



## GLENDORA UNIFIED SCHOOL DISTRICT

500 N. Loraine Ave., Glendora, California 91741 - Telephone (626) 963-1611

### INVITATION FOR BID

BIDS SHALL BE SUBMITTED TO THE PURCHASING OFFICE PRIOR TO TIME SET FOR OPENING. BIDS RECEIVED BY THE PURCHASING OFFICE AFTER TIME SET FOR OPENING MAY NOT BE CONSIDERED AND WILL BE RETURNED UNOPENED.

**VENDOR:**

GALASSO'S BAKERY

10820 SAN SEVAINE WAY

MIRA LOMA, CA 91752

Original sealed offers for furnishing supplies or services required by this Invitation for Bid will be opened at the District Board Room, Located at:

**500 N. Loraine Ave, Glendora CA 91741**

### INVITATION FOR BID NO. GUSD16-B010

#### FOR

#### Bread Products

**TERMS AND CONDITIONS:** The attached terms and conditions shall become a part of any Purchase Order resulting from the Invitation for Bid.

**PREPARATION OF BID:** Bids shall be submitted on the forms furnished and must be manually signed. In order to ensure consideration, the Bid must be submitted and sealed in an envelope addressed to the Purchasing office, 500 N. Loraine Avenue, Glendora, California 91741, and identified as follows:

**BID NO.: GUSD16-B010**

**TIME AND DATE: June 22, 2016 @ 2:00 P.M.**

NO RESPONSIBILITY WILL ATTACH TO ANY OFFICER FOR THE PREMATURE OPENING OF, OR THE FAILURE TO OPEN A BID NOT PROPERLY ADDRESSED AND IDENTIFIED

**SPECIAL DELIVERY ADDRESS:**

**GLENDORA UNIFIED SCHOOL DISTRICT**  
Purchasing Department  
500 N. Loraine Avenue  
Glendora, CA, 91741

To Be  
Completed

By  
Vendor

BILLING TERMS: <b>NET 30</b>	PRINTED/TYPED NAME OF SIGNATURE <b>MARK BAILEY</b>	TELEPHONE NUMBER <b>951-360-1211</b>
DELIVERY DATE <b>06/22/2016</b>	AUTHORIZED SIGNATURE (RETAINED) 	PRICES VALID FOR <b>30</b> DAYS

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**Bidder Information Sheet**

**Attention:** Thomas Hyden  
Director of Purchasing and Technology  
Glendora Unified School District  
500 N. Loraine Avenue  
Glendora, CA 91741

**Re:** – Nutrition Services, Bread and Bakery Products

**Name:** MARK BAILEY

**Title:** CHIEF FINANCIAL OFFICER

**Organization:** GALASSO'S BAKERY

**Street Address:** 10820 SAN SEVAINE WAY

**City:** MIRA LOMA

**State/Zip Code:** CA 91752

**Work Phone:** 951-360-1211

**Fax:** 951-360-0427

**Email:** mbailey@galassos.com

### **NOTICE TO Bidders**

**NOTICE IS HEREBY GIVEN** that Glendora Unified School District of Los Angeles County, California, on behalf of the San Gabriel Valley Purchasing Cooperative will receive up to, but not later than 2:00 p.m. of the 22nd day of June, 2016, sealed bids for the award of a contract for the annual purchase of Bread Products

Bids shall be opened and publicly read aloud at the above stated date, time and place. Each bid must conform and be responsive to the bid documents, copies of which may be obtained on the Purchasing Department website at [www.glendora.k12.ca.us](http://www.glendora.k12.ca.us) or by calling the Purchasing Department at (626) 963-1611 x315.

No bidder may withdraw his bid for a period of thirty (30) days after the date set for opening of bids.

All bids shall be made and presented on a form furnished by the District and included in this bid package

The District reserves the right to waive any irregularities, accept or reject any or all bids and to accept or reject any items thereon.

Clerk of the Governing Board  
Glendora Unified School District  
Los Angeles, California

Publication dates: Tuesday June 7, 2016

## GLENDORA UNIFIED SCHOOL DISTRICT INSTRUCTIONS FOR BIDDERS

**BID NO: GUSD16-B010**

### **BREAD PRODUCTS**

1. **PREPARATION OF BID FORM:** The Glendora Unified School District, on behalf of the San Gabriel Valley Purchasing Cooperative, hereinafter referred to as the District, invites bids on the forms enclosed to be submitted no later than June 22, 2016 at 2:00 P.M. All blanks on the bid form must be appropriately filled in. Each bid must be submitted in a separate sealed envelope bearing on the outside the bid number and closing dates. It is the sole responsibility of the bidder to ensure that their bid is received at the location specified in paragraph 2 below, no later than the time and date specified. Any bids received after the scheduled closing time for receipt of bids will be returned to the bidder unopened.
2. **BID SUBMISSION ADDRESS:** Bids shall be submitted to the Purchasing Department of the District. If bids are hand delivered or delivered by a delivery service (i.e. UPS, Federal Express, U.S. Mail, or private courier) they shall be delivered to the Purchasing Department, District Office, located at 500 N. Loraine Ave, Glendora, CA, 91741.

***TO BE CONSIDERED, all bids must be received in the purchasing department by the time and date of closing. (Note: bidders who mail their bids should allow sufficient time for the internal distribution of mail within the district.)***

***Faxed bids and bids received in the purchasing department after date and time indicated herein will not be accepted.***

3. **BID OPENING READING:** All bids shall be publicly opened and read aloud at the time and date indicated above, at the Glendora District Office, Board Room located at 500 N. Loraine Ave, CA 91741.
4. **SIGNATURE:** All bids must be signed in the name of the bidder and must bear the signature in longhand of the person or persons duly authorized to sign the bid. Unsigned bids will be considered non-responsive, thus resulting in rejection of the bid.
5. **MODIFICATIONS:** Changes in or additions to the bid form, alternate bids, or any other modifications of the bid form which are not specifically called for in the bid documents may result in District rejection of the bid as not being responsive to this invitation to bid. Oral, telephone, telegraphic, or facsimile bids or modifications will not be considered.
6. **ERASURES:** The bid submitted must not contain any erasures, interlineations, or other corrections unless each such correction is initialed in the margin immediately opposite the correction by the person or persons signing the bid.
7. **WITHDRAWAL OF BID:** Any bidder may withdraw his bid personally or by written request, to the Director of Technology and Purchasing, at any time prior to the scheduled closing time for receipt of bids. Any request for withdrawal received after the hour set for the opening of the bids will not be honored.

