clerk (arrived 5:34 p.m.)
Mrs. Linda H. Storli, Member

Board Member excused:

Mr. Robert N. Jensen, Jr., Member

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent
Dr. Michael Vierra, Assistant Superintendent, Human Resources
Mr. Mike Kuhlman, Assistant Superintendent, Educational Services
Ms. Erin Lillibridge, Chief Financial Officer

The President declared a quorum present.

II. First Closed Session

II.A. Public Comments for Closed Session Items

There were no public comments.

II.B. First Closed Session Items

The Board adjourned to Closed Session at 5:33 p.m. Votes on items discussed in Closed Session were taken in Public Session, as reported below.

II.B.1. Settlement Agreement No. 14/15-05 (per Government Code Section 54956.9)

Motion Passed: Approve Settlement Agreement No. 14/15-05 (documentation is confidential and maintained in District files). Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall
Absent Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

II.B.2. Public Employee Discipline/Dismissal/Release/Non-reelection (per Government Code Section 54957)

In Public Session, Mr. Hall said, "In Closed Session, the Board took action to approve a separation agreement with a District teacher. The substance of the agreement is: 1) Teacher resigns with last date of employment as December 31, 2016; 2) Teacher is on paid sick leave from the present through his date of resignation and will use his own accrued sick leave during this period; and 3) Teacher releases all claims. The roll call vote was 4-0, unanimous (Hall, Messina, Storli, Sturgeon)." [Refer to Closed Session Log 2016/17]

II.B.3. Public Employee Performance Evaluation - Superintendent (2015/16) (per Government Code Section 54957)

II.C. Reconvene to Public Session

The Board returned to Public Session at 7:13 p.m.

III. Organization

III.A. Report of First Closed Session Action

See action taken above in II-B - First Closed Session Items.

III.B. Re-Establishment of Quorum

Board Members present:

Mr. Robert P. Hall, President
Mr. Joseph V. Messina, Clerk
Mr. Steven M. Sturgeon, Assistant Clerk
Mrs. Linda H. Storli, Member

Board member excused:

Mr. Robert N. Jensen, Jr., Member

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent
Dr. Michael Vierra, Assistant Superintendent, Human Resources
Mr. Mike Kuhlman, Assistant Superintendent, Educational Services
Ms. Erin Lillibridge, Chief Financial Officer

The President declared a quorum present.

III.C. Pledge of Allegiance

The Pledge of Allegiance was led by students from West Ranch High School's Stock Market Club. The Club has won the World Investment Competition at the Wharton School of Business two years in a row, in addition to other national competitions. West Ranch Business Teacher Linda Cox introduced each student and described club activities.

III.D. Approval of Agenda

Motion Passed: Approve the agenda. Passed with a motion by Mr. Joseph Messina and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Hall
Absent Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

III.E. Approval of Minutes

III.E.1. Approval of Minutes - Regular Meeting of July 20, 2016

Motion Passed: Approve the minutes of the Regular Meeting of July 20, 2016. Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall
Absent Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

III.E.2. Approval of Minutes - Special Meeting of August 10, 2016

Motion Passed: Approve the minutes of the Special Meeting of August 10, 2016. Passed with a motion by Mr. Joseph Messina and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall
Absent Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Mrs. Linda Storli
Abstain Mr. Steven Sturgeon

IV. Recognitions by Board

V. Communications

V.A. Board Member Reports

V.A.1. What's Good in Education

The following Board members relayed the events they recently attended and/or are interested in: Mr. Sturgeon (said it is exciting to see Hart District graduates competing at the Olympics) and Mr. Hall (commended District and Golden Valley High School staff on moving summer school during the recent fire in order to allow the school to be used as a fire command center).

V.B. Employee Association Leadership

V.B.1. Hart District Teachers Association (HDTA) President Jayme Allsman

Ms. Allsman said there are nearly 80 new teachers in the District this year, approximately 70 of them District graduates, and she thanked Bob Jensen for attending the new teacher luncheon. Ms. Allsman said she has been advocating for a re-establishment of full time library techs on each campus in order to provide the best service for students, along with an additional computer tech at each high school. She said administration has been slow in processing an employee complaint and the union has asked for a delay of Peer Assistance and Review (PAR) placement until resolution of the complaint. She asked that the teacher be returned to work immediately.

V.B.2. California School Employees Association (CSEA) Chapter 349 President Mia Reed

Ms. Reed thanked HDTA for their support. She said she is striving to motivate classified employees to unify. She reported that she attended the yearly CSEA conference earlier this month and is feeling reinvigorated.

V.C. School Site Report - West Ranch High School

West Ranch High School Principal Mark Crawford reviewed the school goal to close the achievement gap between the Hispanic and white population by three percent in English Language Arts and five percent in math. He explained the Five to Watch program where each teacher chooses five students to focus on. He said the school's intervention program focuses on the needs of struggling students and includes targeted strategies in math, meeting at alternative times, and increasing access to Advanced Placement and honors classes. Mr. Crawford believes the Career Technical Education/Career and College Readiness programs are a key to West Ranch's success. In these programs students find their passion, connect passion to learning, and connect learning with success in real life. He showed a video with students discussing their experiences in career paths. The school has seven career paths, the newest being aerospace engineering, in addition to multiple areas of concentration. Last year more than 300 seniors were recognized for their participation in the career path program.

