

REQUEST FOR TRIP APPROVAL

003056

() DAY TRIP OUTSIDE LOS ANGELES, VENTURA, ORANGE AND RIVERSIDE COUNTIES (East of I-215)

(X) OVERNIGHT / OUT-OF-STATE TRIPS

REQUESTS SHALL BE SUBMITTED IN WRITING 30 DAYS PRIOR TO THE TRIP DATE (DAY TRIPS) AND SUBMITTED 45 DAYS IN ADVANCE OF OUT-OF-STATE TRIPS / OVERNIGHT TRIPS (REGARDLESS OF DESTINATION) AND SHALL INCLUDE THE NAMES OF ALL DISTRICT-APPROVED SUPERVISORS. TRIP APPROVAL REQUESTS THAT ARE INCOMPLETE OR ARE SUBMITTED AFTER THE DEADLINE FOR SUBMISSION WILL BE DENIED, WITH THE EXCEPTION OF CIF PLAYOFF COMPETITION. ANY CHANGES TO THE INFORMATION PROVIDED ON THIS REQUEST FOR TRIP APPROVAL MADE AFTER THE FORM IS SUBMITTED MUST BE SENT IN A WRITTEN MEMORANDUM TO THE SUPERINTENDENT'S OFFICE PRIOR TO THE TRIP.

DATE OF REQUEST: March 27, 2017 SCHOOL: Hart High School

GROUP: Speech and Debate ADVISOR/COACH: Eleanor Nishioka

TRIP DAYS/DATES: June 17, 2017 - June 24, 2017 DEPARTURE TIME: 12:00 PM RETURN TIME: 3:00 PM

DESTINATION: Holiday Inn Birmingham Airport Birmingham, AL

METHOD OF TRANSPORTATION: Airplane, Rental Car, Student will be transported to/from airport by own parent or District approved driver.

*IF METHOD OF TRANSPORTATION IS BY BUS, CHECK THE FOLLOWING: () SCHOOL BUS - LEVEL(S) () CHARTER BUS - LEVEL(S)

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PURPOSE OR JUSTIFICATION FOR TRIP: National Speech and Debate Championships

HOW MANY DAYS/PERIODS WILL STUDENTS BE ABSENT? 0 DAYS OR PERIODS

ACCOMMODATIONS (Include complete address): Holiday Inn Birmingham Airport, 5000 Richard Arrington Jr. Blvd N. 35212

NUMBER OF SUBSTITUTE TEACHERS REQUIRED: 0 substitute(s) for DAYS OR PERIODS

FUNDING SOURCE FOR SUBSTITUTE TEACHERS:

EXPLAIN HOW THE FOLLOWING COSTS WILL BE PAID:

(X) TRANSPORTATION: Speech Club Trust

(X) LODGING & OTHER: Speech Club Trust

NUMBER OF STUDENTS PARTICIPATING: Male: 1 Female: Total: 1

CERTIFICATED GROUP LEADER: Eleanor Nishioka CELL PHONE:

A minimum of two supervisors is required per bus. For overnight and out-of-state trips, a ratio of 1 supervisor per 12 students is required. Where the student group is co-ed, both male and female supervisors shall accompany the group. (Indicate supervisors' status: asterisk (*) for certificated employees; plus sign (+) for classified or other employee of the District, and number sign (#) for persons that will transport students).

NAME(S) OF MALE SUPERVISORS: Flip Kobler #

NAME(S) OF FEMALE SUPERVISORS: Eleanor Nishioka #*

Site Administrators shall consider adherence to Board Policies relative to transportation, supervisors, the impact of student absences from class, and the need for substitutes when approving a trip. Expenses for trips must be borne by the school or group taking the trip, with the exception of CIF playoff competition or league affiliated trips.

Site administrator verification that supervisors have been cleared: [Signature] Date: 3-29-17

Principal: [Signature] Date: 3/30/17

Superintendent: [Signature] Date: 4/12/17

Governing Board (if required): Date:

Revised 3/2013

003011

REQUEST FOR TRIP APPROVAL

() DAY TRIP OUTSIDE LOS ANGELES, VENTURA, ORANGE AND RIVERSIDE COUNTIES (East of I-215)