8. **INTERPRETATION OF BID DOCUMENTS:** Bidders who find discrepancies in or omissions from the bid documents, may submit to the Director of Technology and Purchasing, a written request for clarification or correction thereof. A copy of all requests for clarification and the response thereto will be mailed to all bidders. Corrections will be made by addenda issued to each bidder. The District will not be responsible for oral interpretations. All addenda issued during the time of bidding shall be incorporated into the bid automatically.
9. **AWARD OF A CONTRACT:** The District reserves the right to reject any or all bids, or to waive any irregularities or informalities in any bids or the bidding, and to make its selection of items awarded based upon its best judgment as to which items substantially comply with the specifications, or which are most economical and/or best suited for the purpose for which they are intended.

It is the District intent to award to a single vendor on the basis of the lowest responsible, responding bid overall, including meeting bid terms, conditions and specifications. A successful bid must deliver the items within the required delivery schedule in order to be declared responsive to this bid. Please submit prices on each item. Cash discounts offered shall not be considered in determining low bid in accordance with Paragraph 38, DISCOUNTS of these Instructions for Bidders. In the event of equal bids, the award shall be made to the bidder located within the State of California, the County of Los Angeles, and with whom the Purchasing Department of the District has had satisfactory business relationships, in the order named. All bids shall remain open and valid and subject to acceptance for sixty (30) days after the bid opening date.

10. **PRICES:** Bid each item separately. Prices must be stated in units specified or trade standard. The right is reserved to waive any informality in bids, to reject any or all bids, and to accept or reject any item or combination of items. In case of a discrepancy between the unit price and the extension, the unit price will be considered correct. Quote prices net including trade discounts, F.O.B. DESTINATION, FRT. PREPAID.
11. **PERIOD OF CONTRACT:** The initial contract period will be July 1, 2016 through June 30, 2017, with the option to renew for up to two (2) additional years, in one (1) year increments, in accordance with Education Code Section 81644. The District Board of Education reserves the right to terminate the contract at the end of each annual period.
12. **DISCONTINUANCE OF SERVICE:** When any contractor or vendor shall fail to deliver any product or service or shall deliver any article or service which does not conform to the specifications, the District may, at its sole discretion, annul and set aside the contract entered into with said vendor or contractor, either in whole or in part, and make and enter into a new contract for the same items in such a manner as seems to the Governing Board to be to the best advantage of the District.
- The Governing Board reserves the right to cancel any articles or services which the successful bidder may be unable to furnish because of economic conditions, governmental regulations or other similar causes beyond the control of the bidder; provided satisfactory proof is furnished to the Governing Board, if requested.
13. **ADDITIONAL ITEMS:** The District reserves the right to add items to the contract during the contract period. Prices for additional items will be negotiated.

14. **QUANTITIES:** The District does not guarantee that all items or quantities shown on this bid will be purchased. Quantities indicated are approximate and the District reserves the right to increase or decrease the number of units to be purchased if deemed necessary. District will not be obligated or required to purchase any of the contractor's surplus inventories resulting from the expiration of this contract.

15. **ORDER CONDITIONS:** There will be no minimum order requirements for any items listed on this bid or deliveries to the site.

The District shall not be obligated to purchase or reimburse the contractor for any inventory of any products should purchases vary from the anticipated purchase patterns or if agreement expires or is terminated.

16. **DELIVERY VEHICLE CONDITIONS:** All vehicles and containers used for transporting food must be kept clean and maintained in good repair and condition in order to protect food from contamination, and must be designed and constructed to permit adequate cleaning and/or disinfection.

Vehicles must be capable of maintaining food at appropriate temperatures and, where necessary designed to allow those temperatures to be monitored. This means that vehicles that transport bakery food items should not be delivered in frozen or refrigerated trucks. Bread Racks used to transport and deliver bread products must be washed, clean, sanitary, and delivered on wheeled dollies. Deliveries of bread racks on pallets will not be accepted.

Any product that fails to be delivered within these parameters will be rejected.

17. **SAFETY AND SECURITY:** The Contractor shall comply with all District security regulations. Contractor's representatives driving motor vehicles on school grounds must use extreme caution during times when school is in session. Any unusual condition noted by drivers, such as evidence of vandalism, power failure, fire, water damage, gas leak, etc., must be reported to the Glendora Police Department at: (626) 914-8250

18. **PRODUCT QUALITY CONTROL:** The District reserves the right to discontinue service of all or any portion of any contract resulting from this bid for any reason determined by the District to be detrimental to the health and welfare of the students and school personnel, or failure to meet contract specifications or wholesomeness standard, and to hold the contractor in default.

All products received under this contract shall be processed according to the health and sanitation standards for plant facilities and food processing established by the locality or state in which Processor's plant is located or by the applicable federal standards, whichever is higher. Contractor shall include with submitted proposal, 2 most recent health inspections conducted by local Health Department authorities.

Contractor shall provide products from manufacturers with a Hazard Analysis Critical Control Point (HACCP) system in place. Additionally, Contractor shall ensure that all products received under this contract shall be prepared in accordance with the health and sanitation standards for the Counties of Los Angeles and or local city/county agency in which product was produced, State of California, and/or Federal Government, whichever is higher. Contractor will provide with submitted proposal a copy of the current HACCP plan in place for the production facility.

Contractor shall follow appropriate procedures for First in First Out (FIFO) stock rotation system.

In the event of product contamination issue, Contractor shall provide a traceability plan for all products to the point of origin. Evidence of such procedures should be submitted with proposal.

