

**William S. Hart Union High School District  
Regular Meeting of the Governing Board**

February 28, 2018

Closed Session 6:00 p.m.

Public Session 7:00 p.m.

**Minutes**

Unapproved

**I. Call to Order**

The Regular Meeting of the William S. Hart Union High School District Governing Board was called to order by President Sturgeon, at the Administrative Center, 21380 Centre Pointe Parkway, Santa Clarita, California, at 6:00 p.m.

**I.A. Roll Call and Establishment of Quorum**

Board Members present:

Mr. Steven M. Sturgeon, President

Mr. Robert N. Jensen, Jr., Clerk

Mrs. Linda H. Storli, Assistant Clerk

Dr. Cherise G. Moore, Member

Mr. Joseph V. Messina, Member

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent

Dr. Michael Vierra, Assistant Superintendent, Human Resources

Mr. Mike Kuhlman, Assistant Superintendent, Educational Services

Mr. Ralph Peschek, Chief Financial Officer

Dr. Collyn Nielsen, Chief Administrative Officer

The President declared a quorum present.

**II. First Closed Session**

**II.A. Public Comments for Closed Session Items**

There were no public comments.

**II.B. First Closed Session Items**

The Board adjourned to Closed Session at 6:01 p.m. Votes on items discussed in Closed Session were taken in Public Session, as reported below.

**II.B.1. Claim Number 16/17-22L (per Government Code Section 54956.9)**

**II.B.2. Public Employee Appointment/Discipline/Dismissal/Release/Reassignment/  
Non-re-election (per Government Code Section 54957)**

**II.B.3. Conference with Legal Counsel - Anticipated Litigation, Significant exposure  
to litigation (per Government Code Section 54956.9(d)(2)) - One potential case  
(teacher discipline)**

In Public Session Mr. Sturgeon reported, "In Closed Session the Governing Board took action to approve a disciplinary agreement with a teacher. The substance of the agreement is as follows: 1) Teacher accepts a 10-day suspension without pay; 2) Teacher may be issued a notice of unprofessional conduct/unsatisfactory performance; and, 3) Teacher releases all claims." The roll call vote was: Jensen - yes; Messina - yes; Moore - yes; Storli - yes; Sturgeon - yes." [See Closed Session Log 2017/18]

**II.B.4. Conference with Labor Negotiator: Michael Vierra - Negotiations with Hart  
District Teachers Association (per Government Code Section 54957.6)**

**II.B.5. Conference with Labor Negotiator: Michael Vierra - Negotiations with  
California School Employees Association Chapter 349 (per Government Code Section  
54957.6)**

**II.B.6. Student Expulsion Report No. 17/18-16 (Ratification) (per Education Code  
Section 48918(c))**

**Motion Passed:** Ratify Student Expulsion Report Nos. 17/18-16 and 17/18-17. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

**II.B.7. Student Expulsion Report No. 17/18-17 (Ratification) (per Education Code  
Section 48918(c))**

**II.B.8. Conference with Legal Counsel - Anticipated Litigation (per Government Code  
54956.9(d)(2)) - One potential case (17/18-C)**

**II.C. Reconvene to Public Session**

The Board returned to Public Session at 7:15 p.m.

### **III. Organization**

#### **III.A. Report of First Closed Session Action**

See action taken above in II-B - First Closed Session Items.

#### **III.B. Re-Establishment of Quorum**

Board Members present:

Mr. Steven M. Sturgeon, President  
Mr. Robert N. Jensen, Jr., Clerk  
Mrs. Linda H. Storli, Assistant Clerk  
Dr. Cherise G. Moore, Member  
Mr. Joseph V. Messina, Member  
Mr. Scott Watson, Student Board Member

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent  
Dr. Michael Vierra, Assistant Superintendent, Human Resources  
Mr. Mike Kuhlman, Assistant Superintendent, Educational Services  
Mr. Ralph Peschek, Chief Financial Officer  
Dr. Collyn Nielsen, Chief Administrative Officer

The President declared a quorum present.

#### **III.C. Pledge of Allegiance**

The Pledge of Allegiance was led by members of the Saugus High School speech and debate team.