Mr. Crawford shared the school's 2016 California Assessment of Student Performance and Progress (CAASPP) results which showed improvement beyond the stated goal. The achievement gap in English Language Arts was closed by 10 percent and the gap in math was closed by 11 percent. A copy of the PowerPoint presentation is attached to the agenda of this meeting.

VI. Special Items

VII. Public Comments

Valencia resident Michele Lecrivain said she thinks the prequalification list should not be in the Consent Calendar. She said two companies on the list have never built a school and do not have licenses to build schools.

Saugus resident Bill Dinsenbacher said it would be beneficial to the District to encourage teachers to get national certification. He said he would like to see the schedule at Castaic High School include a blend of traditional and block scheduling.

VIII. Discussion Items

VIII.A. California Healthy Kids Update

Dave LeBarron, Director of Curriculum and Assessment, explained that AB 329, signed into law last fall, requires both HIV/AIDS prevention education and comprehensive sex education to be taught once in junior high and once in high school. The bill lists specific topics to be addressed, states that information must be medically accurate and age appropriate, and allows for parents to opt out. District administrators have attended an information meeting at the Los Angeles County Office of Education, met with the Parent Communications Council to share information and solicit input, and met with a planning committee consisting of junior high and high school teachers.

High school instruction will take place in health classes and will begin this semester. Health teachers met to create the curriculum, focused on healthy lifestyles and choices. A binder has been created for each teacher and the curriculum will be consistent across the District. The binders will also be available for review in each school office. An information letter has gone out to parents and includes the option to opt out. The committee will reconvene each spring to review the curriculum.

Junior high instruction will take place in seventh grade science and physical education classes beginning in the spring semester. Teachers have created a first draft of the instructional materials and a parent committee, consisting of two representatives from each junior high, will review for age appropriateness. Teachers will receive training at an upcoming District-wide minimum day. Informational meetings will be held at each junior high in November and an informational letter will go home over winter break. Binders will also be available for review at each junior high. Curriculum will be reviewed again over the summer.

VIII.B. Career Technical and Adult Education Update

Dr. Mariane Doyle, Director of Career Technical Education (CTE), discussed career pathways, 23 District-wide, and said new pathways are in development thanks to the support of students,

teachers, and the business community. She said many pathways include A-G curriculum, honors and Advanced Placement courses, and state licensures and certifications. She mentioned one of the newer career paths, Advanced Technologies, and discussed the Makerspaces at Arroyo Seco Junior High and Saugus High Schools and the Makerspace and welding lab planned for Canyon High School. She reviewed different grants that help fund CTE programs and distributed a list of 2015/16 CTE highlights.

Dr. Doyle discussed the Gateway Santa Clarita Valley Consortium, consisting of the Hart District and College of the Canyons, which provides adult education programs to the Santa Clarita Valley. She introduced the new website at gatewaysev.org. Through Golden Oak Adult School, basic, high school diploma, and English as a Second Language courses are offered and funded through the AB104 apportionment. Fee-based courses are also offered including medical assisting and pharmacy tech programs. Copies of the PowerPoint and support material are attached to the agenda of this meeting.

IX. Action Items

IX.A. Public Hearing and Consideration of Resolution No. 16/17-8 - Approving the Submittal of an Application Requesting the State Board of Education to Authorize a Waiver Renewal Regarding Certain Education Code Sections Related to the Sale of the District's Former District Office

Motion Passed: Authorize the Superintendent to seek a waiver renewal from the California Department of Education. Passed with a motion by Mr. Joseph Messina and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Mr. Hall opened the public hearing on approval of an application for a waiver extension. Mrs. Engbrecht explained that the current waiver will expire in November. Escrow on the former District Office is expected to close in the spring of 2017. This allows time to disconnect the utilities from other District buildings. Hearing no comments and receiving no written comments, Mr. Hall closed the public hearing. A copy of the resolution is attached to the agenda of this meeting.

IX.B. Declaration of Need for Fully Qualified Educators

Motion Passed: Approve the attached Declaration of Need for Fully Qualified Educators for 2016/17. Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the Declaration of Need is attached to the agenda of this meeting.

IX.C. Notice of Request for Provisional Internship Permit

Motion Passed: Approve request for provisional internship permit for Matthew J. Nyberg, effective August 18, 2016. Passed with a motion by Mr. Steven Sturgeon and a second by Mr. Joseph Messina.