19. **INFERIOR PRODUCT:** The Contractor agrees to permit inspection of the delivered items by a representative of the District Food Services Department with the right of rejection of inferior merchandise. The District decision shall be final.
20. **LABELING:** All ingredients must be declared on the product label and conform to the Food Allergen Labeling and Consumer Protection Act as required by the Food and Drug Administration. Labels must list the presence of ingredients which contain: protein derived from milk, eggs, fish, crustacean shellfish, tree nuts, peanuts, wheat, or soybeans.
21. **NUTRITIONAL INFORMATION:** In order to accommodate the computerized menu system utilized by the District, the successful bidder shall be required to provide a complete nutrient analysis of some products, as requested by the District. The nutrient information may be obtained from an independent laboratory.

Product specification sheets will be submitted for all line items with bid submission. The following information will be required from the manufacturer: weight (gm), water content (gm), calories (Kcal), protein (gm), carbohydrate (gm), fat (gm), polyunsaturated fat (gm), saturated fat (gm), trans fat (gm), cholesterol (mg), dietary fiber (gm), vitamin A (IU), vitamin C (mg), calcium (mg), and iron (mg).

ALL PROCESSED FOODS SHOULD CONTAIN NO ADDED ARTIFICIAL TRANS FAT.

All ingredients must be declared on the product label and conform to the Food Allergen Labeling and Consumer Protection Act as required by the Food and Drug Administration. Labels must list the presence of ingredients which contain: protein derived from milk, eggs, fish, crustacean shellfish, tree nuts, peanuts, wheat, corn, gluten, or soybeans.

Contractor shall notify the District whenever there is a product/ingredient change in any item provided to the Districts. If any product changes occur, new ingredient statements and nutritional information shall be provided to the District.

22. **PRODUCT SUBSTITUTION AND DISCONTINUED ITEMS:** The District will not allow substitutions without prior approval. In the event Contractor is unable to deliver an item as specified in this contract, notification of shortage must be made orally, or by electronic mail at least 24 hours prior to scheduled delivery. An equal or better substitute product must immediately be made available to the District or approval and subsequent distribution to the cafeterias, at no additional charge to the District for product, freight, or redelivery to District sites. Substitutions in quality or quantity must receive prior approval from each District designee stated in the member contacts list. When substitutions do occur, Contractor shall provide nutritional statements and ingredient listings on these products.

If substitution is unavoidable due to market conditions, Contractor must provide equivalent item for District approval at no additional cost to the District for product or freight. Authorization of a substitute product shall be at the sole discretion of each member District.

Contractor shall immediately notify Nutrition Services if they become aware of any product changes or reformulation. When product changes do occur, Contractor shall provide nutritional



statements and ingredient listing of these products to the District. Failure to provide notification to member Districts of any product changes or reformulation, of which the Contractor is aware of, may result in termination of the contract.

The Contractor must provide the specified product or an acceptable substitute, as determined by the District. If, as a result of failure to deliver specified product in a timely manner, the service of meals fails to contain the required components of a reimbursable meal, Contractor shall be required to reimburse the District for the full value of all of the identified meals, as determined by the USDA. Financial restitution shall be made within 60 days of written request by the District.

23. **DELIVERIES:** Actual delivery of the products shall be coordinated with the District or the representative(s) designated by the District in accordance with the contract. Upon award of the bid, supplier shall keep sufficient stocks of bakery products to insure prompt delivery and service schedules. Prompt delivery shall be determined by the District.

The District reserves the right to make additions to, or deletions from, the specified delivery locations to be served at any during time during the period of the contract, and revise delivery times as required.

The District may discontinue service upon 24-hours' notice for reason of unsatisfactory service. FAILURE TO DELIVER IN ACCORDANCE WITH THESE SPECIFICATIONS SHALL CONSTITUTE UNSATISFACTORY SERVICE.

24. **DELIVERY SLIPS:** Delivery slips will be furnished with each delivery, in duplicate, as follows:

- Original - signed by person receiving product and retained by Contractor
- Duplicate - shall be left at each location – Nutrition Services copy

25. **INSURANCE:** Prior to issuance of a purchase order, the successful bidder shall furnish the District with insurance endorsements evidencing insurance coverage and further indicating that the successful bidder's policies have been endorsed to name the District as an additional insured thereon, with provision made for cross liability. The endorsements shall further provide the "Successful bidder's policy is primary over any insurance carried by the District and that "the policy will not be cancelled or materially changed without thirty (30) calendar days prior written notice " being given to the District Purchasing Department. During the term of the contract, the successful bidder shall, at its own cost and expense maintains the following types of insurance:

- Commercial General Liability Coverage, "occurrence" form only, to include bodily injury and property damage for premises and operations, contractual liability, independent contractors, personal and advertising injury, and wrongful termination with a combined single limit not less than \$1,000,000 per occurrence and an annual general aggregate limit not less than \$2,000,000. The policy shall be endorsed to name the District, its governing boards and commissions and the individuals thereof, and all its officers, agents, employees, representatives and volunteers, as additional insured.
- Workers' Compensation insurance with limits as required by the Labor Code of the State of California and Employers Liability insurance limits of \$1,000,000 per accident.
- Business Automobile Liability Coverage with limits as required by the State of California

26. **PAYMENT:** Payment will be made within 30-60 working days after actual delivery of goods to the required destination as outlined in the DELIVERIES conditions and receipt of invoices acceptable to the District.
27. **PRICE ADJUSTMENTS:** The successful Distributor shall be allowed to adjust prices upon presentation of suitable proof of a price increase from a manufacturer or processor. A notice shall be sent including proof of any increase thirty (30) days prior to the increase. No increase to the price will be allowed sooner than 180 calendar days from the date of Bid award, including thirty (30) calendar days advance written notice. Any change to the price shall be subject to mutual agreement by Districts.

In the event of a decline in price, the successful Distributor is to give the District the immediate advantage of such a decrease and inform the District of the decrease. All orders placed under this agreement shall be delivered and invoiced at the Agreement price prevailing at the time the order is placed, regardless of the actual delivery date.

