

**William S. Hart Union High School District  
Regular Meeting of the Governing Board**

March 14, 2018

Closed Session 6:00 p.m.

Public Session 7:00 p.m.

**Minutes**  
(Unapproved)

**I. Call to Order**

The Regular Meeting of the Wm. S. Hart Union High School District Governing Board was called to order by President Sturgeon, at the Administrative Center, 21380 Centre Pointe Parkway, Santa Clarita, California, at 6:02 p.m.

**I.A. Roll Call and Establishment of Quorum**

Board Members present:

Mr. Steven M. Sturgeon, President  
Mr. Robert N. Jensen, Jr., Clerk (arrived 6:03 p.m.)  
Mrs. Linda H. Storli, Assistant Clerk  
Dr. Cherise G. Moore, Member (arrived 6:14 p.m.)  
Mr. Joseph V. Messina, Member

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent  
Dr. Michael Vierra, Assistant Superintendent, Human Resources  
Mr. Mike Kuhlman, Assistant Superintendent, Educational Services  
Mr. Ralph Peschek, Chief Financial Officer  
Dr. Collyn Nielsen, Chief Administrative Officer

The President declared a quorum present.

**II. First Closed Session**

**II.A. Public Comments for Closed Session Items**

There were no public comments.

**II.B. First Closed Session Items**

The Board adjourned to Closed Session at 6:03 p.m. Votes on items discussed in Closed Session were taken in Public Session, as reported below.

**II.B.1. Public Employee Appointment/Discipline/Dismissal/Release/Reassignment/  
Non-reelection (per Government Code Section 54957)**

In Public Session Mr. Sturgeon reported, "In Closed Session the Governing Board took

action to approve a separation agreement with a health services technician. The substance of the agreement is as follows: 1) Employee withdraws Personnel Commission appeal; 2) Employee resigns effective October 11, 2017; and, 3) Employee waives all claims. The roll call vote was: Jensen - yes; Messina - yes; Moore - yes; Storli - yes; Sturgeon - yes." [See Closed Session Log 2017/18]

Mr. Sturgeon also reported, "In Closed Session the Governing Board took action to direct administration to provide notice of possible release to two assistant principals, pursuant to Education Code section 44951. The roll call vote was: Jensen - yes; Messina - yes; Moore - yes; Storli - yes; Sturgeon - yes." [See Closed Session Log 2017/18]

**II.B.2. Public Employee Discipline/Dismissal/Release - Conference with Legal Counsel - Existing Litigation (per Government Code Section 54956.9(d))**

**II.B.3. Public Employee Discipline/Dismissal/Release - Conference with Legal Counsel - Anticipated Litigation (per Government Code Sections 54956.9(d) - Two Potential Cases**

**II.B.4. Conference with Labor Negotiator: Michael Vierra - Negotiations with Hart District Teachers Association (per Government Code Section 54957.6)**

**II.B.5. Conference with Labor Negotiator: Michael Vierra - Negotiations with California School Employees Association Chapter 349 (per Government Code Section 54957.6)**

**II.C. Reconvene to Public Session**

The Board returned to Public Session at 7:15 p.m.

**III. Organization**

**III.A. Report of First Closed Session Action**

See action taken above in II-B - First Closed Session Items.

**III.B. Re-Establishment of Quorum**

Board Members present:

Mr. Steven M. Sturgeon, President

Mr. Robert N. Jensen, Jr., Clerk

Mrs. Linda H. Storli, Assistant Clerk

Dr. Cherise G. Moore, Member

Mr. Joseph V. Messina, Member

Mr. Scott Watson, Student Board Member

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent  
Dr. Michael Vierra, Assistant Superintendent, Human Resources  
Mr. Mike Kuhlman, Assistant Superintendent, Educational Services  
Mr. Ralph Peschek, Chief Financial Officer  
Dr. Collyn Nielsen, Chief Administrative Officer

The President declared a quorum present.

### **III.C. Pledge of Allegiance**

The Pledge of Allegiance was led by Board Member Jensen.

### **III.D. Approval of Agenda**

**Motion Passed:** Approve the agenda as amended: REMOVE Bid No. SV18-01A-04 from item IX-D - Award of Prime Contractor Bids - (SV18-01A-01, SV18-01A-02, SV18-01A-04, SV18-01A-05, SV18-01A-06, SV18-01A-07) Sierra Vista Junior High School Classroom Addition Project (Multiple Prime Contractors). Passed with a motion by Mrs. Linda Storli and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

### **III.E. Approval of Minutes**

**Motion Passed:** Approve the minutes of the Regular Meeting of February 28, 2018. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

## **IV. Recognitions by Board**

## **V. Communications**

### **V.A. Board Member Reports**

The following Board members relayed the events they recently attended and/or are interested in:  
Dr. Moore (participated in the California School Boards Association Legislative Action Day in

Sacramento, had an opportunity to speak with state legislators), Mrs. Storli (attended the KHTS Sacramento trip, heard interesting speakers on subjects including budget, water, education spending, and school safety), Mr. Jensen (congratulated Student Board Member Scott Watson on being accepted to the University of San Francisco with a four-year scholarship), and Mr. Sturgeon (attended a recent Hart District Teachers Association Executive Board Meeting and participated in discussion on a variety of District issues).

