

**William S. Hart Union High School District  
Regular Meeting of the Governing Board**

July 19, 2017

Closed Session 6:00 p.m.

Public Session 7:00 p.m.

**Minutes  
(Unapproved)**

**I. Call to Order**

The Regular Meeting of the Wm. S. Hart Union High School District Governing Board was called to order by President Messina, at the Administrative Center, 21380 Centre Pointe Parkway, Santa Clarita, California, at 6:01 p.m.

**I.A. Roll Call and Establishment of Quorum**

Board Members present:

Mr. Joseph V. Messina, President

Mr. Steven M. Sturgeon, Clerk

Mr. Robert N. Jensen, Jr., Assistant Clerk

Mrs. Linda H. Storli, Member

Dr. Cherise G. Moore, Member

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent

Dr. Michael Vierra, Assistant Superintendent, Human Resources

Mr. Mike Kuhlman, Assistant Superintendent, Educational Services

The President declared a quorum present.

**II. First Closed Session**

**II.A. Public Comments for Closed Session Items**

There were no public comments.

**II.B. First Closed Session Items**

The Board adjourned to Closed Session at 6:02 p.m. Votes on items discussed in Closed Session were taken in Public Session, as reported below.

**II.B.1. Public Employee Appointment/Discipline/Dismissal/Release/Reassignment/  
Non-reelection (per Government Code Section 54957)**

In Public Session Mr. Messina reported, "In Closed Session the Board took action to place one instructional assistant on compulsory leave of absence, effective immediately. The roll call vote was: Jensen - yes; Messina - yes; Moore - yes; Storli - yes; Sturgeon - yes." [See Closed Session Log 2017/18]

Mr. Messina also reported, "In Closed Session the Board took action to suspend, for 30 days without pay, effective immediately, one classified employee serving in the position of Director of Transportation. The roll call vote was: Jensen - yes; Messina - yes; Moore - yes; Storli - yes; Sturgeon - yes." [See Closed Session Log 2017/18]

**II.B.2. Conference with Labor Negotiator: Michael Vierra - Negotiations with Hart District Teachers Association (per Government Code Section 54957.6)**

**II.B.3. Conference with Labor Negotiator: Michael Vierra - Negotiations with California School Employees Association Chapter 349 (per Government Code Section 54957.6)**

**II.B.4. Appointment of Assistant Principal (per Government Code Section 54957)**

**II.C. Reconvene to Public Session**

The Board returned to Public Session at 7:08 p.m.

**III. Organization**

**III.A. Report of First Closed Session Action**

See action taken above in II-B - First Closed Session Items.

**III.B. Re-Establishment of Quorum**

Board Members present:

Mr. Joseph V. Messina, President  
Mr. Steven M. Sturgeon, Clerk  
Mr. Robert N. Jensen, Jr., Assistant Clerk  
Mrs. Linda H. Storli, Member  
Dr. Cherise G. Moore, Member

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent  
Dr. Michael Vierra, Assistant Superintendent, Human Resources  
Mr. Mike Kuhlman, Assistant Superintendent, Educational Services

The President declared a quorum present.

### **III.C. Pledge of Allegiance**

Adam Barrios led the Pledge of Allegiance.

### **III.D. Approval of Agenda**

**Motion Passed:** Approve the agenda. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen  
Yes Mr. Joseph Messina  
Yes Dr. Cherise Moore  
Yes Mrs. Linda Storli  
Yes Mr. Steven Sturgeon

### **III.E. Approval of Minutes**

#### **III.E.1. Approval of Minutes - Regular Meeting of June 14, 2017**

**Motion Passed:** Approve the minutes of the Regular Meeting of June 14, 2017. Passed with a motion by Mrs. Linda Storli and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen  
Yes Mr. Joseph Messina  
Yes Dr. Cherise Moore  
Yes Mrs. Linda Storli  
Yes Mr. Steven Sturgeon

#### **III.E.2. Approval of Minutes - Special Meeting of June 21, 2017**

**Motion Passed:** Approve the minutes of the Special Meeting of June 21, 2017. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen  
Yes Mr. Joseph Messina  
Yes Dr. Cherise Moore  
Yes Mrs. Linda Storli  
Yes Mr. Steven Sturgeon