#### **III.D. Approval of Agenda**

**Motion Passed:** Approve the agenda. Passed with a motion by Mr. Joseph Messina and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

### **III.E. Approval of Minutes**

**Motion Passed:** Approve the minutes of the Regular Meeting of February 14, 2018. Passed with a motion by Mr. Robert Jensen and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

### **IV. Recognitions by Board**

#### **V. Communications**

##### **V.A. Board Member Reports**

The following Board members relayed the events they recently attended and/or are interested in: Mr. Messina (visited Washington, D.C., and participated in discussions on school safety, praised students and staff for the handling of recent protests in Hart District schools), Dr. Moore (attended the recent Many Families, One Community event, visited Sierra Vista Junior High School and Bowman High School), Mr. Jensen (attended a District basketball playoff game), and Mr. Sturgeon (attended the second annual Many Families, One Community Resource Fair, a collaboration between the Sulphur Springs and Hart Districts which provides the opportunity to see the many resources available in the community, said there were 30 presenters and a band composed of elementary, junior high and high school students, mentioned that school safety information is posted on the District website and school safety plans are posted on school websites).

##### **V.B. Student Board Member Report**

Mr. Watson stated that clubs have been the highlight of recent weeks, the black student union barbecue was successful, and clubs across the District are preparing for various fundraising events. He said students are shaken by the recent tragic shooting in Florida and are taking reasonable actions to voice their concerns and suggestions.

##### **V.C. Employee Association Leadership**

###### **V.C.1. Hart District Teachers Association (HDTA) President Jayme Allsman**

Ms. Allsman suggested using some of tomorrow's District-wide minimum day to review safety plans and address teacher concerns. She would like principals to notify their staffs of the superintendent's safety message on the District and each school's website. She said teachers are a valuable resource and want to be included in safety planning.

**V.C.2. California School Employees Association (CSEA) Chapter 349 President  
Kathy Hefferon**

Ms. Hefferon did not give a report.

**V.D. School Site Report - Saugus High School**

Saugus High School Principal Vince Ferry gave a presentation highlighting the school's efforts to support and grow programs and reflect on best practices in order to increase post-secondary opportunities for all students. He discussed successful programs including Career Technical Education, Advanced Placement, College Now concurrent enrollment, special education, the English Learner program, and parallel support classes. He also explained the schools reflective practices that include department smart goals, review of the D/F rate, professional development, and freshman transition, designed to improve freshman grades and engagement. A copy of the presentation is attached to the agenda of this meeting.

**VI. Special Items**

**VII. Public Comments**

Saugus High School parents Vera Peterson, Carmine Downey, Gloria Downey, Joe Finfera, Tara Kemp, and Erwin Hermann, and Saugus High School student Joshua Finfera all spoke in favor of maintaining Chinese language classes at the school.

Saugus resident Bill Dinsenbacher said block scheduling is important for subjects like Career Technical Education classes and science labs.

**VIII. Discussion Items**

**VIII.A. Measure SA General Obligation Bonds 2016/17 Performance Audit**

Taylor Alrich, Director, CliftonLarsonAllen LLP, said an audit was performed on the Measure SA General Obligation Bond funds for the fiscal year ending June 30, 2017, and the results indicated that the District expended funds only for the specific projects developed by the Governing Board, and approved by the voters, in accordance with the requirements of Proposition 39. A copy of the audit is attached to the agenda of this meeting.

**VIII.B. Career Technical and Adult Education Update**

Director of Career Technical Education (CTE) Mariane Doyle reviewed the mission and goals of the Career and College Readiness department, related student data, expansion of career and college exploration, increased awareness of career programs, CTE activities, outreach and events, and collaboration with College of the Canyons. She expressed the importance of investing in industry-standard equipment and facilities, and reviewed plans for medical and dental facilities at Castaic High School provided through grant funding. Board members discussed increasing female participation and internship opportunities.

Dr. Doyle also discussed adult education including the mission, goals, student data, and the upcoming Western Association of Schools and Colleges (WASC) accreditation renewal procedure. She said innovative programming like the certified medical assisting program and students from West Ranch High School tutoring HiSET (High School Equivalency Test) preparation classes have resulted in learning gains. Golden Oak Adult School will celebrate its 70 year anniversary at open house on March 27.

Copies of the presentation and support material are attached to the agenda of this meeting.

## IX. Action Items

### IX.A. Resolution No. 17/18-28 - Reduction or Elimination of Particular Kinds of Services

**Motion Passed:** Adopt Resolution Number 17/18-28 to authorize the reduction or elimination of particular kinds of certificated services for the 2018/19 school year. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

Dr. Vierra said that due to a shift in Career and College Readiness (CCR) enrollment and course interest, the District will need to reduce certain assignments for the 2018/19 school year. A copy of the resolution is attached to the agenda of this meeting.