Price changes must be communicated in writing to the each member district listed in the contract at least 30 days before the price changes will take effect. ***Fuel surcharges will not be accepted nor permitted under this contract.***

28. **PRICE INCREASE:** Pricing shall remain firm for a year from the award of the bid before any price increase is permitted. The successful bidder(s) shall submit to the District, a written notice, of any price changes. The District must have sixty (60) calendar days prior written notice of any price change. A written justification from the supplier and manufacturer must accompany the sixty (60) calendar days' notice to the District (See Price Adjustment section of the General Conditions). In the event of the price increase, the District reserves the right to cancel such items from the bid. Failure to meet these requirements set forth may be cause for DEFAULT under the TERMINATION FOR DEFAULT clause of this bid.
29. **PRODUCT RECALLS:** The Contractor shall bear all costs incurred by the District resulting from product recall, including, but not limited to, any costs initially incurred for storage and transportation; pickup, transportation and storage of recalled product; and price differential for replacement product, if necessary, as determined by the District. Payment for all costs directly related to product recall shall be made within 30 days of submission of invoice by the District.
30. **DEPT. OF EDUCATION CHILD NUTRITION DIVISION FORMS:** Per the California Department of Education, Child Nutrition and Food Distribution Division, School Nutrition Programs Unit, that attached forms (Suspension and Debarment Certification; U.S. Department of Agriculture; Disclosure of Lobbying Activities; Buy American Certification and Iran Contracting Act Certification) must be completed and submitted with this bid. Bids received without these forms/certifications will not be considered.
31. **EVIDENCE OF RESPONSIBILITY:** Upon request of the District, a bidder whose bid is under consideration for award shall promptly submit satisfactory evidence showing their financial resources. The District may also request the names of at least three (3) references for whom similar supplies or equipment were provided during the previous year. The bidder must furnish this list within three (3) days after request. Failure to do so will be sufficient cause for default and the District' may declare the successful bidder as nonresponsive to this solicitation and re-issue a notice of intent to award a contract to the next lowest responsive and responsible bidder, or may call for new bids.

32. **SAMPLES:** Samples may be requested before an award is made. If requested prior to award, samples should be submitted to the member District specified location samples shall be provided at no expense to the "Districts" within two (2) days of request shall become the property of the District. Failure to provide samples as requested may be cause for rejection of the bid. All packages containing samples must be clearly labeled with bidder's name, bid number, and each sample clearly identified as to the item number under which the sample is to be considered.

If, in the opinion of the District, an item purchased on the bid does not conform to specifications or perform to the standards of the previous samples submitted, the District reserves the right to have the product tested by an independent laboratory. If the test shows that the product does not conform to specification or meet the standards of the samples submitted, the cost of testing will be charged to the successful bidder and the contract may be canceled under the TERMINATION FOR DEFAULT section of the bid.

33. **TERMINATION FOR DEFAULT:** The District may, by written notice of default to the successful bidder, terminate the contract in whole or in part if:

- The successful bidder fails or neglects to perform any of the services listed herein in the manner and time specified, or if, in the opinion of the District, the item(s) provided fail to perform satisfactorily; The District may require additional samples of bakery products that meet the qualifying specifications. OR:
- The successful bidder fails to perform any of the other provisions of the bid or purchase order and does not cure such failure within a period of two (2) days (or such longer period as the "Districts" may authorize in writing) after receipt of notice from the District specifying such failure. In the event the Districts terminate the contract, in whole or in part, the District may acquire bakery products, similar to those so terminated from another source, and the successful bidder shall be liable for any excess costs of acquisitions of such similar supplies.

34. **CANCELLATION:** The bidder hereby agrees and acknowledges that monies utilized by the Districts to fulfill bid requirements is public money appropriated by the State of California or acquired by the District from similar public sources and is subject to variation. The District fully reserves the right to cancel this bid at any time and/or limit quantities of items due to non-availability or non-appropriation of sufficient funds.

35. **VENDOR NOT OFFICER, EMPLOYEE, OR AGENT OF DISTRICT:** While engaged in carrying out the terms and conditions of the contract, the successful bidder is an independent contractor and not an office, employee, or agent of the District

36. **ANTI-DISCRIMINATION:** It is the policy of the Glendora Unified Board of Education that in connection with all services performed for the "Districts", there be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, religious creed, sex, age or marital status, and therefore, the bidder agrees to comply with applicable Federal and California State laws including, but not limited to, the California Fair Employment Practice Act beginning with Labor Code Sections 1410 and 1735. In addition, the bidder agrees to require like compliance by all subcontractors employed by him.

37. **INSPECTION AND ACCEPTANCE:** All items provided under the contract shall meet or exceed the bid specifications and shall comply with all Federal and California State laws governing their production, handling, processing and labeling. Inspection and acceptance of all items shall be at DESTINATION. Items found to be defective or not in accordance with the bid specifications shall be replaced by the successful bidder at no cost to the District. Failure to replace said items shall be considered sufficient cause for default action under the DEFAULT provision of this bid.
38. **AUDITS:** The successful bidder shall submit to third party audits and/or inspections initiated by the "Districts" during the term of the contract and for one year following the end of the contract. Audits and/or inspections will serve to ensure compliance with contract terms, food safety guidelines, pricing and billing. Successful bidder must take steps to correct findings identified during audits and/or inspections, including financial restitution for any pricing or billing errors which may have occurred during the length of the contract period.
39. **INSPECTION OF BIDDER'S FACILITY:** The "Districts" reserves the right to inspect the facilities of the bidder prior to award of the contract, and, if representatives of the "Districts" determine after such inspection that the bidder is not capable of performing satisfactorily to the District, his bid will be ruled nonresponsive. Additionally, the District reserves the right to inspect the successful bidder's facility during the contract period.
40. **INDEMNIFICATION:** Bidder agrees to defend, indemnify, save, and hold harmless the District and any of their governing bodies, the individuals, thereof, and all officers, agents, employees, representatives, and volunteers from all loss, cost, and expense (including, but not by way of limitation, attorneys' fees and other related legal costs) arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of the Bidder's performance or failure to perform services under this Bid, or resulting from or in any way directly or indirectly connected with the performance or nonperformance of the "Districts", pertaining to this bid. Bidder further agrees to waive all rights of subrogation against the District and shall pay for any and all injury, damage, or loss to the "Districts". The provisions of this indemnification clause shall not be limited to the availability or collectability of insurance coverage, nor do these provisions apply to any injury, damage or loss caused solely by the negligence of the District.
41. **PROTESTS AFTER AWARD:** Any protest against the award of a contract pursuant to this bid must be received within five (5) calendar days after receipt of a written notice of the District intent to award to another bidder. The "Districts" shall not be obligated to consider protests received after the above-specified deadlines. All protests must be in writing and submitted to the Director of Technology and Purchasing.
42. **DISCOUNTS:** Cash discounts shall not be considered in determining low bid.
43. **CAL-OSHA:** Bidders certify, by submitting their signed bid, that all items being bid meet or exceed all applicable CAL-OSHA Codes.
44. **PERMITS AND LICENSES:** The Contractor and all of his employees or agents shall secure and maintain in force such licenses and permits as are required by law in connection with the furnishing of items herein listed. All operations and materials shall be in accordance with law. Failure to do so may result in termination of the contract under the default provision of the bid.

