

**William S. Hart Union High School District
Regular Meeting of the Governing Board**

June 13, 2018

Closed Session 5:45 p.m.

Public Session 7:00 p.m.

**Minutes
(Unapproved)**

I. Call to Order

The Regular Meeting of the William S. Hart Union High School District Governing Board was called to order by President Sturgeon, at the Administrative Center, 21380 Centre Pointe Parkway, Santa Clarita, California, at 5:47 p.m.

I.A. Roll Call and Establishment of Quorum

Board Members present:

Mr. Steven M. Sturgeon, President
Mr. Robert N. Jensen, Jr., Clerk
Dr. Cherise G. Moore, Member
Mr. Joseph V. Messina, Member

Board Member excused:

Mrs. Linda H. Storli, Assistant Clerk

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent
Dr. Michael Vierra, Assistant Superintendent, Human Resources
Mr. Mike Kuhlman, Assistant Superintendent, Educational Services
Mr. Ralph Peschek, Chief Financial Officer
Dr. Collyn Nielsen, Chief Administrative Officer
Mrs. Kathy Hunter, Director, Student Services (Closed Session student expulsions only)

The President declared a quorum present.

II. First Closed Session

II.A. Public Comments for Closed Session Items

There were no public comments.

II.B. First Closed Session Items

The Board adjourned to Closed Session at 5:48 p.m. Votes on items discussed in Closed Session were taken in Public Session, as reported below.

II.B.1. Rejection of Claim No. 17/18-04L (per Government Code Section 54956.9)

Motion Passed: Reject Claim No 17/18-04L. Passed with a motion by Mr. Robert Jensen and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

II.B.2. Settlement Agreement No. 17/18-09SE (per Government Code Section 54956.9)

Motion Passed: Approve Settlement Agreement No. 17/18-09SE. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

II.B.3. Settlement Agreement No. 16/17-09L (per Government Code Section 54956.9)

Motion Passed: Approve Settlement Agreement No. 16/17-09L. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

II.B.4. Settlement Agreement No. 16/17-23L (per Government Code Section 54956.9)

Motion Passed: Approve Settlement Agreement No. 16/17-23L. Passed with a motion by Mr. Robert Jensen and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

**II.B.5. Public Employee Appointment/Discipline/Dismissal/Release/Reassignment/
Non-re-election (per Government Code Section 54957)**

In Public Session Mr. Sturgeon reported, "In Closed Session the Board took action to ratify the acceptance of the resignation of one teacher with the last date of service June 30, 2018. The roll call vote was: Jensen - yes; Messina - yes; Moore - yes; Storli - absent; Sturgeon - yes." [See Closed Session Log 2017/18]

Mr. Sturgeon also reported, "In Closed Session the Board took action to approve a separation agreement with a classified employee serving in the position of HVAC technician. The substance of the agreement is as follows: 1) Employee resigns with last date of service being July 31, 2018; 2) Employee reimbursed for COBRA for August and September 2018; and 3) Employee releases all claims. The roll call vote was: Jensen - yes; Messina - yes; Moore - yes; Storli - absent; Sturgeon - yes." [See Closed Session Log 2017/18]

II.B.6. Conference with Labor Negotiator: Michael Vierra - Negotiations with Hart District Teachers Association (per Government Code Section 54957.6)**II.B.7. Conference with Labor Negotiator: Michael Vierra - Negotiations with California School Employees Association Chapter 349 (per Government Code Section 54957.6)****II.B.8. Appointment of Junior High School and High School Assistant Principals (per Government Code Section 54957)****II.B.9. Appointment of High School Principal (per Government Code Section 54957)****II.B.10. Student Expulsion Report No. 17/18-18 (Ratification) (per Education Code Section 48918(c))**

Motion Passed: Approve Student Expulsion Report Nos. 17/18-18 and 17/18-20. Passed with a motion by Mr. Robert Jensen and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

II.B.11. Student Expulsion Report No. 17/18-20 (Ratification) (per Education Code Section 48918(c))**II.C. Reconvene to Public Session**

The Board returned to Public Session at 7:32 p.m.

III. Organization

III.A. Report of First Closed Session Action

See action taken above in II-B - First Closed Session Items.

