

**William S. Hart Union High School District
Regular Meeting of the Governing Board**

February 15, 2017

Closed Session - 6:00 p.m.

Public Session - 7:00 p.m.

Minutes
(Unapproved)

I. Call to Order

The Regular Meeting of the Wm. S. Hart Union High School District Governing Board was called to order by President Messina, at the Administrative Center, 21380 Centre Pointe Parkway, Santa Clarita, California, at 6:02 p.m.

I.A. Roll Call and Establishment of Quorum

Board Members present:

Mr. Joseph V. Messina, President

Mr. Steven M. Sturgeon, Clerk

Mr. Robert N. Jensen, Jr., Assistant Clerk

Mrs. Linda H. Storli, Member

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent

Dr. Michael Vierra, Assistant Superintendent, Human Resources

Mr. Mike Kuhlman, Assistant Superintendent, Educational Services

Ms. Erin Lillibridge, Chief Financial Officer

The President declared a quorum present.

II. First Closed Session

II.A. Public Comments for Closed Session Items

There were no public comments.

II.B. First Closed Session Items

The Board adjourned to Closed Session at 6:03 p.m. Votes on items discussed in Closed Session were taken in Public Session, as reported below.

**II.B.1. Public Employee Appointment/Discipline/Dismissal/Release/Reassignment/
Non-reelection (per Government Code Section 54957)**

In Public Session Mr. Messina said, "In Closed Session the Board took action to non-reelect one probationary certificated teacher pursuant to Education Code section 44929.21. Employment will conclude at the end of the 2016/17 school year, June 20, 2017. The roll call vote was 4-0, unanimous (Jensen, Messina, Storli, Sturgeon)." [Refer to Closed Session Log 2016/17.]

Mr. Messina also said, "In Closed Session the Board took action to direct administration to provide notice of possible release to one assistant principal pursuant to Education Code section 44951. The roll call vote was 4-0, unanimous (Jensen, Messina, Storli, Sturgeon)." [Refer to Closed Session Log 2016/17.]

II.B.2. Conference with Labor Negotiator: Michael Vierra - Negotiations with Hart District Teachers Association (per Government Code Section 54957.6)

II.B.3. Conference with Legal Counsel - Anticipated Litigation Significant Exposure To Litigation (per Government Code 54956.9(d)(2)) - (16/17-C)

II.B.4. Student Expulsion Report No. 16/17-24 (Ratification) (per Education Code Section 48918(c))

II.B.5. Student Expulsion Report No. 16/17-25 (Ratification) (per Education Code Section 48918(c))

II.B.6. Student Expulsion Report No. 16/17-27 (Ratification) (per Education Code Section 48918(c))

Motion Passed: Ratify Student Expulsion Report Nos. 16/17-24, 16/17-25 and 16/17-27 (documentation is confidential and maintained in District files). Passed with a motion by Mr. Robert Jensen and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

II.C. Reconvene to Public Session

The Board returned to Public Session at 7:01 p.m.

III. Organization

III.A. Report of First Closed Session Action

See action taken above in II-B - First Closed Session Items.

III.B. Re-Establishment of Quorum

Board Members present:

Mr. Joseph V. Messina, President
Mr. Steven M. Sturgeon, Clerk
Mr. Robert N. Jensen, Jr., Assistant Clerk
Mrs. Linda H. Storli, Member
Miss Carson Bartholomew, Student Board Member

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent
Dr. Michael Vierra, Assistant Superintendent, Human Resources
Mr. Mike Kuhlman, Assistant Superintendent, Educational Services
Ms. Erin Lillibridge, Chief Financial Officer

The President declared a quorum present.

III.C. Pledge of Allegiance

The Pledge of Allegiance was led by Danny Willard and Jake Shick, Saugus High School film students.

III.D. Approval of Agenda

Motion Passed: Approve the agenda. Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

III.E. Approval of Minutes

Motion Passed: Approve the minutes of the Regular Meeting of February 1, 2017. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

IV. Recognitions by Board

V. Communications

V.A. Board Member Reports

The following Board members relayed the events they recently attended and/or are interested in: Mrs. Storli (congratulated Bowman High School on being named a Model Continuation High School for the fifth time, attended a recent legislative forum at College of the Canyons), Mr. Jensen (said several District schools are participating in California Interscholastic Federation (CIF) first round basketball playoffs tonight and soccer playoffs tomorrow), Mr. Sturgeon (visited Golden Valley High School math and science classrooms), and Mr. Messina (said food at tonight's Career and College Readiness Mentor Dinner was provided by District culinary students, said he would like to see more mentors).