45. **EMPLOYEE BACKGROUND CHECKS:** At the time of contract award and during the entire term of the contract, the successful bidder, including all subcontractors, shall fully comply with the provisions of Education Code Sections 45125.1 and 45125.2 when District determines that the successful bidder's employees and employees of subcontractors will have more than limited contact with pupils in the performance of the work. In addition, it shall be the District responsibility to take appropriate steps to protect the safety of any pupils that may come in contact with the successful bidder.
46. **DRUG AND ALCOHOL FREE WORKPLACE:** The successful bidder hereby certifies, under penalty of perjury, under the laws of the State of California that under the contract he will comply with the requirements of the Drug-Free Workplace Act of 1988 (Government Code Section 8350 et. seq.) and the Glendora Unified Board of Education's Policy (BP 5131.60). Therefore, the work site shall be kept drug and alcohol free at all times
47. **TOBACCO-FREE WORKPLACE:** The successful bidder hereby agrees, under the contract, he will comply with the Glendora Unified Board of Education's Policy (BP 5131.62) which states: "The Governing Board recognizes the health hazards associated with tobacco products, including the breathing of second hand smoke and desires to provide a healthy environment for students and staff." Therefore, the work site shall be kept tobacco free and smoke-free at all times.
48. **PIGGYBACK CLAUSE:** For the term of the Contract and any mutually agreed extensions pursuant to this request for bids, at the option of the vendor, other public entities may purchase identical items at the same unit price(s) subject to the same terms and conditions, pursuant to Sections 20118 and 20652 of the Public Contract Code. Glendora Unified School District waives their rights to require other districts to draw their warrants in favor of the District and authorizes each district to make payments directly to the successful vendor.
49. **BID DOCUMENTS:** The complete bid includes the following documents:
- Notice Calling for Bids
  - Instructions for Bidders
  - District Delivery Requirements
  - Bidders Copy of HAACP Program
  - Bid Form Worksheet
  - Non-collusion Affidavit
  - Dept. of Education Child Nutrition Forms

Any of these shall be interpreted to include all the provisions of the other documents as though fully set out therein. The bidder should fully acquaint him/herself with the terms and conditions affecting the performance of the contract. Submission of a bid shall be taken as prima facie evidence of compliance with this provision.

## CERTIFICATION AND DISCLOSURE STATEMENTS

Following is an explanation of submittal requirements of the Suspension and Debarment Certification Statement and the Certification Regarding Lobbying by School Food Authorities (SFA) and Food Service Management/Consulting Companies.

Beginning with the 1998/99 school year, instructions to comply with procurement requirements by completion of these certifications will be included in the annual renewal of School Nutrition Programs.

The applicability of this information begins with the 1998/99 school year and is for SFAs that meet one of the following criteria:

- The SFA's estimated annual federal child nutrition reimbursement will exceed \$100,000.
- The SFA's annual contract with a vendor exceeds \$100,000.
- The SFA utilizes a Food Service Management or Consulting Company and the annual contract exceeds \$100,000.

### Suspension and Debarment Certification

This certification is required to be completed by the contractor each time an SFA renews or extends an existing contract that exceeds \$100,000. The certification is also required when an SFA puts out bids for goods and services that will exceed \$100,000. In these instances, the SFA must obtain a completed Suspension and Debarment Certification from either the potential vendor or existing contractor before any transactions can occur between the sponsor and the vendor or contractor (7 CFR 3017.110). This certification is required as part of the original bid, contract renewal, or contract extension to assure the SFA that the vendor or any of its key employees have not been proposed for debarment, debarred, or suspended by a Federal agency. While this certification is required for all contracts in excess of \$100,000, it is recommended that they be routinely requested under all procurements. The completed certification is to be attached to the signed contract and maintained on file by the SFA. Do not submit the certification to the California Department of Education.

Certification Regarding Lobbying SFAs that receive in excess of \$100,000 in annual federal meal reimbursement must annually complete and submit this certification statement to the California Department of Education (CDE), Child Nutrition and Food Distribution Division (CNFFD). The statement is part of the annual renewal of the SFA's agreement with the California Department of Education, Child Nutrition and Food Distribution Division.

In addition, when SFAs put out bids for goods and services or renew/extend existing contracts that exceed the \$100,000 threshold, they are required to obtain a completed Certification Regarding Lobbying from either the potential vendors and/or existing contractors before any transactions can occur between the SFA and the vendor or contractor (7 CFR 3018.110). This certification is required as part of the original bid, contract renewal, or contract extension and is not submitted the CDE.

Also enclosed is the Disclosure of Lobbying Activities form. This is required to be completed if the potential or existing contractor, using other than federal funds, has paid or will pay for lobbying activities in connection with the school nutrition program agreement (Item 2 of the Certification Regarding Lobbying statement).

### Applicable to Both Certification Statements

Federal law prohibits SFAs from circumventing the \$100,000 threshold by entering into multiple contracts; each of which do not equal or exceed \$100,000, but the aggregate amount of all the contracts will equal or exceed \$100,000.

## Glendora Unified School District

Vendors must submit completed certifications to the SFA as part of the original bid, contract renewal, or contract extension. If completed certifications are not included, the original bid is considered nonresponsive, and the contract renewal or extension is incomplete. In order for the SFA to consider the original bid or renew/extend the original contract, the vendors must have submitted current certifications to the SFA.