Yes Mr. Robert Hall
Absent Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

IX.D. Additional Services Proposal - Hart High School Campus-Wide Infrastructure Replacement Project (Flewelling & Moody)

Motion Passed: Approve the attached additional services proposal from Flewelling Moody Architects for the design of the Campus-wide Infrastructure Replacement Project at Hart High School. Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall
Absent Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Mike Otavka, Director of Facilities, Planning and Construction, said further infrastructure work is needed at the school. Firewater was not included in the previous proposal. The new expanded scope of services includes firewater, natural gas, and civil engineering work. A copy of the proposal is attached to the agenda of this meeting.

IX.E. Award of Bid - Fire Alarm Modifications to Three District Buildings (Golden Phoenix Construction Company Inc.)

Motion Passed: Award Bid No. WSH16-06A to the lowest responsive bidder, Golden Phoenix Construction Company Inc. (DBA Golden Phoenix Electric), for the Fire Alarm Modifications project for \$157,000. Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall
Absent Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

A copy of the bid comparison is attached to the agenda of this meeting.

IX.F. Appointment of Measure SA Citizens' Oversight Committee Members

Motion Passed: Appoint Mr. Thomas O'Sullivan, Ms. Suzan Solomon, and Ms. Barbara Myler to the Measure SA Citizens' Oversight Committee. Passed with a motion by Mrs. Linda Storli and a second by Mr. Joseph Messina.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Mrs. Engbrecht said the three appointees will serve as members at large. There was one public comment.

X. Consent Calendar

X.A. Consent Calendar-Removal of Items

There were no items removed from the Consent Calendar.

X.B. Consent Calendar-Personnel

X.B.1. Personnel Report No. 16/17-2

X.C. Consent Calendar-Curriculum/Instruction

X.C.1. Recommendation of Textbooks/Instructional Materials Adoption, 2016/17

X.C.2. Request for Overnight/Out-of-State Trip - Saugus High School

X.C.3. Renewal of a Memorandum of Understanding with the Santa Clarita Valley Youth Project for the 2016/17 School Year

X.C.4. Dual Enrollment - College of the Canyons - 2016/17 School Year

X.C.5. Memorandum of Understanding Between the Colton-Redlands-Yucaipa Regional Occupational Program and the William S. Hart Union High School District

X.D. Consent Calendar-Business Services

X.D.1. Purchase Order Report

X.D.2. Warrant Register and Revolving Cash Fund Payments

X.D.3. Interfund Transfer Authorization (General Fund to Special Reserve Fund for Capital Outlay Projects)

X.D.4. Agreement for Investment Management Services (AIM Group)

X.D.5. Organizational Memberships for 2016/17

X.D.6. Agreement for Emergency Facilities and Land Use (US Forest Service)

X.D.7. Modification No. 003 to Agreement for Outdoor Recreation and Wilderness Conservation - Regional Occupational Program (US Forest Service)

X.D.8. Agreement for Demographic Consulting Services (Davis Demographics & Planning, Inc.)

X.D.9. Agreement for Musical Equipment Lease - Valencia High School (BGE Financial Corporation)

X.D.10. Disposition of Surplus/Obsolete Property

X.D.11. Contract with The Flippen Group for Capturing Kids Hearts Training

X.D.12. Ratification of Career and College Readiness Program Contract with Private Post-Secondary School

X.D.13. Agreement for Hearing Screening Services (Arcadia Audiometric Associates, Inc.)

X.D.14. Agreement for Vision Screening Services (Wayne W. Hoefft, O.D.)

X.D.15. Approval of Santa Clarita Valley Special Education Local Plan Area (SELPA) Community Advisory Council (CAC) Membership Nominations

X.D.16. Additional Nonpublic Agency, 2016/17

X.E. Consent Calendar-Operations

X.E.1. Fee Amendment No. 2 - Bowman High School Portable Classroom and Office Building Project (Flewelling & Moody Architects)

X.E.2. Change Order Request No. 1 - Saugus High School D-3 Electrical Additions SA16-05A (New Art Construction)

X.E.3. Fee Amendment No. 1 Reimbursable Costs for the Construction Management Services Agreement - Saugus High School Auditorium Project (TELACU Construction Management, Inc.)

X.E.4. Proposal for Surveying Services for Various Hart District Projects as Requested for Fiscal Year 2016/17 (Vertex Survey, Inc.)

X.E.5. Proposal for Additional Geotechnical Study for the Sierra Vista Junior High School Classroom Addition Project (Koury Engineering & Testing, Inc.)

X.E.6. Prequalification List Per Public Contract Code Section 20111.6 (July 2016)

X.F. Consent Calendar-Requests for Information

X.G. Approval of Consent Calendar

Motion Passed: Approve the Consent Calendar as presented. Passed with a motion by Mr. Steven Sturgeon and a second by Mr. Joseph Messina.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

X.H. Items Removed from Consent Calendar

XI. Items for Future Consideration by the Board

Mr. Hall asked for a solar power update.

XII. Second Closed Session

XIII. Adjournment

Motion Passed: Adjourn at 8:49 p.m. Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Hall

Absent Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Respectfully submitted,

Robert P. Hall, President

Joseph V. Messina, Clerk

Approved and entered into the proceedings
of the District:

Date