### **V.B. Student Board Member Report**

Mr. Watson commended students who expressed their opinions at today's school safety events. He said schools should be non-partisan, and administration should be careful when dealing with potentially political topics to allow students to express their voices rather than offer pre-packaged opinions.

### **V.C. Employee Association Leadership**

#### **V.C.1. Hart District Teachers Association (HDTA) President Jayme Allsman**

Ms. Allsman said teachers impact the world through the lives they touch. She mentioned that sites reported students were respectful during the school safety events today. She thanked administration for allowing HDTA to be part of principal and assistant principal interviews. She said the May state budget revise is expected to be positive, she is hoping for successful negotiations, and the success of the District is due in great part to the impact of teachers.

#### **V.C.2. California School Employees Association (CSEA) Chapter 349 President Kathy Hefferon**

Ms. Hefferon did not give a report.

### **V.D. School Site Report - Sequoia School**

Sequoia School Principal Brandi Davis discussed the school's Young Women's Conference, an established tradition which alternates yearly with the Young Men's Conference. The Young Women's Conference is a day-long conference focusing on student health, well-being, and empowerment. Student ambassadors from across the District are invited. The most recent conference included a guest speaker, workshops (self-esteem through self-defense, post-secondary goal planning, mindfulness and setting your intentions), lunch provided by the Career and College Readiness culinary arts classes, and an opportunity for self reflection. A copy of the presentation is attached to the agenda of this meeting.

## **VI. Special Items**

## **VII. Public Comments**

Saugus High School students Joshua Finfera, Kiani Downey, and Andrei Peterson, and parents Vera Peterson, Erwin Hermann, Carmine Downey, Gloria Downey and Joe Finfera all spoke in favor of maintaining the full Chinese program at the school, including continuing to offer beginning level classes.

Saugus resident Bill Dinsenbacher encouraged hiring language teachers with the ability to teach multiple subjects and said some subjects need to be supported even if enrollment numbers are low.

Valencia resident Michele Lecrevain said the budget adjustments, exceeding millions of dollars, should be in the action section of the agenda rather than in the consent calendar.

## VIII. Discussion Items

### VIII.A. Public Hearing - Einstein STEAM Academy Charter School Petition

Mr. Sturgeon opened the public hearing to consider Einstein STEAM Academy's petition to charter with the District. Charter authors Mike McDonnell and Maggie Ford gave a presentation describing the proposed charter school and said it will be independent of the Albert Einstein Academy for Letters, Arts, and Sciences organization. Mr. McDonnell reviewed the proposed mission, vision, key values, and curriculum. Ms. Ford discussed the articles of incorporation, organizational chart and charter school management company, and the budget developed assuming an enrollment of 450. Mr. McDonnell said the school is not meant to compete with the District. There were nine public comments. Mr. Sturgeon closed the public hearing. Copies of the presentation and charter are attached to the agenda of this meeting.

## IX. Action Items

### IX.A. Second Interim Financial Report

**Motion Passed:** Approve the 2017/18 Second Interim Financial Report, and adopt a positive certification pursuant to California Education Code Section 42131. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

Mr. Peschek presented the Second Interim Financial Report covering the period of July 1, 2017, through January 31, 2018. He reviewed budget adjustments and general fund revenues and expenditures. He said there are sufficient reserve funds to cover the deficit spending and required reserves for this year and the next two years, but without increased state funding or District spending efficiencies, there will be a cash flow problem beginning in the 2020/21 school year. He recommended a positive certification.

Mr. Peschek explained that the items in consent calendar are the actual documents to be submitted to the county that reflect the numbers in this financial report. Copies of the report and presentation are attached to the agenda of this meeting

**IX.B. Award of Prime Contractor Bids - (WSH18-01A, WSH18-01B, WSH18-01C, WSH18-01D) Hart High School Infrastructure Phase 2A (Multiple Prime Contractors)**

**Motion Passed:** Award Bid Nos. WSH18-01A, WSH18-01B, WSH18-01C, and WSH18-01D to the lowest responsive bidders. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

Director of Facilities, Planning and Construction Mike Otavka said bids are based on the requirements listed in the bid documents and are not-to-exceed amounts; any change orders would require Board approval. He explained that Phase 2A is over budget expectations. He said the original estimate for Phase 2 (A and B) was \$4.3 million. Shawn Fonder, Vice President, Lundgren Management, answered questions from Board members and said Phase 2 is now estimated to cost \$5.2 million. Mr. Sturgeon asked if completing both phases at once would lower the cost. Mr. Fonder responded that options to cover the overages are being explored through savings on other projects or delaying Phase 2B until state funding is obtained. He said construction costs are increasing eight to ten percent each year and he recommended that future estimates are done phase by phase because prices do not remain static over a number of years. He estimated that there would be some savings if Phase 2A and 2B were combined, and it could be done if the campus were closed for the summer and crews run around the clock. However, if any unforeseen problems occur, the project would not be finished in time for school to start. Mr. Otavka explained the drawbacks of the low bid environment. There was one public comment. A copy of the bid comparison is attached to the agenda of this meeting.