### SFAs with Food Service Management or Consulting Contracts

SFAs utilizing food service management or consulting companies must include both certification statements in all Requests for Proposals (RFP). SFAs must retain the certifications with its documentation of new contracts and contract amendments/renewals submitted to the CDE, CNFDD, for approval. The food service management or consulting company must annually sign and submit to the SFA both the Suspension and Debarment Certification and the Certification Regarding Lobbying. If receiving more than \$100,000 in federal reimbursement, the SFA is required to sign and submit the Certification Regarding Lobbying to the CDE, CNFDD.

### Summary

- Suspension and Debarment Certification
  1. The SFA must include this certification in all RFPs that result in an annual contract in excess of \$100,000.
  2. A contractor is required to sign this certification when a contract or renewal contract with an SFA exceeds \$100,000 annually in federal funds.
  3. The SFA retains certification signed by contractor with executed contract and maintains it on file.

### Certification Regarding Lobbying

1. SFAs receiving in excess of \$100,000 in annual federal reimbursement must sign and submit this certification during the annual renewal of the School Nutrition Programs participation.
2. SFAs must obtain this completed certification from any potential or existing contractor as part of any original contract or contract renewal/extension that exceeds the annual expenditure of \$100,000 in federal funds. Retain the certifications with bid documents.
3. The Disclosure of Lobbying Activities form may need to be completed if any payment has been made or will be made to any person or lobbying entity. (Item 2 of Certification Regarding Lobbying.)
4. If you have any questions, please contact Rae Vant, School Nutrition Programs Specialist, by phone at 916- 445-6775 or 800-952-5609 or by e-mail at [rvant@cde.ca.gov](mailto:rvant@cde.ca.gov)

**SUSPENSION AND DEBARMENT CERTIFICATION  
U.S. DEPARTMENT OF AGRICULTURE**

**INSTRUCTIONS:** SFA to obtain from any potential vendor or existing contractor for all contracts in excess of \$100,000. This form is required each time a bid for goods/services over \$100,000 is solicited or when renewing/extending an existing contract exceeding \$100,000 per year (Includes Food Service Management and Food Service Consulting Contracts).

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**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions**

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This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722 – 4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

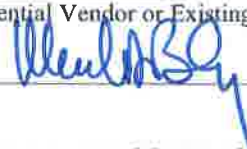
**(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)**

The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name of School Food Authority      Agreement Number      Potential Vendor or Existing Contractor (Lower Tier Participant):

**MARK BAILEY, CHIEF FINANCIAL OFFICER**



**06/16/2016**

Printed Name      Title      Signature      Date

**DO NOT SUBMIT THIS FORM. RETAIN WITH THE APPLICABLE CONTRACT OR BID RESPONSES.**



## INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this form, the prospective lower tier participant (one whose contract for goods or services exceeds the Federal procurement small purchase threshold fixed at \$100,000) is providing the certification set out on the reverse side in accordance with these instructions.

The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**DISCLOSURE OF LOBBYING ACTIVITIES**

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352 (See reverse for public burden disclosure)

<b>1. Type of Federal Action:</b> Contract Grant Cooperative Agreement Loan Loan Guarantee Loan Insurance		<b>2. Status of Federal Action:</b> Bid/offer/application Initial award Post-award	<b>Report Type:</b> Initial filing Material change  <b>FOR MATERIAL CHANGE ONLY:</b> Year:      Quarter:
<b>3. Name and Address of Reporting Entity:</b> Prime      Subawardee Tier , if known Congressional District, if known:		If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:  Congressional District, if known:	
Federal Department/Agency:		Federal Program Name/Description: CFDA Number, if applicable:	
Federal Action Number, if known:		Award Amount, if known: \$	
a. Name and Address of Lobbying Entity (if individual, last name, first name, MI):		10. b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):	
(attach Continuation Sheet(s) if necessary)			
Amount of Payment (check all that apply): \$ actual      planned		Type of Payment (check all that apply): Retainer One-time fee Commission Contingent fee	

**Glendora Unified School District**

Form of Payment (check all that apply): Cash In-kind; specify: Nature      Value		Deferred Other; specify:													
Brief description of services performed or to be performed and date(s) of service, including officer(s), employees(s) or member(s) contacted, for payment indicated in No. 11.  (Attach Continuation Sheet(s) SF-LLL-A, if necessary)															
15. Continuation Sheet(s) SF-LLL-A attached: Yes No															
16. Information requested through this form is authorized by Title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public		<table> <tr> <td>Signature: </td> <td>Print Name:</td> <td>Title:</td> </tr> <tr> <td>Telephone No: ( )</td> <td>Date:</td> <td></td> </tr> <tr> <td colspan="2"><b>MARK BAILEY, CHIEF FINANCIAL OFFICER</b></td> <td></td> </tr> <tr> <td><b>951-360-1211</b></td> <td colspan="2"><b>06/16/2016</b></td> </tr> </table>		Signature:	Print Name:	Title:	Telephone No: ( )	Date:		<b>MARK BAILEY, CHIEF FINANCIAL OFFICER</b>			<b>951-360-1211</b>	<b>06/16/2016</b>	
Signature:	Print Name:	Title:													
Telephone No: ( )	Date:														
<b>MARK BAILEY, CHIEF FINANCIAL OFFICER</b>															
<b>951-360-1211</b>	<b>06/16/2016</b>														
Federal Use Only:		Authorized for local reproduction Standard Form - LLL													

## Glendora Unified School District

### INSTRUCTIONS FOR COMPLETION OF SF LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all sections that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.

Identify the status of the covered Federal action.

Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.

Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants, and contract awards under grants.

If the organization filing the report in No. 4 checks "Subawardee," then enter the full name, address, city, state, and zip code of the prime Federal recipient. Include Congressional District, if known.

Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.

Enter the Federal program name or description for the covered Federal action (No. 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

Enter the most appropriate Federal identifying number available for the Federal action identified in No. 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."

For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in No. 4 or 5.

(a) Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in No. 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from No. 10(a). Enter Last Name, First Name, and Middle Initial (MI).

Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (No. 4) to the lobbying entity (No. 10).

Check the appropriate box(es). Check all boxes that apply. If other, specify nature.

Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.

Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.

Check whether or not a SF-LLL-A Continuation Sheet(s) is attached.