### IX.B. Resolution No. 17/18-29 - Establishment of Criteria for Order of Layoff and Reemployment Following Layoff for Employees With Equal Seniority

**Motion Passed:** Adopt Resolution No. 17/18-29 to authorize the establishment of criteria for order of layoff and reemployment following layoff for employees with equal seniority. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the resolution is attached to the agenda of this meeting.

**IX.C. Fee Amendment No. 2 - Saugus High School Auditorium Project (TELACU Construction Management, Inc.)**

**Motion Passed:** Approve fee amendment No. 2 for TELACU for the Saugus High School Auditorium Project. Passed with a motion by Mrs. Linda Storli and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the proposed amendment is attached to the agenda of this meeting.

**IX.D. Fee Amendment No. 1 - Division of the State Architect Inspection Services for Saugus High School Auditorium Project (Knowland Construction Services)**

**Motion Passed:** Approve fee amendment No. 1 from Knowland Construction Services. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the proposed amendment is attached to the agenda of this meeting.

**IX.E. Resolution No. 17/18-27 - Proposition 51 School Facilities Funds**

**Motion Passed:** Approve Resolution No. 17/18-27-Proposition 51 School Facilities Funds. Passed with a motion by Dr. Cherise Moore and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the resolution is attached to the agenda of this meeting.

### **IX.F. Resolution No. 17/18 - 26 - Calling for Full and Fair Funding of California's Public Schools**

**Motion Passed:** Approve Resolution No. 17/18-26 calling for full and fair funding of California public schools. Passed with a motion by Dr. Cherise Moore and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the resolution is attached to the agenda of this meeting.

### **IX.G. Amend 2017/18 Governing Board Meeting Schedule**

**Motion Passed:** Approve the amended 2017/18 Governing Board Meeting Schedule to change the date of the June 6, 2018, Regular Meeting to June 13, 2018. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the amended 2017/18 Governing Board Meeting Schedule is attached to the agenda of this meeting.

### **IX.H. Governing Board Meeting Schedule, 2018/19**

**Motion Passed:** Approve the 2018/19 Governing Board meeting schedule. Passed with a motion by Mrs. Linda Storli and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the 2018/19 Governing Board Meeting Schedule is attached to the agenda of this meeting.

## **X. Consent Calendar**

**X.A. Consent Calendar-Removal of Items**

There were no items removed from the Consent Calendar.

**X.B. Consent Calendar-Personnel**

**X.B.1. Personnel Report No. 17/18-12**

**X.C. Consent Calendar-Curriculum/Instruction**

**X.C.1. Recommendation of Textbooks/Instructional Materials Adoption, 2017/18**

**X.C.2. New/Revised Course Adoptions, 2018/19**

**X.C.3. Authorization of Out-of-State Travel Requests - Golden Valley High School and the Administrative Center**

**X.C.4. Requests for Overnight/Out-of-State Trips - Canyon High, Saugus High, Valencia High and West Ranch High Schools**

**X.C.5. Annual Update of School Site Safety Plans**

**X.C.6. Learning Keys Partners, Inc., Trauma Based Training**

**X.C.7. Accountability Report Cards - 2016/17 School Year**

**X.D. Consent Calendar-Business Services**

**X.D.1. Purchase Order Report**

**X.D.2. Warrant Register and Revolving Cash Payments**

**X.D.3. Agreement for Mandate Program Services (Capitol Advisors Group, LLC)**

**X.D.4. Acceptance of Donation from Bob's Discount Furniture**

**X.D.5. Acceptance of Donation from N.S.I. Sound and Video, Inc.**

**X.E. Consent Calendar-Operations**

**X.F. Consent Calendar-Requests for Information**

Mr. Sturgeon asked for more information on item X-C-6 - Learning Keys Partners, Inc., Trauma Based Training. Sequoia School Principal Brandi Davis said that training will be provided for the staffs at Sequoia School, Bowman High School, and the Educationally Related Intensive

Counseling Services (ERICS) department on school based interventions for students who have been exposed to trauma. She explained some of the impacts to learning that result from exposure to trauma.

### **X.G. Approval of Consent Calendar**

**Motion Passed:** Approve the consent calendar as presented. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

### **XI. Items for Future Consideration by the Board**

#### **XII. Second Closed Session**

#### **XIII. Adjournment**

**Motion Passed:** Adjourn the meeting at 9:25 p.m. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

Respectfully submitted,

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Steven M. Sturgeon, President

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Robert N. Jensen, Jr., Clerk

Approved and entered into the proceedings  
of the District:

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Date