III.B. Re-Establishment of Quorum

Board Members present:

Mr. Steven M. Sturgeon, President
Mr. Robert N. Jensen, Jr., Clerk
Dr. Cherise G. Moore, Member
Mr. Joseph V. Messina, Member

Board Member excused:

Mrs. Linda H. Storli, Assistant Clerk

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent
Dr. Michael Vierra, Assistant Superintendent, Human Resources
Mr. Mike Kuhlman, Assistant Superintendent, Educational Services
Mr. Ralph Peschek, Chief Financial Officer
Dr. Collyn Nielsen, Chief Administrative Officer

The President declared a quorum present.

III.C. Pledge of Allegiance

Mr. Messina led the Pledge of Allegiance.

III.D. Approval of Agenda

Motion Passed: Approve the agenda. Passed with a motion by Dr. Cherise Moore and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

III.E. Approval of Minutes

Motion Passed: Approve the minutes of the Regular Meeting of May 16, 2018. Passed with a motion by Mr. Joseph Messina and a second by Dr. Cherise Moore.

Abstain Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

IV. Recognitions by Board

IV.A. Recognition of Valencia High School Wrestling Team as 2018 California Interscholastic Federation Dual Meet Champions

IV.B. Recognition of 2018 California Interscholastic Federation Wrestling Individual Champions

IV.C. Recognition of 2018 California Interscholastic Federation Track and Field Champions

V. Communications

V.A. Board Member Reports

The following Board members relayed the events they recently attended and/or are interested in: Dr. Moore (acknowledged her Delta Sigma Theta sorority sisters in the audience, said the sorority focuses on educational development in Santa Clarita, the San Fernando Valley, and the City of Burbank), Mr. Jensen (mentioned three additional track and field athletes: Shyann Franklin from Golden Valley High School earned second place at the state meet in shotput, Danny Bryant from West Ranch High School earned fourth place at the state meet in shotput while injured, and CJ McMullen from Hart High School earned sixth place at the state meet in discus), and Mr. Sturgeon (said the District had successful graduations with many accolades for academic performance).

V.B. Employee Association Leadership

V.B.1. Hart District Teachers Association (HDTA) President Jayme Allsman

Ms. Allsman said teachers are still busy with summer trainings, programs, camps, and summer school. She said chapter elections are completed and she will be the HDTA president again next year. She shared that she is distressed to be ending the year without an approved contract and she hopes that negotiations will be wrapped up before the end of summer.

V.B.2. California School Employees Association (CSEA) Chapter 349 President Kathy Hefferon

Ms. Hefferon did not give a report.

VI. Special Items

VI.A. The Henry Mayo Newhall Foundation Scholarship Awards - 2018

Santa Clarita Valley Scholarship Foundation Secretary Josy Block explained the selection of the Henry Mayo Newhall scholarships for the Class of 2018. A copy of the award recipient list is attached to the agenda of this meeting.

VI.B. Appointment of Junior High School and High School Assistant Principals

Motion Passed: Appoint Nina Zamora as assistant principal at Bowman High School effective July 1, 2018. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Motion Passed: Appoint Wendi Johnston as assistant principal at Golden Valley High School effective July 1, 2018. Passed with a motion by Mr. Joseph Messina and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Motion Passed: Appoint Javier Pena as assistant principal at La Mesa Junior High School effective July 1, 2018. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

VI.C. Appointment of Bowman High School Principal

Motion Passed: Appoint Eran Zeevi as principal at Bowman High School effective July 1, 2018. Passed with a motion by Dr. Cherise Moore and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

VII. Public Comments

Saugus resident Bill Dinsenbacher said the District should promote the ability of students to choose career paths and coordinate apprenticeships for students.

VIII. Discussion Items

VIII.A. Public Hearing - Local Control and Accountability Plan (LCAP)

Director of Special Programs and Staff Development Jan Daisher reviewed the process of creating the LCAP. At multiple stakeholder meetings, state indicators from the California Dashboard were reviewed to determine areas of need in order to provide extra support. She said next year there will be a continued focus on English and math for students with disabilities and English Learners, and suspension rates. She said the four current goals have been determined to be most effective, and she reviewed changes to the action steps for the upcoming year (highlighted in purple). Copies of the 2018-2021 LCAP and PowerPoint presentation are attached to the agenda of this meeting.

When questioned about wellness services, Mrs. Daisher explained that the District will receive Title IV funds next year and part of that will be directed toward wellness.

Mr. Sturgeon opened the public hearing. Hearing no comments and receiving no written comments, Mr. Sturgeon closed the public hearing.