The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instruction, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503

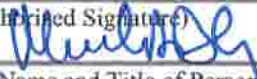
**IRAN CONTRACTING ACT**  
**CERTIFICATION OF ELIGIBILITY TO BID FOR CONTRACTS OF \$ 1 MILLION OR MORE**  
**(Public Contract Code sections 2202-2208)**

Pursuant to Public Contract Code 2204. (a) A public entity shall require a person that submits a bid or proposal to, or otherwise proposes to enter into or renew a contract with, a public entity with respect to a contract for goods or services of one million dollars (\$1,000,000) or more to certify, at the time the bid is submitted or the contract is renewed, that the person is not identified on a list created pursuant to subdivision (b) of Section 2203 as a person engaging in investment activities in Iran described in subdivision (a) of Section 2202.5, or as a person described in subdivision (b) of Section 2202.5, as applicable. A state agency shall submit the certification information to the Department of General Services.

To comply with this requirement, please insert your vendor or financial institution name and Federal ID Number (if available) and complete one of the options below. Please note: California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts. (Public Contract Code section 2205.)

**OPTION #1 - CERTIFICATION**

I, the official named below, certify I am duly authorized to execute this certification on behalf of the vendor/financial institution identified below, and the vendor/financial institution identified below is not on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person/vendor, for 45 days or more, if that other person/vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.

Vendor Name/Financial Institution (Printed)		Federal ID Number (or n/a)
<b>GALASSO'S BAKERY</b>		<b>95-2780618</b>
By (Authorized Signature) 		
Printed Name and Title of Person Signing <b>MARK BAILEY, CHIEF FINANCIAL OFFICER</b>		
Date Executed <b>06/16/2016</b>	Executed in <b>MIRA LOMA, CA</b>	

**OPTION #2 – EXEMPTION**

Pursuant to Public Contract Code sections 2203(c) and (d), a public entity may permit a vendor/financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enters into or renews, a contract for goods and services.

If you have obtained an exemption from the certification requirement under the Iran Contracting Act, please fill out the information below, and attach documentation demonstrating the exemption approval.

Vendor Name/Financial Institution (Printed)	Federal ID Number (or n/a)
By (Authorized Signature)	
Printed Name and Title of Person Signing	Date Executed

**NONCOLLUSION DECLARATION TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID**  
**(Public Contract Code section 7106)**

The undersigned declares:

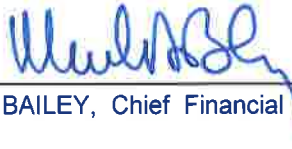
I am the of , the party making the foregoing bid.

Chief Financial Officer, Galasso's Bakery

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on [date], at [city], 06/16/2016  
[state]. MIRA LOMA, CALIFORNIA



MARK BAILEY, Chief Financial Officer

**Bid Schedule**

**QUANTITIES ARE ESTIMATED ANNUAL USAGE FOR SAN GABRIEL VALLEY PURCHASING SCHOOL COOPERATIVE**

<b>Item Description</b>	<b>Package Size</b>	<b>Unit</b>	<b>Projected Usage</b>	<b>Price</b>	<b>Unit of Measure</b>	<b>Extension</b>
3.5 " 51% WWW HAMBURGER BUNS	12/1.58 oz	DZ	25,853	1.90	12 Pk	49,120.70
4" 51% WWW HAMBURGER BUNS	12/2.07	DZ	164,362	1.60	12 Pk	262,979.20
4" WHEAT HAMBURGER BUN	12 PK	DZ	543	1.72	12 Pk	933.96
4" WWW RANDOM CUT BUN	12/69 gms	DZ	16,970	1.85	12 Pk	31,394.50
4" 51% WWW KNOT BUN/CORN TOP	12/DZ	DZ	1960	1.69	12Pk	3,312.40
WG COFFEE CAKE IW	72/4 oz	PK	393	NO BID		
4" 51% SLICED FRENCH ROLLS	12/DZ	DZ	8422	2.09	12 Pk	17,601.98
6" WHOLE WHEAT FLOUR TORILLAS	12/DZ	DZ	683	1.25	12 Pk	853.75
8" WHOLE WHEAT FLOUR TORTILLA	12/DZ	DZ	5046	1.45	12 Pk	7,316.70
10"FRESH WHEAT FLOUR TORTILLA	12/DZ	DZ	2574	1.65	12 Pk	4,247.10
6" FRESH PRESS FLOUR TORTILLA	12/DZ	DZ	324	1.25	12 Pk	405.00
51% WWW DINNER ROLLS	12/1.85 OZ	DZ	35,430	1.62	12 Pk	57,396.60
6" WHITE HINGED FRENCH ROLL	12/2.85 OZ	DZ	683	2.30	12 Pk	1,570.90
6" WWW SLICED FRENCH ROLL	12/2.67 OZ	DZ	9121	2.15	12 Pk	19,610.15
6" FRESH WG CORN TORTILLA	1DZ/12 OZ	DZ	13,543	.68	36 Pk	9,209.24
5" 51% WWW HINGED HOAGIE ROLL	12/DZ	DZ	2382	2.09	12 Pk	4,978.38
3.5" WG SLICED ENGLISH MUFFIN	12/DZ	DZ	1923	3.30	6 Pk	6,345.90
4" WHITE SESAME HAMBURGER BUN	12/2.07 OZ	DZ	33,822	1.62	12 Pk	54,791.64
6" 51% WWW HOT DOG BUN	12/1.96 OZ	DZ	28402	1.58	12 Pk	44,875.16
6" WHITE HOT DOG BUN	12/1.8 OZ	DZ	300	1.60	12 Pk	480.00
3.5 51% WWW HAMBURGER BUN	12/1.58 OZ	DZ	24,655	1.90	12 Pk	46,844.50
WHOLE GRAIN BREAD STICK	12/1.5 OZ	DZ	10,878	1.94	12 Pk	21,103.32
COTTAGE HEARTH 9-GRAIN BREAD	16 SLCS	LF	1296	2.25	Loaf	2,916.00
6" STEAK ROLL WWW HINGED	12/PK	PK	953	2.15	12 Pk	2,048.95
WHOLE GRAIN SANDWICH BREAD	22SLC + 2HLS	LF	11390	1.63	12 Pk	18,565.70
WHEAT SANDWICH BREAD	24SLC + 2HLS	LF	3889	2.03	Loaf	7,894.67
WG CINNAMON RAISIN BAGEL	12/DZ	DZ	496	2.15	6 Pk	2,132.80
100% WHOLE WHEAT BAGEL	6/3 OZ	PK	5,733	2.15	6 Pk	12,325.95
4"WHEAT HAMBURGER BUN	12/PK	DZ	543	1.72	12 Pk	933.96
4" WHEAT SESAME HAMBURGER BUN	12/PK	DZ	14,000	1.69	12 Pk	23,660.00

