

AMENDMENT NO. 2

A SUB-AWARD BETWEEN

SANTA CLARITA COMMUNITY COLLEGE DISTRICT ("Contractor")

AND

WILLIAM S. HART UNION HIGH SCHOOL DISTRICT ("Sub-Awardee")

Resulting from a Grant to Implement the

Santa Clarita Valley Career Pathways Consortium

Between

CALIFORNIA DEPARTMENT OF EDUCATION ("CDE")

AND

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
(Award Number 14-25238-6497-00)

JULY 1, 2015 – JUNE 30, 2018

This Amendment No. 2 ("Amendment No. 2") to the Sub-Award signed by Sub-Awardee on October 28, 2015 and any subsequent Amendments (collectively the "Sub-Award"), is entered into by and between the Contractor and Sub-Awardee on the 1st day of July, 2017 ("Effective Date"). Contractor and Sub-Awardee are also referred to collectively as "Parties" and individually as "Party."

NOW, THEREFORE, it is understood and agreed by the Parties hereto that:

1. Section I.C. shall be deleted in its entirety and replaced with the following:

Up to Six Hundred Thirty-Three Thousand Nine Hundred Seven Dollars (\$633,907) ("Sub-Award Carryover"), unless otherwise determined by the CDE, will be utilized in accordance with the terms and conditions of this Sub-Award. The Parties acknowledge and agree that the Sub-Award Carryover was not spent in Year 2 (7/1/16 – 6/30/17) of this Sub-Award, and may be spent in Year 3 (7/1/17 – 6/30/18). Subject to CDE approval, in the event that all funds are not expended during the one (1) year spending period, funds may roll over into the next year upon the mutual written agreement of both Parties. All applicable sections of the grant agreement between Contractor and the CDE, as well as the information contained within the grant application to the CDE written in response to California Career Pathways Trust Request for Application ("RFA"), apply to this Sub-Award and are binding upon the Parties to this Sub-Award. This sum is subject to reduction by the Contractor should the Contractor experience a reduction in funding from the CDE. Contractor reserves the right to adjust the scope of work and funding accordingly.

2. Section I.E. shall be deleted in its entirety and replaced with the following:

Expiration Date of Contract: **June 30, 2018**

3. Section III.A. shall be deleted in its entirety and replaced with the following:

In consideration of the performance by Contractor and Sub-Awardee in delivering this component of the grant, Contractor shall make payments to Sub-Awardee totaling up to Six Hundred Thirty-Three Thousand Nine Hundred Seven Dollars (\$633,907) per year. The Parties acknowledge and agree that Six Hundred Thirty-Three Thousand Nine Hundred Seven Dollars (\$633,907) was not spent in Year 2 (7/1/16 – 6/30/17) of this Sub-Award, and may be spent in Year 3 (7/1/17 – 6/30/18). Subject to CDE approval, in the event that all funds are not expended during the one (1) year spending period, funds may roll over into the next year upon the mutual written agreement of both Parties. All funds are subject to reduction by the Contractor should the Contractor experience a reduction in funding from the CDE. These funds will be released monthly based upon approved Sub-Awardee line item budgets, but only after the delivery of services and the submission of quarterly progress reports with a detailed invoice and monthly payroll records, including fringe benefits, for all staff paid by the grant, along with appropriate backup documentation for all costs along with invoices requesting reimbursement. Appropriate original documentation for all costs shall be maintained by Sub-Awardee and be made available upon request to Contractor's employees, their duly authorized representatives or agents, auditors, and CDE staff. These items shall be

sent to the Project Director or such people designated by the Project Director. The invoice shall list payments to staff by name.

4. Section IV.B.c. shall be deleted in its entirety and replaced with the following:

The retention period starts on the day the grantee submits its last expenditure report for that period, but not before June 30, 2018.