## **IV. Recognitions by Board**

## **V. Communications**

### **V.A. Board Member Reports**

The following Board members relayed the events they recently attended and/or are interested in: Dr. Moore (said Golden Oak Adult School received approval for their Work Force Innovation Opportunity Act application), Mrs. Storli (said the Fourth of July parade, which included District cheer teams and a District-wide band, was a success, and thanked Golden Valley High School for

providing shirts), and Mr. Sturgeon (thanked Golden Valley High School Principal Sal Frias for opening the school as an emergency shelter during the recent fire).

## **V.B. Employee Association Leadership**

### **V.B.1. Hart District Teachers Association (HDTA) President Jayme Allsman**

Ms. Allsman said she is glad to see the Chief Financial Officer and Chief Operations Officer jobs posted. She invited Board members to attend the new teacher lunch on August 4, 12:00 p.m., at Rio Norte Junior High School. She said she will continue to invite Board members to meetings with the HDTA executive board.

### **V.B.2. California School Employees Association (CSEA) Chapter 349 President Kathy Hefferon**

Ms. Hefferon did not give a report.

## **VI. Special Items**

### **VI.A. Appointment of Junior High School Assistant Principal**

**Motion Passed:** Appoint Adam Barrios as assistant principal at Placerita Junior High School effective July 1, 2017. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen  
Yes Mr. Joseph Messina  
Yes Dr. Cherise Moore  
Yes Mrs. Linda Storli  
Yes Mr. Steven Sturgeon

## **VII. Public Comments**

Valencia resident Michele Lecrivain said she feels it is time for the District to have a forensic audit, which will allow the new Chief Business Officer and Chief Operations Officer to come in to a clean slate.

Saugus resident Bill Dinsenbacher said Castaic High School should have career paths in the energy field, solar and wind energy for example, and some classes should be on block scheduling.

## **VIII. Discussion Items**

### **VIII.A. Citizens' Oversight Committee Report on 2015/16 Measure SA Expenditures**

Measure SA Citizens' Oversight Committee member Brian Shanaghan presented the annual report and said the auditors determined that all expenditures were made on authorized bond projects.

Mrs. Engbrecht thanked him for his six years of outstanding service to the committee. A copy of the report is attached to the agenda of this meeting.

### **VIII.B. Proposition 39 Energy Savings Project Update**

Alliance Building Solutions (Alliance) representative Brad Chapman gave a presentation on the District's Proposition 39 Energy Savings project. He reviewed the timeline to-date, Phase 1 projects, and calculated versus realized actual savings, and he mentioned additional work that was performed at Sequoia School and Valencia High School. Mr. Chapman discussed the proposed Phase 2 and suggested adding solar panels at additional sites. He said Alliance has reviewed the District's existing power purchase agreements and suggests buyout of the existing solar systems in year eight, which would result in an additional \$16 million savings. Alliance will do an analysis of the District's solar usage and production.

Mr. Chapman also explained that District Proposition 39 funding includes an allocation for an energy manager for five years. The energy manager will work with staff on a monthly basis. A copy of the PowerPoint presentation is attached to the agenda of this meeting.

### **VIII.C. Revised Board Policies and Administrative Regulations - First Reading**

Mr. Kuhlman presented Revised Board Policy (BP) and Administrative Regulation (AR) 3270 - Sale and Disposal of Books, Equipment, and Supplies (Personal Property); and BP and AR 3400 - Management of District Assets/Accounts for a first reading, copies of which are attached to the agenda of this meeting. He said changes are based on California School Boards Association recommendations. Board members may suggest changes before the second reading on August 9, 2017.

### **VIII.D. Williams Uniform Complaints Quarterly Summary - April 1-June 30, 2017**

Mr. Kuhlman reported that there were no Williams Uniform Complaints filed for the period of April 1-June 30, 2017. A copy of the summary is attached to the agenda of this meeting.