V.B. Student Board Member Report

Miss Bartholomew said high schools are holding blood drives and she encouraged community participation. She also said students took part in recognitions for counselors during National School Counselor Week.

V.C. Employee Association Leadership

V.C.1. Hart District Teachers Association (HDTA) President Jayme Allsman

Ms. Allsman was not present.

V.C.2. California School Employees Association (CSEA) Chapter 349 President Kathy Hefferon

Ms. Hefferon said she met the culinary arts instructor at tonight's Career and College Readiness Mentor Dinner and plans to use the culinary program to provide food for the upcoming annual classified employee event.

V.D. School Site Report - Rancho Pico Junior High School

Rancho Pico Junior High School Principal Erum Jones gave a presentation on the Just Jobs program, which provides targeted career presentations. She said commercials for the presentations are aired on Rancho Pico TV and students sign up to attend. Presentations are capped at 40 students to allow questions and encourage engagement. Rancho Pico TV films the presentations, and shortened versions are shown to the entire student body. Ms. Jones said the program is tied to Local Control and Accountability goals to decrease truancy and disciplinary actions and increase parent engagement. She also mentioned the Future Wildcats page on the school website, which helps students develop their four-year plan for high school. A copy of the presentation is attached to the agenda of this meeting.

VI. Special Items

VI.A. WiSH Education Foundation Update

WiSH Education Foundation Executive Director Amy Daniels, Vice Chair Lynne Secrest, and board member Richard Cohn gave a presentation and discussed the purpose of the foundation, its

four year history, and District projects funded through the foundation. This year's funding focus is Special Education and alternative education. Fundraising events, donations, and next steps were reviewed. The foundation will be publishing a quarterly newsletter highlighting ways to help and upcoming events. A copy of the PowerPoint presentation is attached to the agenda of this meeting.

VII. Public Comments

Saugus resident Steve Petzold said he is disappointed that the Board decided to make an appointment instead of scheduling a special election. He said he thinks it is important to make candidate applications public and to vet the candidates.

VIII. Discussion Items

VIII.A. Measure SA General Obligation Bonds 2015/16 Performance Audit

Taylor Ulrich, Senior Manager, Vicenti, Lloyd & Stutzman LLP, discussed the required annual performance audit for Measure SA. He said expenditures charged to Measure SA funds were reviewed to see if they were appropriate, as approved in the bond, and all expenditures were determined to be appropriate. A copy of the audit is attached to the agenda of this meeting.

VIII.B. Career Technical Education Update

Mariane Doyle, Director of Career Technical Education (CTE), mentioned CTE month activities including the Career and College Readiness (CCR) Mentor Dinner, tours, and local elementary school district personnel touring District facilities. She gave a presentation and discussed the importance of post-secondary education in today's workplace. Ms. Doyle said the comprehensive CCR program is for all students and she explained the development of pathways, each including sequences of at least six semesters. She discussed the new Employability Skills course and the Expanded Learning Program (after school program). She showed slides of the Saugus High School makerspace grand opening and plans for CCR buildings at Castaic High School which include a makerspace and medical, biotech, and engineering spaces.

Ms. Doyle also discussed the Gateway SCV partnership with College of the Canyons, the SCV Adult Education Consortium, grants, budget, and professional development. She said the greatest challenge to the Adult Education program is finding facilities to accommodate the programs. A copy of the PowerPoint presentation is attached to the agenda of this meeting.

VIII.C. New Board Policy and Administrative Regulations - First Reading

Ms. Lillibridge presented New Board Policy (BP) 3470 and Administrative Regulation (AR) 3470 - Debt Issuance and Management for a first reading. She said new law requires a district to write a debt management policy prior to issuing any new debt.

Michael Otavka, Director of Facilities, Planning and Construction, presented new Administrative Regulation (AR) 3311.2 - Lease-Leaseback Contracts for a first reading and said requirements for lease/leaseback construction changed on January 1, 2017.

The BP and ARs will be returned for a second reading on March 1, 2017. Copies are attached to the agenda of this meeting.

