

## **Memorandum of Understanding**

This Memorandum of Understanding, made this day of *1<sup>st</sup> day of July, 2017*, and effective throughout the 2017/18 school year, by and between the Santa Clarita Valley Youth Project and the William S. Hart Union High School District, hereby establishes that the SCV Youth Project and the District contract and agree to the following:

The purpose of this MOU is to establish an understanding between the above-mentioned parties (detailed below). *This MOU is not a legally binding contract.*

**The SCV Youth Project agrees to the following service provisions and policies: (Detailed description of services are attached)**

- Contact the principal or designee at each site to determine the services to be provided
- Provide one-to-one counseling to students on junior high and high school campuses
- Facilitate support groups with students on junior high and high school campuses
- Make classroom presentations on junior high and high school campuses as requested
- Offer Lunchtime Madness Program on junior high and high school campuses
- Maintain presence at Back to School/Open House nights on junior high and high school campuses as requested
- Serve as crisis counselors and additional resource for “Every 15 Minutes” campaign as requested
- Distribute FRY Cards to all junior high and high school campuses. Respond to “emergency requests” in a timely and reasonable manner (this applies to referrals being sent from school administrators.)
- Respond to crisis scenarios as directed by the William S. Hart Union High School District crisis protocol
- Provide updates to school board/school administrators on quarterly basis
- Track project outcomes and prepare project evaluations; present outcomes at AdCo meetings (end of year)
- Follow Policies and Procedures according to the William S. Hart Union High School District
- Comply with AB1610 and AB1612 in accordance with California State Law (State fingerprinting laws)

**The Hart District and participating schools will:**

- Provide suitable program space to conduct confidential sessions/groups, and outreach and education
- Identify and refer appropriate students for one-to-one counseling, support groups and outreach/education
- Provide a contact person or persons to coordinate referrals and programs with SCVYP staff
- Provide feedback regarding program effectiveness via quarterly meetings with District staff
- Allow SCVYP staff to be present during necessary/appropriate meetings pertaining to student welfare

**WORKERS' COMPENSATION INSURANCE** - CONSULTANT certifies the CONSULTANT is aware of the laws of the State of California requiring employers to be insured against liability for workers' compensation and shall comply with such laws during the term of this agreement.

**INDEMNIFICATION** - CONSULTANT shall indemnify, save, and hold harmless WILLIAM S HART UNION HIGH SCHOOL DISTRICT and its agents, servants, and employees of and from any and all liabilities, claims, debts, damages, demands, suits, actions and causes of action of whatsoever kind, nature or sort arising out of, or in any manner connected with the performance by CONSULTANT of any services hereunder, and CONSULTANT shall assume full responsibility for payments of Federal, State and local taxes or contributions imposed or required under Social Security, Workers' Compensation, and income tax law, or any disability or unemployment law, or retirement contributions of any sort whatever, concerning CONSULTANT or any employee or agent thereof, and shall further indemnify and hold harmless WILLIAM S HART UNION HIGH SCHOOL DISTRICT of and from such payment or liability arising out of or in any manner connected with the CONSULTANT's performance under this contract.

The contract will be based on a school calendar year (e.g. July 2017 to June 2018), at the rate of \$50,000, to be paid on a quarterly-basis as follows for 2017/18: the first quarter will be paid in October 2017; the second quarter payment will be made in January 2018, the third quarter payment will be made in April 2018, and the final payment in July 2018. SCV Youth Project will invoice the Hart District each quarter.

The Santa Clarita Valley Youth Project shall hold all information confidential regarding program participants and shall only release such information with signed parental consent or in cooperation with law enforcement investigations in compliance with local and state laws and statutes.

SCV Youth Project, Inc.

William S. Hart Union High School District

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(Signature of authorized representative)

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(Signature of authorized representative)

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(Date)

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(Date)