## **IX. Action Items**

### **IX.A. Appointment of Measure SA Citizens' Oversight Committee Members**

**Motion Passed:** Appoint Mr. Matthew Denny and Mr. Mark Elfont to the Measure SA Citizens' Oversight Committee. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen  
Yes Mr. Joseph Messina  
Yes Dr. Cherise Moore  
Yes Mrs. Linda Storli  
Yes Mr. Steven Sturgeon

Mrs. Engbrecht said Mr. Denny will serve as the representative of a senior citizen's organization and Mr. Elfont will serve as a Member at Large. She explained that the committee selected a third appointee who will be recommended to the Board in August.

**IX.B. Agreement for Workforce Management System (Kronos Incorporated)**

**Motion Passed:** Ratify agreement for use of Workforce Management System with Kronos Inc. for the period of June 23, 2017, through June 22, 2020. Passed with a motion by Mr. Steven Sturgeon and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen  
Yes Mr. Joseph Messina  
Yes Dr. Cherise Moore  
Yes Mrs. Linda Storli  
Yes Mr. Steven Sturgeon

District consultant Cathy Shepard said the Kronos Workforce Management System is the second portion needed to replace Digital Schools. She explained that Kronos is less costly, and she said the presidents of both the Hart District Teachers Association and the California School Employees Association Chapter 349 were included in the selection process. A copy of the contract is attached to the agenda of this meeting.

**IX.C. Public Hearing and Acknowledgment of California School Employee Association (CSEA) Chapter 349 Initial Proposal for Negotiations with the William S. Hart Union High School District for the 2017/18 School Year**

**Motion Passed:** Acknowledge receipt of CSEA Chapter 349 bargaining proposal for negotiations with the William S. Hart Union High School District for the 2017/18 school year. Passed with a motion by Mr. Steven Sturgeon and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen  
Yes Mr. Joseph Messina  
Yes Dr. Cherise Moore  
Yes Mrs. Linda Storli  
Yes Mr. Steven Sturgeon

Dr. Vierra introduced the initial proposal for negotiations from the California School Employees Association Chapter 349 to the William S. Hart Union High School District for the 2017/18 school year, a copy of which is attached to the agenda of this meeting. Mr. Messina opened the Public Hearing. Receiving no written comments and hearing no public comments, Mr. Messina closed the Public Hearing.

**IX.D. Authorization to Select Construction Management Services Firm for the Sierra Vista Junior High School Classroom Addition Project (TELACU Construction Management)**

**Motion Passed:** Approve the selection of TELACU Construction Management as the construction manager for the Sierra Vista Junior High School Classroom Addition Project. Passed with a motion by Mrs. Linda Storli and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen  
Yes Mr. Joseph Messina  
Yes Dr. Cherise Moore  
Yes Mrs. Linda Storli  
Yes Mr. Steven Sturgeon

Mr. Sturgeon asked why the monthly charge is higher than on other projects. Mr. Otavka explained that the project is on a compressed time schedule. Mr. Sturgeon asked if more bids would have been received if there were no requirement for GrowthPoint Structures experience. Discussion ensued between Board members, Mr. Otavka and TELACU President John Clem. It was suggested that Mr. Otavka and Mr. Clem meet to discuss measures to reduce costs. A copy of the proposal is attached to the agenda of this meeting.

**IX.E. Resolution No. 17/18-4 to Confirm and Ratify the March 1, 2017, Action of the Governing Board Denying the Albert Einstein Academy For Letters, Arts and Sciences (AEALAS) Charter Renewal Petition and Adopting the AEALAS Report Final 3/1/17 as the Findings in Support Thereof**

**Motion Passed:** Adopt Resolution No. 17/18-4 to confirm and ratify the March 1, 2017, action of the Governing Board denying the Albert Einstein Academy for Letters, Arts, and Sciences Charter Renewal Petition and adopting AEALAS Report Final 3/1/17 as the findings in support thereof. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Abstain Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the resolution is attached to the agenda of this meeting.

**IX.F. Revised Board Policy and Administrative Regulation - Second Reading**

**Motion Passed:** Approve revised Board Policy 3551 - Food Service Operations/Cafeteria Fund. Passed with a motion by Mrs. Linda Storli and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Mr. Kuhlman presented revised Board Policy 3551 - Food Service Operations/Cafeteria Fund for a second reading, a copy of which is attached to the agenda of this meeting. No changes were made since the first reading on June 14, 2017.

