



assess
resolve
strengthen

CITADEL ENVIRONMENTAL SERVICES, INC.

April 23, 2018

Mr. Tony Saraceni
Project Management Assistant
WILLIAM S. HART UNION HIGH SCHOOL DISTRICT
21380 Centre Pointe Parkway
Santa Clarita, California 91350

**Re: CITADEL Proposal for Professional Services
Environmental, Health, Safety & Sustainability Services for
Various William S. Hart Union School District Projects
Santa Clarita, California**

Dear Mr. Saraceni:

Citadel Environmental Services, Inc. (Citadel) is pleased to submit this proposal for professional services to William S. Hart Union School District (Client). Citadel has reviewed the District's Consultant Agreement and find the terms and conditions acceptable and understands the District's Terms and Conditions supersedes Citadel's.

If you have any questions or require additional information, please telephone me at (818) 650-1138.

Sincerely,
CITADEL ENVIRONMENTAL SERVICES, INC.

Michael Roy

Michael K. Roy, CAC 092-0459, LRCIA 7215
Associate Principal – Building Sciences

Enclosure



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CITADEL ENVIRONMENTAL SERVICES, INC.

William S. Hart Union High School District
21380 Centre Pointe Parkway
Santa Clarita, California 91350

Environmental, Health, Safety and Sustainability Services Proposal

April 23, 2018

Environmental, Health, Safety & Sustainability Services
For Various William S. Hart Union School District Projects
Santa Clarita, California

www.citadelenvironmental.com



BASIC SERVICES

Citadel Environmental Services, Inc. Environmental, Health, Safety & Sustainability services agreement will cover the following:

- ENVIRONMENTALLY REGULATED MATERIALS MANAGEMENT
- ENVIRONMENTAL ENGINEERING AND GEOLOGY
- MOISTURE INTRUSION AND MICROBIAL CONSULTING
- INDUSTRIAL HYGIENE/OCCUPATIONAL HEALTH
- ENVIRONMENTAL COMPLIANCE AND PERMITTING
- ON-SITE SAFETY SERVICES
- LEED® CONSULTING SERVICES/SUSTAINABILITY

COMPENSATION

We propose that all work and services under the Task Order Agreement for any single project will be billed on an hourly basis with a cost limit not exceeding \$15,000 per project for FY 2018/2019 for actual time spent in accordance with the attached hourly rate schedule. If a requested service for a single project is estimated to exceed \$15,000 in cost, then Citadel will provide a project-specific proposal to the School District for Board review and authorization. The total amount for all projects under this agreement is not to exceed \$100,000. Citadel will notify the District in writing prior to exceeding the total allowable fee for this Agreement.

Normal reimbursable expenses include the costs of travel, reproduction, delivery and mailing, and any state or local taxes imposed where the Project is located. Normal reimbursable expenses are in addition to the compensation for Basic Services and are billed at cost.

The standard of care for all professional services performed or furnished by Citadel under this Agreement will be the care and skill ordinarily used under similar conditions at the same time and in the locality. Citadel makes no warranties, expressed or implied, under the Agreement or otherwise, in connection with Citadel services.

If the services covered by this Agreement have not been completed within twelve (12) months of the date of this Agreement, through no fault of Citadel, the amount of compensation shall be equitably adjusted.

Any additional services beyond the scope of Basic Services will be performed upon authorization to Citadel, and will be compensated on an hourly basis in accordance with the attached Hourly Fee and Instrument Rental Schedules.

SCHEDULE

The time for completion of Basic Services for each project or work order will be estimated prior to start of the project.

BILLING CYCLE

Citadel will submit an invoice to the Client by the last day of the month.

AUTHORIZATION

If this proposal is satisfactory, please complete the authorization statement below to indicate your approval of the scope of services and acceptance of our terms and conditions. A signed, completed copy of this proposal returned to us will serve as Citadel Environmental Services, Inc.'s formal authorization to proceed. This proposal and any attachments will constitute the contractual agreement between **Citadel Environmental Services, Inc.** and **William S. Hart Union High School District.**

Sincerely,
CITADEL ENVIRONMENTAL SERVICES, INC.



Michael K. Roy, CAC 092-0459, LRCIA 7215
Associate Principal – Building Sciences

William S. Hart Union High School District

Citadel Environmental Services, Inc. is authorized to proceed with the Scope of Services described herein.