5. The attached Scope of Work & Budget for Year 3 (July 1, 2017 – June 30, 2018) shall be added to Exhibit A as an addendum.
6. The attached Timeline for Year 3 (July 1, 2017 – June 30, 2018) shall be added to Exhibit B as an addendum.
7. Except as set forth herein, all other sections, subsections and provisions of the Agreement shall remain valid and enforceable.
8. The individuals executing this Amendment No. 2 on behalf of the Parties represent and warrant that they are authorized to do so.

IN WITNESS WHEREOF, this Amendment No. 2 has been executed by the Parties hereto as of the Effective Date.

WILLIAM S. HART UNION HIGH SCHOOL DISTRICT

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

BY: _____

Signature of Authorized Representative

Print
Name _____

Print
Title _____

Date _____

BY: _____

Signature of Authorized Representative

Print
Name _____

Omar Torres

Print
Title _____

Interim Associate Vice President, Academic Affairs

Date _____

District's Board of Trustee's
Approval/Ratification Date _____

College Initiating Department _____

College Contact Name _____

College Contact Extension _____

Academic Affairs

Omar Torres

3135

G/L Account

490060

ADDENDUM TO EXHIBIT A

SCOPE OF WORK AND BUDGET FOR YEAR 3

Scope of Work

Sub-Awardee shall:

- Continue to track pathway participants and generate data needed for grant metrics. Submit grant momentum point data to the project director no later than **July 1, 2018**.
- Provide Quarterly written progress reports on the status of pathway activities.
- Data integration with Cal-PASS Plus by **August 30, 2018**.
- Work with the Contractor to develop sequenced Pathways in Advanced Manufacturing, computer Networking, Paralegal, Administration of Justice, and Construction Technologies.
- Conduct pathway meetings with faculty from high schools and the Contractor and include industry representatives.
- Develop curriculum where necessary to construct the pathway or work with the Contractor on dual enrollment.
- Board approve a Dual Enrollment MOU with Santa Clarita Community College District by **May 15, 2018**.
- Participate in facilitated meetings and workshops with the Career Ladders Project consultants.
- Provide professional development relevant to the pathway curriculum and contextual integration.
- Purchase equipment and modify facilities for curricular implementation of pathways:
 - Advanced Manufacturing
 - Equipment
 - Instructional Supplies
 - Construction Technologies
 - Instructional Supplies
 - Paralegal
 - Program Supplies including subscriptions to West Law
 - Administration of Justice
 - Miscellaneous equipment and supplies for pathway
 - Computer Networking
 - Computers for networking program at Golden Valley
 - Networking server-Golden Valley
 - Miscellaneous equipment for pathway
- Provide stipends to faculty for curriculum development and collaboration with college and industry representatives in pathway areas.
- Provide a Career pathways administrator at the Sub-Awardee's District Office
- Provide Career Pathway Specialist at each high school site
- Hire two (2) faculty members for select pathways.

Budget

Pathway	Site	Expenditure Category/Description	Budget by Pathway	Sub-Award Hart District Year 3
Advanced Technologies/Manufacturing (MPD)	Across all Sites (AC)	Faculty Stipends/Curriculum Development (Manufacturing Day)	\$ 2,770	
		Fringe Benefits (Employer taxes, etc.) (Manufacturing Day)	\$ 519	
		Instructional Supplies (Manufacturing Day)	\$ 1,500	
		Student Travel (buses, etc.) (Manufacturing Day)	\$ 2,500	
		Capital Outlay		\$ 7,289
Advanced Technologies/Manufacturing (MPD)	Canyon	Faculty Stipends/Curriculum Development	\$ 4,650	
		Fringe Benefits (Employer taxes, etc.)	\$ 871	
		Instructional Supplies	\$ 30,000	
		Miscellaneous Equipment	\$ 120,000	
		Professional Development/Training/Other Professional Services	\$ 10,000	

