

Saugus High School 2018-19			
August	15	Teacher Work Day	
August	22	Focus Department Collaboration	Dept. Chair (3:15)
August	29	Professional Development	
September	5	Silver Student Help / Dept. Meeting	
September	12	Blue Student Help / Dept. Meeting	
September	19	Staff Meeting	
September	26	Professional Development / SMART Goals	Dept. Chair (3:15)
October	3	Silver Student Help / Dept. Meeting	
October	10	Focus Department Collaboration	
October	17	Blue Student Help / Dept. Meeting	
October	24	Staff Meeting	
October	31	Focus Department Collaboration	
November	7	Professional Development	Dept. Chair (3:15)
November	14	Silver Student Help / Dept. Meeting	
November	21	Reverse Late Start Modified (PD)	
November	28	Blue Student Help / Dept. Meeting	
December	5	Silver Student Help / Dept. Meeting	
December	12	Blue Student Help / Dept. Meeting	
December	19	Minimum Day Finals	
January	16	Staff Meeting	
January	23	Focus Department Collaboration	
January	30	Professional Development	Dept. Chair (3:15)
February	6	Silver Student Help / Dept. Meeting	
February	13	Blue Student Help / Dept. Meeting	
February	20	Staff Meeting	
February	27	Focus Department Collaboration	Dept. Chair (3:15)
March	6	Professional Development	
March	13	Silver Student Help / Dept. Meeting	
March	20	Blue Student Help / Dept. Meeting	
March	27	Staff Meeting	Dept. Chair (3:15)
April	3	Spring Break	
April	10	Focus Department Collaboration	
April	17	Silver Student Help / Dept. Meeting	
April	24	Blue Student Help / Dept. Meeting	
May	1	Focus Department Collaboration	Dept. Chair (3:15)
May	8	Professional Development	
May	15	Silver Student Help / Dept. Meeting	
May	22	Blue Student Help / Dept. Meeting	
May	29	Staff Meeting	

Saugus High School Site Vote

April 12, 2018

- Saugus High School had 103 eligible voters. Of the 103 eligible voters, 4 of the eligible voters didn't vote and their ballots were tallied as NO votes for both ballot items
- 83% of eligible voters (89 voters) voted YES and 17% voted NO (14 eligible voters, including those that didn't vote) to Ballot item #1. Ballot Item #1 reads as follows: Yes, I am in favor of retaining the practice of staggering Student Help Days by departments within our Late Start Wednesday schedule, as practiced during the 2017-18 school year (Continue with Blue/Silver Student Help Days). Staggered Student Help Days (Blue/Silver) will now remain the established practice for Saugus High School, as this concludes the school's second vote.
- 79% of eligible voters (84 voters) voted YES, and 21% voted NO (19 eligible voters, including those that didn't vote) to Ballot Item #2. Ballot Item #2 reads as follows: Yes, I want to change Departmental Collaboration Days to Department Focus Days within the Late Start Wednesday schedule (Intra-Departmental Focus Days– Within Departments).
- The 7 Department Focus Days will replace the 7 Inter-Departmental Collaboration Days starting at the beginning of the 2018-19 school year and will need to be voted upon again during the Spring of 2019.

Late Start Wednesdays 2018-19

Late Start Wednesday Rotation:

- 8 Department Meetings
- 8 Student Help Days (8 Blue Days/ 8 Silver Days (Staggered Student Help Days is now the established practice for Saugus High School.
- 7 Department Focus Days
- 6 Professional Development / WASC Days

Late Start Wednesdays Calendar:

The calendar for Late Start Wednesdays will be presented to Department Chairs prior to the end of each school year to ensure we are following the correct sequence.

Intent of Department Focus Wednesdays:

- Each department will identify a departmental focus for the year. The departmental focus will be in one of the three areas: literacy, instruction, or curriculum.
- Each department will create a Focus Plan. In this plan, each department will identify critical areas of needs, supports/resources needed to address needs, and will identify how Department Focus Wednesday time will be utilized.
- The accountability and evaluation of Department Focus Days will be ongoing and will involve: feedback from staff on progress, direct observation of usage of time, and dedicated time at all Department Chair meetings to discuss the effectiveness of the Department Focus Days or how to make Department Focus Days more effective.
- The main evaluation of Department Focus Days will happen in the Spring of 2019 when staff will vote on whether to maintain Department Focus Days within the Late Start Wednesday schedule. If staff opts to not continue with Department Focus Days for the 2019-20 school year, Saugus High School will either return to the Inter-Departmental Collaboration Days, or vote on a different proposal.