Authorizing Signature

Date

Name

Title

Authorization Number



2018 FEE SCHEDULE

LABOR, INSTRUMENT RENTAL & REIMBURSABLES

EG	Environmental Geology	Principal, E&ES	\$233
		Senior Project Geologist/Engineer	\$146
		Project Geologist/Engineer	\$130
		Senior Staff Geologist/Engineer	\$115
		Staff Geologist/Engineer	\$97
		Engineering Technician	\$97
BSCI	Building Sciences	Principal, BSCI	\$233
		Senior Project Manager	\$146
		Project Manager	\$130
		Senior Field Representative	\$115
		Project Coordinator	\$102
		Field Representative	\$97
		Junior Field Representative	\$66
IH&S	Industrial Hygiene & Safety	Principal, IHS&T	\$233
		Associate Principal	\$168
		Senior Consultant	\$146
		Consultant	\$130
		Specialist	\$115
		Technician	\$97
EC	Environmental Compliance	Principal, E&ES	\$233
		Senior Project Compliance Manager	\$146
		Project Environmental Specialist	\$130
		Senior Staff Environmental Specialist	\$115
		Staff Environmental Specialist	\$97
		Environmental Compliance Technician	\$97
S	Sustainability & Energy	Senior Project Manager	\$146
		Project Manager	\$130
		Principal-in-Charge	\$275
		Draftsperson	\$71
		Project Assistant	\$57
<i>Instrument Rentals</i>	Thermographic Imaging Camera (Rental Fee Per Day)	\$100	
	Indoor Air Quality Meter (Rental Fee Per Day)	\$150	
	TSI DustTrak	\$100	
	Ultra-Rae Photo Ionizing Detectors Meter (PID)	\$100	
	4-Gas Meter	\$200	
<i>Reimbursables</i>	XRF (X-Ray Fluorescence Spectrometry) Meter	\$200	
	Project Costs (e.g. parking, photocopying, drawing reproduction, equipment rental)	Cost	
	Travel Costs (e.g., airfare, car rental, hotel, per diem)	Cost	
	Mileage	\$0.66 / Mile	

*Overtime and double time billed in accordance to State of California Labor Code Regulations. OT= 1.5xBase Rate DT= 2.0x Base Rate (B181)



2018-ANALYTICAL FEE SCHEDULE

	Same Day (6 Hour)	24 Hour	48 Hour	72 Hour	5 Day	
EG	<i>Analytical</i> Engineering & Environmental Sciences					
	COST PLUS 20%					
BSCI	<i>Polarized Light Microscopy</i>					
	EPA 600/R-93/116	\$20	\$18	\$16	\$14	\$12
	Roofing Cores	\$35	\$27	\$25	\$21	\$20
	EPA 600 Point Count	\$120	\$100	\$80	\$80	\$80
	Chatfield Method	12 HR-\$150	\$140	\$120	\$90	\$90
	<i>Phase Contrast Microscopy</i>					
	On-Site	FREE	N/A	N/A	N/A	N/A
	AHERA Clearance (Each Sample)	\$11	8	N/A	N/A	N/A
	<i>Transmission Electron Microscopy</i>					
	EPA Level II	\$100	\$75	\$60	\$60	\$60
	NIOSH 7402	\$140	\$130	\$105	\$90	\$90
	<i>Atomic Absorption Spectroscopy</i>					
	NIOSH 7082	\$25	\$20	\$18	\$14	\$12
WM	<i>Mold/Fungi Surface</i>					
	Bulk, Tape, Swab	\$65	\$35	\$28	\$25	\$24
	Air - Agar Plates	N/A	N/A	N/A	N/A	\$102 (2 Week)
	Air - Spore Trap Cassettes	\$65	\$35	\$28	\$25	\$24
	<i>Sewage Indicators</i>					
	Swab – Total Coliform, <i>E. coli</i> <i>Enterococci</i>	N/A	N/A	\$105	N/A	N/A
	<i>Dust</i>					
	Total or Respirable	\$59	\$28	\$23	\$20	\$14
	<i>Formaldehyde</i>					
	NIOSH 2016	\$N/A	\$260	\$197	\$157	\$99
	<i>Volatile Organic Compounds</i>					
	EPA Method TO-15	N/A	\$550	\$432	\$324	\$243
	NIOSH Method	N/A	N/A	N/A	N/A	\$295
EES	<i>Analytical</i> Environmental Compliance					
	COST PLUS 20%					