		Capital Equipment & Facility Improvements necessary to install Pathway Equipment	\$ 94,525	\$ 260,046
Advanced Technologies/Manufacturing (MPD)	Saugus	Faculty Stipends/Curriculum Development	\$ 2,325	
		Fringe Benefits (Employer taxes, etc.)	\$ 435	
		Instructional Supplies	\$ 15,000	
		Miscellaneous Equipment	\$ 12,500	
		Services/Student Travel	\$ 1,000	
		Professional Development/Training	\$ 5,000	
		Capital Equipment & Facility Improvements necessary to install Pathway Equipment	\$ 22,503	\$ 58,763
Advanced Technologies/Manufacturing (MPD)	Valencia	Faculty Stipends/Curriculum Development	\$ 1,700	
		Fringe Benefits (Employer taxes, etc.)	\$ 318	
		Instructional Supplies	\$ 15,000	
		Miscellaneous Equipment	\$ 20,000	
		Software	\$ 5,000	
		Student Travel/Field Trips	\$ 1,000	
		Capital Equipment & Facility Improvements necessary to install Pathway Equipment	\$ 27,503	\$ 70,521
Construction Technologies (BCT)	Saugus	Faculty Stipends/Curriculum Development	\$ 5,725	
		Fringe Benefits (Employer taxes, etc.)	\$ 1,072	
		Instructional Supplies	\$ 53,309	
		Equipment	\$ 1,000	
		Student Travel/Field Trips	\$ 1,000	
		Professional Development/Training	\$ 8,000	\$ 70,106
Computer Networking (ICT)	Canyon	Faculty Stipends/Curriculum Development	\$ 2,325	
		Fringe Benefits (Employer taxes, etc.)	\$ 435	
		Instructional Materials/Equipment/Computers		
		Student Travel	\$ 1,000	
		Professional Services for Facility Improvements/Software		
		Professional Development/Training		
		Server/Facility Improvements	\$ 5,487	\$ 9,247
Computer Networking (ICT)	Golden Valley	Faculty Stipends/Curriculum Development	\$ 1,700	
		Fringe Benefits (Employer taxes, etc.)	\$ 318	
		Equipment	\$ 65,000	
		Student Travel	\$ 1,000	
		Professional Services for Facility Improvements/Software	\$ 5,000	
		Professional Development/Training	\$ 5,000	

		Server/Facility Improvements	\$ 2,500	\$ 80,518
Computer Networking (ICT)	Valencia	Faculty Stipends/Curriculum Development	\$ 1,700	
		Fringe Benefits (Employer taxes, etc.)	\$ 287	
		Instructional Supplies/Equipment/Computers		
		Student Travel	\$ 1,000	
		Professional Services for Facility Improvements/Software		
		Professional Development/Training	\$ 2,500	
		Server/Facility Improvements		\$ 5,487
Paralegal (PS)	Valencia	Faculty Stipends/Curriculum Development	\$ 3,175	
		Fringe Benefits (Employer taxes, etc.)	\$ 595	
		Professional Development/Training	\$ 5,000	\$ 8,770
Administration of Justice (PS)	Across all Sites (AC)	Faculty Stipends/Curriculum Development	\$ 1,700	
		Fringe Benefits (Employer taxes, etc.)	\$ 318	
		Instructional Supplies/Equipment		
		Services/Professional Development/Training	\$ 5,987	\$ 8,005
CCPT Pathways	Across all Sites (AC)	Certificated (Administrator/Counselor) Wages	\$ 37,021	
		Certificated (Administrator/Counselor) Benefits	\$ 6,934	
		Classified Site Specialist		
		Classified Site Specialist Benefits		
		Administrator/Counselor/Specialists Professional Development	\$ 11,198	\$ 55,153
		TOTAL	\$ 633,905	\$ 633,905
		YEAR 2 - 16/17 Carryover	\$ 633,905	
		YEAR 3 Allocation	\$ 633,905	