**IX.C. Fee Amendment No. 2 - Architectural Services for Hart High School Two-Story Modular Classroom Building, Addition of Two Tennis Courts and Related Sitework (Flewelling & Moody)**

**Motion Passed:** Approve fee amendment No. 2 from Flewelling & Moody for architectural services for Hart High School Two-Story Modular Classroom Building, Addition of Two Tennis Courts and Related Sitework. Passed with a motion by Dr. Cherise Moore and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the fee amendment proposal is attached to the agenda of this meeting

**IX.D. Award of Prime Contractor Bids - (SV18-01A-01, SV18-01A-02, SV18-01A-04, SV18-01A-05, SV18-01A-06, SV18-01A-07) Sierra Vista Junior High School Classroom Addition Project (Multiple Prime Contractors)**

**Motion Passed:** Award Bid Nos. SV18-01A-01, SV18-01A-02, SV18-01A-05, SV18-01A-06, SV18-01A-07 to the lowest responsive bidders. Passed with a motion by Dr. Cherise Moore and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

Mr. Otavka said demolition will start over spring break with expected completion in the fall. A copy of the bid comparison is attached to the agenda of this meeting.

**IX.E. Proposal for Division of the State Architect Inspection Services for Sierra Vista Junior High School Classroom Addition Project (Knowland Construction Services)**

**Motion Passed:** Approve fee proposal from Knowland Construction Services for the Sierra Vista Junior High School Classroom Addition Project. Passed with a motion by Dr. Cherise Moore and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the proposal is attached to the agenda of this meeting.

**IX.F. Revised Board Policy - Second Reading**

**Motion Passed:** Approve Revised Board Policy 5030 - Student Wellness. Passed with a motion by Dr. Cherise Moore and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

Mr. Peschek said revisions were required to bring the policy into compliance with federal and state requirements, and additional changes were made based on Board comments after the first reading on January 31, 2018. A copy of the policy is attached to the agenda of this meeting.

**X. Consent Calendar**

**X.A. Consent Calendar-Removal of Items**

There were no items removed from the Consent Calendar.

**X.B. Consent Calendar-Personnel**

**X.B.1. Personnel Report No. 17/18-13**

**X.B.2. Declaration of Indefinite Salaries**

**X.B.3. Memorandum of Understanding Between The Master's College and the William S. Hart Union High School District Regarding Student Teachers**

**X.B.4. Internship Credential Program Agreement with National University**

**X.C. Consent Calendar-Curriculum/Instruction**

**X.C.1. Authorization of Out-of-State Travel - Saugus High School, Sequoia School, and the Administrative Center**

**X.C.2. Requests for Overnight/Out-of-State Trips - Canyon High, Saugus High, Valencia High and Rio Norte Junior High Schools**

**X.C.3. Summer School Program Agreement Between the William S. Hart Union High School District and Opportunities for Learning (OFL) for Summer School - 2018**

**X.C.4. Revisions to Single Plan for Student Achievement: 2017-18**

**X.C.5. Document Tracking Services (DTS)**

**X.C.6. Ratify Agreement No. 17-W224 and Amendment No. 1 between William S. Hart Union High School District and South Bay Workforce Investment Board, Inc., regarding Individual Referral Services for Classroom Training**

**X.D. Consent Calendar-Business Services**

**X.D.1. Budget Revisions (Second Interim Financial Report)**

**X.E. Consent Calendar-Operations**

**X.F. Consent Calendar-Requests for Information**

### **X.G. Approval of Consent Calendar**

**Motion Passed:** Approve the consent calendar as presented. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

### **XI. Items for Future Consideration by the Board**

Mr. Messina asked that a plan be developed to follow project expenses, create safeguards, and update Board members more frequently. He also suggested a security check be performed at each site.

Mr. Jensen asked for a report on how the District compares to other high school districts in California including size, programs, and demographics.

Mrs. Storli asked staff to look into using the SAT or ACT instead of eleventh grade state standardized testing.

Mr. Sturgeon asked staff to get a cost estimate on mechanisms to lock classroom doors remotely.

Dr. Moore asked for a summary of March 14 school safety forum activities on each campus.

### **XII. Second Closed Session**

### **XIII. Adjournment**

**Motion Passed:** Adjourn the meeting at 9:43 p.m. Passed with a motion by Dr. Cherise Moore and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

Respectfully submitted,

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Steven M. Sturgeon, President

Approved and entered into the proceedings of the District

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Robert N. Jensen, Jr., Clerk

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Date