(XX) OVERNIGHT / OUT-OF-STATE TRIPS

REQUESTS SHALL BE SUBMITTED IN WRITING 30 DAYS PRIOR TO THE TRIP DATE (DAY TRIPS) AND SUBMITTED 45 DAYS IN ADVANCE OF OUT-OF-STATE TRIPS / OVERNIGHT TRIPS (REGARDLESS OF DESTINATION) AND SHALL INCLUDE THE NAMES OF ALL DISTRICT-APPROVED SUPERVISORS. TRIP APPROVAL REQUESTS THAT ARE INCOMPLETE OR ARE SUBMITTED AFTER THE DEADLINE FOR SUBMISSION WILL BE DENIED, WITH THE EXCEPTION OF CIF PLAYOFF COMPETITION. ANY CHANGES TO THE INFORMATION PROVIDED ON THIS REQUEST FOR TRIP APPROVAL MADE AFTER THE FORM IS SUBMITTED MUST BE SENT IN A WRITTEN MEMORANDUM TO THE SUPERINTENDENT'S OFFICE PRIOR TO THE TRIP.

DATE OF REQUEST: 3/22/17 SCHOOL: SAUGUS HIGH SCHOOL
 GROUP: SHS Yearbook ADVISOR/COACH: CHRISTINA TOLISANO
 TRIP DAYS/DATES: June 22 - 25, 2017 DEPARTURE TIME: 10:00 AM RETURN TIME: 3:00 PM
Thurs. 6/22/17 Sun. 6/25/17
 DESTINATION: Chapman University, Orange, CA
 METHOD OF TRANSPORTATION: Parents driving only their own students in personal vehicles

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PURPOSE OR JUSTIFICATION FOR TRIP: Summer Journalism Camp

HOW MANY DAYS/PERIODS WILL STUDENTS BE ABSENT? NA DAYS OR NA PERIODS

ACCOMMODATIONS (Include complete address): Chapman Univ. Dorms, 1 University Drive, Orange, CA 92866

NUMBER OF SUBSTITUTE TEACHERS REQUIRED: NA substitute(s) for _____ DAYS OR 714-997-6815 PERIODS

FUNDING SOURCE FOR SUBSTITUTE TEACHERS: NA

EXPLAIN HOW THE FOLLOWING COSTS WILL BE PAID:

() TRANSPORTATION: _____

(X) LODGING & OTHER: Walsworth Publishing

NUMBER OF STUDENTS PARTICIPATING: Male: 1 Female: 7 Total: 8

CERTIFICATED GROUP LEADER: CHRISTINA TOLISANO CELL PHONE: _____

A minimum of two supervisors is required per bus. For overnight and out-of-state trips, a ratio of 1 supervisor per 12 students is required. Where the student group is co-ed, both male and female supervisors shall accompany the group. (Indicate supervisors' status: asterisk (*) for certificated employees; plus sign (+) for classified or other employee of the District, and number sign (#) for persons that will transport students).

NAME(S) OF MALE SUPERVISORS: BILL BOLDE (*)

NAME(S) OF FEMALE SUPERVISORS: CHRISTINA TOLISANO (*)

Site Administrators shall consider adherence to Board Policies relative to transportation, supervisors, the impact of student absences from class, and the need for substitutes when approving a trip. Expenses for trips must be borne by the school or group taking the trip, with the exception of CIF playoff competition or league affiliated trips.

Site administrator verification that supervisors have been cleared: [Signature]

Date: 3-27-17

Principal: [Signature]

Date: 3-27-17

Superintendent: [Signature]

Date: 3/30/17

Governing Board (if required): _____

Date: _____

Revised 3/2013

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DATE OF REQUEST: 3-27-17 SCHOOL: West Ranch High School
 GROUP: Boys Volleyball ADVISOR/COACH: Dody Garcia/Nate Sparks
 TRIP DAYS/DATES: Fri + Sat, April 28 + 29, 2017 DEPARTURE TIME: 12pm RETURN TIME: 6-7pm
 DESTINATION: Redondo Beach High School
 METHOD OF TRANSPORTATION: Parents' cars driving own students

*IF METHOD OF TRANSPORTATION IS BY BUS, CHECK THE FOLLOWING: () SCHOOL BUS - LEVEL(S) _____ () CHARTER BUS - LEVEL(S) _____

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PURPOSE OR JUSTIFICATION FOR TRIP: To participate in the 2017 Redondo Volleyball Tournament

HOW MANY DAYS/PERIODS WILL STUDENTS BE ABSENT? 0 DAYS OR 0 PERIODS

ACCOMMODATIONS (Include complete address): Residence Inn, 3701 Torrance Blvd, Torrance, CA

NUMBER OF SUBSTITUTE TEACHERS REQUIRED: 0 substitute(s) for 0 DAYS OR 0 PERIODS

FUNDING SOURCE FOR SUBSTITUTE TEACHERS: N/A

EXPLAIN HOW THE FOLLOWING COSTS WILL BE PAID:

() TRANSPORTATION: Parents will drive their own sons.