VIII.B. Public Hearing - 2018/19 Budget

Mr. Peschek explained that the numbers in the 2018/19 Budget reflect the governor's May budget revision proposals. A final state budget will be released in the next few weeks and an updated District Budget will be presented to the Board in August. He said the District is recommending a positive certification that it will meet its financial obligations for 2018/19 and the following two school years. He noted that projections show deficit spending of \$3.8 million for the 2018/19 school year. He reviewed revenue sources, increases, expenditures, 2019/20 projected deficit spending, and next steps. The 2018/19 Budget will be presented for final approval at the June 20, 2018, Special Meeting.

Mr. Sturgeon opened the public hearing. Hearing no comments and receiving no written comments, Mr. Sturgeon closed the public hearing. Copies of the proposed 2018/19 Budget and the PowerPoint presentation are attached to the agenda of this meeting.

IX. Action Items

IX.A. Resolution No. 17/18-41 - Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers

Motion Passed: Adopt Resolution No. 17/18-41 delegating administrative authority to the Superintendent, as specified, to process routine budget revisions, adjustments, and transfers in 2018/19. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the resolution is attached to the agenda of this meeting.

IX.B. Resolution No. 17/18-42 - Determination of Uses of Education Protection Account Funding

Motion Passed: Adopt Resolution No. 17/18-42 determining the uses of Proposition 30 Education Protection Account Funds. Passed with a motion by Dr. Cherise Moore and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the resolution is attached to the agenda of this meeting.

IX.C. Declaration of Need for Fully Qualified Educators

Motion Passed: Approve the attached Declaration of Need for Fully Qualified Educators for 2018/19. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the Declaration of Need is attached to the agenda of this meeting.

IX.D. Agreement for Scanning and Data Capture Services (Digital Records Management)

Motion Passed: Approve agreement with Digital Records Management to scan and capture approximately 560,250 source documents and 48,300 blueprint drawings. Passed with a motion by Dr. Cherise Moore and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the proposal is attached to the agenda of this meeting.

IX.E. Award of Bid No. PL1804A for Paving Overlay at Placerita Junior High School (Superior Paving Company, Inc.)

Motion Passed: Approve award of Bid No. PL1804A to Superior Paving Company, Inc., for general repair for the Placerita Junior High School Paving Overlay Project. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the bid comparison is attached to the agenda of this meeting.

IX.F. Change Order No. 1 Sierra Vista Junior High School Classroom Addition Project - Bid Package SV1801A-01 (Triangle Enterprises, Inc.)

Motion Passed: Approve Change Order No. 1 from Triangle Enterprises, Inc., for the Sierra Vista Junior High School Classroom Addition Project. Passed with a motion by Dr. Cherise Moore and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the change order authorization is attached to the agenda of this meeting.

IX.G. Fee Amendment No. 1 - Architectural Services for Sierra Vista Junior High School Classroom Addition Project (WLC Architects, Inc.)

Motion Passed: Approve Fee Amendment No. 1 for WLC Architects, Inc., for the Sierra Vista Junior High School Classroom Addition Project. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Copies of supporting paperwork are attached to the agenda of this meeting.

IX.H. Division of the State Architect Project Closeout Services (Architecture Plus, Inc.)

Motion Passed: Approve proposal from Architecture Plus, Inc., for Division of the State Architect project closeout services. Passed with a motion by Mr. Joseph Messina and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Mr. Otavka reported that there are twelve projects that still require final certification from the Division of the State Architect. A copy of the proposal is attached to the agenda.

IX.I. Award of Bid - Canyon High School Room S-3 Classroom Remodel Project - Bid Package No. CA1806A (H&S Electric, Inc.)

Motion Passed: Award Bid Package No. CA1806A to the lowest responsive/responsible bidder, H&S Electric, Inc. Passed with a motion by Mr. Robert Jensen and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the bid comparison is attached to the agenda of this meeting.

IX.J. Award of Bid - Site and Utility Work for the Modular Restroom Building Addition at the Golden Oak Adult School at Centre Pointe Parkway - Bid Package No. GO1806A (Y.Ko. Construction Co., Inc.)

Motion Passed: Award Bid Package No. GO1806A to the lowest responsive/responsible bidder, Y.Ko. Construction Co., Inc. Passed with a motion by Dr. Cherise Moore and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

A copy of the bid comparison is attached to the agenda of this meeting.

Dr. Moore left the meeting at 9:06 p.m.

X. Consent Calendar

X.A. Consent Calendar-Removal of Items

There were no items removed from the Consent Calendar.