VIII.D. Revised Administrative Regulations - Second Reading

Mr. Kuhlman presented revised Administrative Regulation (AR) 5113 - Absences and Excuses, and revised AR 6146.1 - High School Graduation Requirements/Standards of Proficiency for a second reading. No changes were made since the first reading on February 1, 2017. Copies are attached to the agenda of this meeting.

IX. Action Items

IX.A. Resolution No. 16/17-30 Recognizing April 2-8, 2017, as Adult Education Week

Motion Passed: Adopt Resolution No. 16/17-30 recognizing April 2-8, 2017, as Adult Education Week. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

Supervisor of Adult Education Jodie Hoffman announced activities planned for Adult Education Week. She gave a presentation on Golden Oak Adult School and discussed the school's successes including enrollment and retention increases, expanded options, new partnerships, and new programs. Ms. Hoffman outlined goals for the next year and discussed upcoming events. Copies of the PowerPoint presentation, Adult Education Week resolution, and support material are attached to the agenda of this meeting.

IX.B. Proposal to Provide Division of the State Architect Geological Inspection and Testing Services for Castaic High School Increment 2 (Geolabs - Westlake Village)

Motion Passed: Approve proposal from Geolabs - Westlake Village for Division of the State Architect geological inspection and testing services for Castaic High School Increment 2. Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

Mr. Otavka said this is the final inspection component for the Castaic High School project required by the Department of the State Architect. A copy of the proposal is attached to the agenda of this meeting.

IX.C. California School Boards Association Delegate Assembly Election (2017)

Motion Passed: Cast votes for John Curiel (Westside Union Elementary School District), R. Michael Dutton (Antelope Valley Union High School District), and Steven Sturgeon in the CSBA Delegate Assembly election, Region 22, and authorize staff to mail the ballot as authorized on or before March 15, 2017. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

Board members asked for recommendations from Mr. Sturgeon based on his experience as a delegate assembly member. Copies of the election material are attached to the agenda of this meeting.

IX.D. Amend 2016/17 Governing Board Meeting Schedule

Motion Passed: Approve the amended 2016/17 Governing Board Meeting Schedule with the addition of a Regular Meeting on March 29, 2017. Passed with a motion by Mrs. Linda Storli and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the amended schedule is attached to the agenda of this meeting.

X. Consent Calendar

X.A. Consent Calendar-Removal of Items

There were no items removed from the Consent Calendar.

X.B. Consent Calendar-Personnel

X.B.1. Personnel Report No. 16/17-12

X.C. Consent Calendar-Curriculum/Instruction

X.C.1. Authorization to Attend Out-of-State Conferences - West Ranch High School and Hart District Administrative Center

X.C.2. Requests for Overnight/Out-of-State Trips - Canyon High, Hart High, Saugus High, and Valencia High Schools

X.C.3. Agreement for Career Coach Services (College Readiness Block Grant) Between the Santa Clarita Community College District (COC) and the William S. Hart Union High School District - February 15, 2017 - June 30, 2019

X.C.4. Amendment No. 1 to the Agreement for Career Coach Services (California Career Pathways Trust) between Santa Clarita Community College District (COC) and the William S. Hart Union High School District - January 1, 2017-June 30, 2018

X.C.5. Joint Venture Training Agreement with Careers through Culinary Arts Program (C-CAP) November 30, 2016-June 30, 2017

X.C.6. Accountability Report Cards - 2015/16 School Year

X.C.7. District English Learner Advisory Committee (DELAC) Meeting Minutes

X.D. Consent Calendar-Business Services

X.D.1. Purchase Order Report

X.D.2. Warrant Register and Revolving Cash Payments

X.D.3. Disposition of Surplus/Obsolete Equipment

X.E. Consent Calendar-Operations

X.F. Consent Calendar-Requests for Information

X.G. Approval of Consent Calendar

Motion Passed: Approve the Consent Calendar as presented. Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

XI. Items for Future Consideration by the Board

Mr. Sturgeon asked for an update on the Peer Assistance Review (PAR) program. He also asked that a study session be set up to familiarize Board members with the teacher contract.

XII. Second Closed Session

XIII. Adjournment

Motion Passed: Adjourn the meeting at 8:52 p.m. Passed with a motion by Mrs. Linda Storli and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Respectfully submitted,

Joseph V. Messina, President

Steven M. Sturgeon, Clerk

Approved and entered into the proceedings
of the District:

Date