☒ LODGING & OTHER: Fundraising

NUMBER OF STUDENTS PARTICIPATING: Male: 19 Female: 0 Total: 19

CERTIFICATED GROUP LEADER: Dody Garcia CELL PHONE: _____

A minimum of two supervisors is required per bus. For overnight and out-of-state trips, a ratio of 1 supervisor per 12 students is required. Where the student group is co-ed, both male and female supervisors shall accompany the group. (Indicate supervisors' status: asterisk (*) for certificated employees; plus sign (+) for classified or other employee of the District, and number sign (#) for persons that will transport students).

NAME(S) OF MALE SUPERVISORS: Nate Sparks & Drew Sims

NAME(S) OF FEMALE SUPERVISORS: Dody Garcia

Site Administrators shall consider adherence to Board Policies relative to transportation, supervisors, the impact of student absences from class, and the need for substitutes when approving a trip. Expenses for trips must be borne by the school or group taking the trip, with the exception of CIF playoff competition or league affiliated trips.

Site administrator verification that supervisors have been cleared: [Signature]

Date: 3/28/17

Principal: [Signature]

Date: 3/28/17

Superintendent: [Signature]

Date: 4/17/17

Governing Board (if required): _____

Date: _____

Revised 3/2013

REQUEST FOR TRIP APPROVAL

002959

() DAY TRIP OUTSIDE LOS ANGELES, VENTURA, ORANGE AND RIVERSIDE COUNTIES (East of I-215)

☒ OVERNIGHT / OUT-OF-STATE TRIPS

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DATE OF REQUEST: 3/27/17 SCHOOL: West Ranch

GROUP: Girls Basketball ADVISOR/COACH: Carlos Fandino

TRIP DAYS/DATES: 6/29-7/2/17 DEPARTURE TIME: 8am RETURN TIME: 6pm

DESTINATION: San Diego Classic Basketball Tournament

METHOD OF TRANSPORTATION: Parents will transport own student

*IF METHOD OF TRANSPORTATION IS BY BUS, CHECK THE FOLLOWING: () SCHOOL BUS - LEVEL(S) _____ () CHARTER BUS - LEVEL(S) _____

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PURPOSE OR JUSTIFICATION FOR TRIP: Basketball Tournament

HOW MANY DAYS/PERIODS WILL STUDENTS BE ABSENT? 0 DAYS OR _____ PERIODS

ACCOMMODATIONS (Include complete address): Embassy Suites 4550 La Jolla Dr. San Diego CA 92122

NUMBER OF SUBSTITUTE TEACHERS REQUIRED: 0 substitute(s) for _____ DAYS OR _____ PERIODS

FUNDING SOURCE FOR SUBSTITUTE TEACHERS: N/A

EXPLAIN HOW THE FOLLOWING COSTS WILL BE PAID:

() TRANSPORTATION: Buss / Fundraising

() LODGING & OTHER: Buss / Fundraising

NUMBER OF STUDENTS PARTICIPATING: Male: 0 Female: 14 Total: 14

CERTIFICATED GROUP LEADER: Cassandra Perez CELL PHONE: _____

A minimum of two supervisors is required per bus. For overnight and out-of-state trips, a ratio of 1 supervisor per 12 students is required. Where the student group is co-ed, both male and female supervisors shall accompany the group. (Indicate supervisors' status: asterisk (*) for certificated employees; plus sign (+) for classified or other employee of the District, and number sign (#) for persons that will transport students).

NAME(S) OF MALE SUPERVISORS: Carlos Fandino

NAME(S) OF FEMALE SUPERVISORS: * Cassandra Perez

Site Administrators shall consider adherence to Board Policies relative to transportation, supervisors, the impact of student absences from class, and the need for substitutes when approving a trip. Expenses for trips must be borne by the school or group taking the trip, with the exception of CIF playoff competition or league affiliated trips.

Site administrator verification that supervisors have been cleared: [Signature] Date: _____

Principal: [Signature] Date: 3/27/17

Superintendent: [Signature] Date: 3/30/17

Governing Board (if required): _____ Date: _____

Revised 3/2013