**X. Community Facilities Districts**

**X.A. Act as Legislative Body of the Listed Community Facilities Districts (CFD): CFD No. 87-1, CFD No. 90-1, CFD No. 99-1, CFD No. 2002-1, CFD No. 2004-1, CFD No. 2005-1 and CFD. No. 2015-1**

**X.A.1. Resolution No. LB17/18-1 - Approving the 2017/18 Budget, and Levy and Collection of Special Taxes within Community Facilities District No. 87-1**

**Motion Passed:** Adopt Resolution Nos. LB17/18-1, LB17/18-2, LB17/18-3, LB17/18-4, LB17/18-5, LB17/18-6 and LB17/18-7 approving the 2017/18 budget, and the levy and collection of special taxes within CFD No. 87-1, CFD No. 90-1, CFD No. 99-1, CFD No. 2002-1, CFD No. 2004-1, CFD No. 2005-1 and CFD No. 2015-1 for the 2017/18 fiscal year. Passed with a motion by Mr. Robert Jensen and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Supervisor of Facilities Accounting Karen Bladen said Resolution Nos. LB17/18-1 through LB17/18-7 are yearly resolutions to set the tax levies and the administrative balances for the District's seven Community Facilities Districts (CFD). Jesse Landre, Associate Director, Cooperative Strategies, said CFD 87-1 will mature next year and no additional taxes need to be collected. He shared that the CFD 2015-1 project is moving ahead of schedule, and delinquencies District-wide are currently under two percent. Mr. Sturgeon asked if the District can inform residents in CFD 87-1 of the savings. Mr. Landre said Cooperative Strategies can assist with letters. Mr. Sturgeon would like it to become a policy of the District to eliminate tax obligations when debt services have been satisfied. Copies of the resolution and administrative report for each CFD are attached to the agenda of this meeting.

**X.A.2. Resolution No. LB17/18-2 - Approving the 2017/18 Budget, and Levy and Collection of Special Taxes within Community Facilities District No. 90-1****X.A.3. Resolution No. LB17/18-3 - Approving the 2017/18 Budget, and Levy and Collection of Special Taxes within Community Facilities District No. 99-1****X.A.4. Resolution No. LB17/18-4 - Approving the 2017/18 Budget, and Levy and Collection of Special Taxes within Community Facilities District No. 2002-1****X.A.5. Resolution No. LB17/18-5 - Approving the 2017/18 Budget, and Levy and Collection of Special Taxes within Community Facilities District No. 2004-1****X.A.6. Resolution No. LB17/18-6 - Approving the 2017/18 Budget, and Levy and Collection of Special Taxes within Community Facilities District No. 2005-1****X.A.7. Resolution No. LB17/18-7 - Approving the 2017/18 Budget, and Levy and Collection of Special Taxes within Community Facilities District No. 2015-1****X.B. Recommence Acting as Governing Board**

## **XI. Consent Calendar**

### **XI.A. Consent Calendar-Removal of Items**

There were no items removed from the Consent Calendar.

### **XI.B. Consent Calendar-Personnel**

#### **XI.B.1. Personnel Report No. 17/18-1**

#### **XI.B.2. Memorandum Of Understanding Between The William S. Hart Union High School District And Hart District Teachers Association Regarding Years Of Experience**

#### **XI.B.3. Notice of Variable Term Waiver Requests**

### **XI.C. Consent Calendar-Curriculum/Instruction**

#### **XI.C.1. Final Adoption of Textbook/Instructional Materials, 2017/18**

#### **XI.C.2. New/Revised Course Adoptions, 2017/18**

#### **XI.C.3. Out-of-State Travel Requests - Hart High and Saugus High Schools and the Administration Center**

#### **XI.C.4. Ratification of Out-of-State Conference Attendance - Sierra Vista Junior High School**

#### **XI.C.5. Requests for Overnight/Out-of-State Trips - Saugus High, Rancho Pico Junior High, and Sierra Vista Junior High Schools**