ADDENDUM TO EXHIBIT B

TIMELINE FOR YEAR 2

July 1, 2017 – June 30, 2018

SUBMISSION ITEM	EXPENDITURE PERIOD	DUE DATE
Invoice #1	July1-31, 2017	August 15, 2017
Invoice #2	August 1 - 31, 2017	September 15, 2017
Invoice #3	September 1- 30, 2017	October, 15, 2017
1st Quarter Progress Report	July 1 - September 30, 2017	October 15, 2017
Invoice #4	October 1 - 31, 2017	November 15, 2017
Invoice #5	November 1 - 30, 2017	December 15, 2017
Invoice #6	December 1- 31, 2017	January 15, 2018
2nd Quarter Progress Report	October 1, -December 31, 2017	January 15, 2018
Invoice #7	January 1-January 3, 2018	February 15, 2018
Invoice #8	February 1 – February 28, 2018	March 15, 2018
Invoice #9	March 1 – 31, 2018	April 15, 2018
3rd Quarter Progress Report	January 1- March 31, 2018	April 15, 2018
Invoice #10	April 1 – 30, 2018	May 15, 2018
Invoice #11	May 1 – 31, 2018	June 15, 2018
Invoice #12	June 1- 30, 2018	July 15, 2018
4th Quarter Progress Report	April 1 – June 30, 2018	July 15, 2018
Year-to-date Progress Report	July 1, 2017-June 30, 2018	July 15, 2018



Agenda Item Details

Meeting	Dec 06, 2017 - Santa Clarita Community College District - Board of Trustees ~ Organizational and Business Meeting
Category	5. COMMENCEMENT OF BUSINESS MEETING - CONSENT CALENDAR
Subject	5.6 IS - Approval of Amendment No. 2, A Sub-Award Between the Santa Clarita Community College District and the William S. Hart Union High School District
Access	Public
Type	ACTION/CONSENT
Recommended Action	Move Approval of Amendment No. 2, A Sub-Award Between the Santa Clarita Community College District and the William S. Hart Union High School District.

Public Content

College of the Canyons was awarded a California Career Pathways Trust (CCPT) grant for \$5.5 million dollars in 2015 to develop the SCV Career Pathways Consortium, in conjunction with the William S. Hart Union High School District, to focus on career pathways in four industry sectors:

- Advanced Manufacturing
- Legal Studies (including Paralegal and Administration of Justice)
- Computer Networking
- Construction Technologies

The William S. Hart Union High School District, as a Sub-Awardee of the grant, has a total award balance carryover in the amount of Six Hundred Thirty Three Thousand Nine Hundred Seven Dollars (\$633,907) from Year One (7/1/2015 – 6/30/2016) and Year Two (7/1/2016 – 6/30/2017), to be expended in what is now Year Three (7/1/2017 – 6/30/2018) of the grant.

After reviewing the actual expenditures across the grant for Year One and Year Two, adjustments have been made to the William S. Hart Union High School District budget for Year Three (7/1/2017 – 6/30/2018) to expend the remaining funds allotted in the grant and achieve full institutionalization of the grant by Year Five (7/1/2019 – 6/30/2020).

FISCAL IMPLICATIONS:

The cost of the agreement is \$633,907 for the Sub-Award Carryover to be utilized in accordance with the terms and conditions of the Sub-Award. The Agreement will be paid by the CCPT grant as outlined in the grant budget. There will be no impact to the District Unrestricted General Fund.

[Amendment No 2 to Sub Award Agreement Wm S Hart District 6-30-2018.pdf \(225 KB\)](#)

[FX Amendment No 1 to Sub Award Agreement Wm S Hart District 6-30-2017.pdf \(5,175 KB\)](#)

[FX Sub Award Agreement Career Pathways Wm S Hart District 6-30-2016.pdf \(4,862 KB\)](#)

Motion & Voting

Motion to approve all Consent Calendar items on the Board agenda according to the Recommended Action on each item.

Motion by Joan MacGregor, second by Edel Alonso.

Final Resolution: Motion Carries

Aye: Michael Berger, Michele Jenkins, Joan MacGregor, Steve Zimmer, Edel Alonso, Student Trustee - Tabitha Kumar