**SAN GABRIEL VALLEY SCHOOL FOOD PURCHASING COOPERATIVE MEMBER LIST**

**Alhambra USD**

Vivien Watts  
1515 W. Mission Rd.  
Alhambra, CA 91803  
626.943-6590  
FAX 626.943-8042  
Watts\_Vivien@ausd.us

**Arcadia USD**

Kathleen Ashworth  
35 West St. Joseph  
Arcadia, CA 91007  
626.821-8322  
FAX 626.574-3828  
kashworth@ausd.net

**Azusa USD**

Stella Ndahura  
546 S. Citrus Avenue  
Azusa, CA 91702  
626.732-8057  
FAX 626.732-4362  
sndahura@azusa.org

**Baldwin Park USD**

Rosa Estrella  
3699 N. Holly Avenue  
Baldwin Park, CA 91706  
626.962-3311  
FAX 626.856-1901  
rmestrella937@bpusd.net

**Burbank USD**

Kathy Sessinghaus  
1900 W. Olive Avenue  
Burbank, CA 91506  
818.729-4539  
FAX 818.729-4570  
Kathysessinghaus@burbankusd.org

**Duarte USD**

Brian Volz  
1620 Huntington Drive  
Duarte, CA 91010  
626.599-5022  
FAX 626.599-5068  
Cell 626-768-1334  
bvolz@duarteusd.org

**El Monte City SD**

Robert Lewis  
3246 Meeker Avenue  
El Monte, CA 91731  
626.453-3733  
FAX 626.350-4860  
rlewis@emcsd.org

**El Monte Union HSD**

Suzy Sayre  
1001 Durfee Avenue  
S. El Monte HS  
Mail: 3537 Johnson Avenue  
El Monte, CA 91731  
626 444-9005 x9875  
FAX 626.455-0418  
suzy.sayre@emuhsd.org

**Glendora USD**

Stacy Johnson  
500 N. Lorraine  
Glendora, CA 91741  
626.963-1611 x388  
FAX 626.852-4526  
sjohnson@glendora.k12.ca.us

**Garvey SD**

Richard Marchini  
2730 N. Del Mar Ave  
Rosemead, CA 91770  
626.307-3407  
FAX 626.927-5024  
rmarchini@garvey.k12.ca.us

**Rosemead School District**

Krista Dixon  
3907 Rosemead Blvd., Ste. 150  
Rosemead, CA 91770  
626.312-2900 x255  
FAX 626.307-6178  
Kdixon@rosemead.k12.ca.us

**San Gabriel USD**

Isabel Millan  
408 Junipero Sierra Drive  
San Gabriel, CA 91776  
626.451-5453  
FAX 626.285-7333  
Millan\_I@sgusd.k12.ca.us

**San Marino USD**

Carolle Thompson  
1665 West Drive  
San Marino, CA 91108  
626.299-7000 x1323  
FAX 626.299-7017  
cthompson@smusd.us

**South Pasadena USD**

Michelle Curry  
1020 El Centro Street  
South Pasadena, CA 91030  
626.441-5820 x2950  
FAX 626.441-5828  
mcurry@spusd.net



**Charter Oak USD**

Natacha Morales  
20240 Cienega Avenue  
Covina, CA 91724  
626.966-8331 x234  
FAX 626.967-9580  
Cell 626.483-3753  
nmorales@cousd.net

**Mountain View SD**

Susan Delgado  
3320 Gilman Road  
El Monte, CA 91732  
626.652-4086  
FAX 626.652-4089  
sdelgado@mtview.k12.ca.us

**Temple City USD**

Cheri Chan  
9700 Las Tunas Drive  
Temple City, CA 91780  
626.548-5010  
FAX 626.548-5025  
cchan@tcusd.net

**Covina-Valley USD**

Michael Burns  
519 E. Badillo Avenue  
Covina, CA 91723  
626.974-7600 x2132  
FAX 626.974-7046  
michaelburns@cvusd.k12.ca.us

**West Covina USD**

Corina Ulloa  
1717 W. Merced Avenue  
West Covina, CA 91790  
626.939-4600 x4657  
FAX 626.939-4194  
culloa@wcusd.org

## Vendor Information

Vendor Name GALASSO'S BAKERY

### REFERENCES

Have you ever had any direct or indirect business, financial or other connection with any official, employee or consultant of the District? Identify any conflict of interest in (a): **NO**

(a) Please elaborate and discuss any potential, apparent or actual conflict of interest:

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Each firm must include the following references:

- (a) List at least four (4) local clients for whom you have provided similar services. Show the names, addresses, and current telephone numbers of the persons who may be contacted. Information obtained through the references will be evaluated by the District. The Bidders recognizes that to ensure the effectiveness of the information review process, references must be able to speak frankly and openly. Bidders, therefore, releases the organizations and individuals listed in this form from any claim or liability, because of responses given to requests for information by the District regarding the Bidders or the Bidder's performance of work.

Name	Address	Phone Number
<u>ONTARIO - MONTCLAIR SD</u>	<u>950 WEST D ST., ONTARIO, 91762</u>	<u>909-930-6360</u>
<u>JURUPA USD</u>	<u>4740 PEDLEY RD., JURUPA VALLEY, 92509</u>	<u>951-360-2766</u>
<u>VAL VERDE USD</u>	<u>975 W. MORGAN ST., PERRIS, 92571</u>	<u>951-940-6100</u>
<u>LONG BEACH USD</u>	<u>3333 AIRPORT WAY, LONG BEACH, 90806</u>	<u>562-427-7923</u>