#### **XI.C.6. Requests for Overnight/Out-of-State Trips (Ratification) - Canyon High and Saugus High Schools**

#### **XI.C.7. Contract Renewal with the Los Angeles County Sheriff's Department**

#### **XI.C.8. Partners in Special Education Contract Amendments for 2017/18**

#### **XI.C.9. 2016-17 Consolidated Application for Categorical Programs**

#### **XI.C.10. Memorandum Of Understanding with Los Angeles Unified School District and Golden Oak Adult School July 1, 2017, through June 30, 2018**

**XI.D. Consent Calendar-Business Services**

**XI.D.1. Purchase Order Report**

**XI.D.2. Warrant Register and Revolving Cash Payments**

**XI.D.3. Resolution No. 17/18-2 Authoring Inter-fund Cash Transfers for Fiscal Year 2016/17**

**XI.D.4. Resolution No. 17/18-3 Authoring Inter-fund Cash Transfers for Fiscal Year 2017/18**

**XI.D.5. Organizational Memberships for 2017/18**

**XI.D.6. Amendment No. 4 to Food Services Management Contract (Compass Group USA, Inc., Chartwells Division)**

**XI.D.7. Food Recovery Program (Compass Group USA, Inc., Chartwells Division)**

**XI.D.8. Modification No. 004 to Agreement for Outdoor Recreation and Wilderness Conservation - Regional Occupational Program (US Forest Service)**

**XI.D.9. Approval of Energy Manager Agreement (K12 Energy Services, LLC)**

**XI.D.10. Disposition of Surplus/Obsolete Equipment**

**XI.D.11. Resolution No. 17/18-1 - Renewal of Transition Partnership Program Agreement (Department of Rehabilitation)**

**XI.D.12. Agreement Amendment for Student Information System (Infinite Campus, Inc.)**

**XI.D.13. One Year Renewal of District-Wide Naviance Online Subscription (Career and College Planning Tools)**

**XI.D.14. Student Teaching Agreement (California State University, Bakersfield)**

**XI.D.15. Service Agreement with Practi-Cal, 2017/18**

**XI.D.16. Additional Special Education Consultant Agreements, 2017/18**

**XI.D.17. Extension of Existing Portable Classroom Lease Agreement - Sierra Vista Junior High School (Class Leasing, LLC)**

## **XI.E. Consent Calendar-Operations**

**XI.E.1. Change Order No. 1 BO17-02A Bowman High School Bridge Addition and Fire Alarm Modifications Project (Leonida Builders, Inc.)**

**XI.E.2. Fee Amendment No. 3 - Saugus High School Auditorium Project (NAC Architecture)**

**XI.E.3. Fee Amendment No. 1 for Reimbursable Costs for Architectural Services Agreement - Sierra Vista Junior High School Classroom Addition Project (WLC Architects, Inc.)**

**XI.E.4. Religious Organization as Civic Center User - 2017/18 (Gateway Bible Church)**

**XI.E.5. Agreement to Provide Field Trip Transportation Services (Sulphur Springs Union School District)**

**XI.E.6. Agreement for Security Alarm Monitoring Services (Eagle One Protection)**

## **XI.F. Consent Calendar-Requests for Information**

### **XI.G. Approval of Consent Calendar**

**Motion Passed:** Approve the Consent Calendar as presented. Passed with a motion by Dr. Cherise Moore and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen  
Yes Mr. Joseph Messina  
Yes Dr. Cherise Moore  
Yes Mrs. Linda Storli  
Yes Mr. Steven Sturgeon

## **XII. Items for Future Consideration by the Board**

Mrs. Storli asked that school websites be updated to reflect changes in school administrators.

Mr. Jensen asked for an update on the turf replacement projects at Golden Valley and West Ranch High Schools.

## **XIII. Second Closed Session**

#### XIV. Adjournment

**Motion Passed:** Adjourn the meeting at 8:39 p.m. Passed with a motion by Mrs. Linda Storli and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Respectfully submitted,

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Joseph V. Messina, President

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Steven M. Sturgeon, Clerk

Approved and entered into the proceedings  
of the District:

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Date