X.B. Consent Calendar-Personnel

X.B.1. Personnel Report No. 17/18-18

X.B.2. Memorandum of Understanding Between William S. Hart Union High School District and Hart Teachers Association Regarding Professional Learning Lead Counselors for the 2018/2019 School Year

X.B.3. Memorandum of Understanding Between William S. Hart Union High School District and Hart District Teachers Association Regarding Site Professional Development for the 2018/2019 School Year

X.B.4. Memorandum of Understanding Between William S. Hart Union High School District and Hart Teachers Association Regarding Instructional Coaches for the 2018/2019 School Year

X.B.5. Meeting of Committee on Assignments

X.C. Consent Calendar-Curriculum/Instruction

X.C.1. Recommendation of Textbooks/Instructional Materials Adoption, 2018/19

X.C.2. Authorization of Out-of-State Travel - Hart High, Saugus High, and West Ranch High Schools, and the Administrative Center

X.C.3. Ratification of Out-of-State Travel Requests - Canyon High and Valencia High Schools

X.C.4. Requests for Overnight/Out-of-State Trips - Golden Valley High, Saugus High, Valencia High, and West Ranch High Schools

X.C.5. Request for Overnight/Out-of-State Trips (Ratification) - Golden Valley High, Hart High, Saugus High, and West Ranch High Schools

X.C.6. College Readiness Block Grant Expenditure Plan Amendment

X.C.7. Amendment No. 1 to School Law Enforcement Services Agreement with the Los Angeles County Sheriff's Department

X.C.8. One Year Renewal of District-Wide Naviance Online Subscription (Career and College Planning Tools)

X.C.9. Memorandum of Understanding with Los Angeles Unified School District and Golden Oak Adult School

X.D. Consent Calendar-Business Services

X.D.1. Purchase Order Report

X.D.2. Warrant Register and Revolving Cash Payments

X.D.3. Resolution No. 17/18-43 - Temporary Interfund Cash Borrowing for 2018/19

X.D.4. Resolution No. 17/18-44 Authorization of Interfund Cash Transfers for Fiscal Year 2018/19

X.D.5. Year-End Appropriation Transfers for 2017/18

X.D.6. Agreement for Consulting Services (Cooperative Strategies, LLC)

X.D.7. Renewal Agreement for Legal Services (Atkinson, Andelson, Loya, Ruud & Romo)

X.D.8. Organizational Memberships for 2018/19

X.D.9. Purchasing through California-Approved Piggyback Contracts

X.D.10. Disposition of Surplus/Obsolete Equipment

X.D.11. Amendment to Local Agency Contract with Office of Administrative Hearings

X.D.12. Memorandum of Understanding with Sulphur Springs School District

X.D.13. Memorandum of Understanding with Castaic School District

X.D.14. Agreement for Vision Screening Services (Wayne W. Hoeft, O.D.), 2018/19

X.D.15. Agreement for Hearing Screening Services (Arcadia Audiometric Associates, Inc.), 2018-19

X.D.16. Special Education Consultant Agreements, 2018/19

X.D.17. General Agreements for Nonpublic School Placement or Nonpublic Agency Services, 2018/19

X.E. Consent Calendar-Operations

X.E.1. Resolution No. 17/18-45 - Designation of Authorized Representatives for Office of Public School Construction and State Allocation Board

X.E.2. Fee Proposal for District-Wide Comprehensive Hazardous Waste Materials Handling and Disposal Program (Advanced Chemical Transport, Inc.)

X.E.3. Extension of Existing Portable Classroom Lease Agreement - Sierra Vista Junior High School (Class Leasing, LLC)

X.E.4. Fee Proposal for Bid Document Preparation and Construction Administration Services for Valencia High School Fencing Improvements Project (Oasis Associates, Inc.)

X.E.5. Agreement for Elevator and Wheelchair Lift Maintenance and Repair (Santa Clarita Elevators)

X.E.6. Refund of Developer Fees

X.F. Consent Calendar-Requests for Information

X.G. Approval of Consent Calendar

Motion Passed: Approve the Consent Calendar as presented. Passed with a motion by Mr. Robert Jensen and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Absent Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

XI. Items for Future Consideration by the Board

Mr. Sturgeon asked for an update on the District's sexual harassment policies for students and staff.

XII. Second Closed Session

XIII. Adjournment

Motion Passed: Adjourn the meeting at 9:08 p.m. Passed with a motion by Mr. Joseph Messina and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Absent Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Respectfully submitted,

Robert N. Jensen, Jr., Clerk

Joseph V. Messina, Member

Approved and entered into the proceedings
of the District:

Date