

**William S. Hart Union High School District
Regular Meeting of the Governing Board**

August 15, 2018
Closed Session 6:00 p.m.
Public Session 7:00 p.m.

**Minutes
(Unapproved)**

I. Call to Order

The Regular Meeting of the William S. Hart Union High School District Governing Board was called to order by President Sturgeon, at the Administrative Center, 21380 Centre Pointe Parkway, Santa Clarita, California, at 6:00 p.m.

I.A. Roll Call and Establishment of Quorum

Board Members present:

Mr. Steven M. Sturgeon, President
Mr. Robert N. Jensen, Jr., Clerk
Mrs. Linda H. Storli, Assistant Clerk
Dr. Cherise G. Moore, Member
Mr. Joseph V. Messina, Member (arrived 6:08 p.m.)

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent
Dr. Michael Vierra, Assistant Superintendent, Human Resources
Mr. Mike Kuhlman, Assistant Superintendent, Educational Services
Mr. Ralph Peschek, Chief Financial Officer
Dr. Collyn Nielsen, Chief Administrative Officer

The President declared a quorum present.

II. First Closed Session

II.A. Public Comments for Closed Session Items

There were no public comments.

II.B. First Closed Session Items

The Board adjourned to Closed Session at 6:01 p.m. Votes on items discussed in Closed Session were taken in Public Session, as reported below.

II.B.1. Rejection of Claim No. 17/18-20L (per Government Code Section 54956.9)

Motion Passed: Reject Claim No. 17/18-10L. Passed with a motion by Mr. Joseph Messina and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Mr. Sturgeon noted that the claim number was incorrectly listed on the agenda and should be Claim No. 17/18-10L.

II.B.2. Settlement Agreement No. 16/17-08L (per Government Code Section 54956.9)

Motion Passed: Approve Settlement Agreement No. 16/17-08L. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

II.B.3. Conference with Legal Counsel - Existing Litigation (per Government Code 54956.9(d)(1)) - OAH Case No. 2018060606

II.B.4. Public Employee Appointment/Discipline/Dismissal/Release/Reassignment/Non-reelection (per Government Code Section 54957)

II.B.5. Conference with Labor Negotiator: Michael Vierra - Negotiations with Hart District Teachers Association (per Government Code Section 54957.6)

II.B.6. Conference with Labor Negotiator: Michael Vierra - Negotiations with California School Employees Association Chapter 349 (per Government Code Section 54957.6)

II.C. Reconvene to Public Session

The Board returned to Public Session at 7:09 p.m.

III. Organization

III.A. Report of First Closed Session Action

See action taken above in II-B - First Closed Session Items.

III.B. Re-Establishment of Quorum

Board Members present:

Mr. Steven M. Sturgeon, President
Mr. Robert N. Jensen, Jr., Clerk
Mrs. Linda H. Storli, Assistant Clerk
Dr. Cherise G. Moore, Member
Mr. Joseph V. Messina, Member

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent
Dr. Michael Vierra, Assistant Superintendent, Human Resources
Mr. Mike Kuhlman, Assistant Superintendent, Educational Services
Mr. Ralph Peschek, Chief Financial Officer
Dr. Collyn Nielsen, Chief Administrative Officer

The President declared a quorum present.

III.C. Pledge of Allegiance

Director of Student Services Kathy Hunter led the Pledge of Allegiance and discussed the California SUMS (Scaling Up Multi-tiered System of Support) Initiative Grant, part of a state-wide initiative which focuses on the whole child, and how it will support wellness in the District.

III.D. Approval of Agenda

Motion Passed: Approve the agenda. Passed with a motion by Mrs. Linda Storli and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

III.E. Approval of Minutes

III.E.1. Approval of Minutes - Regular Meeting of June 13, 2018

Motion Passed: Approve the minutes of the Regular Meeting of June 13, 2018. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Abstain Mrs. Linda Storli
Yes Mr. Steven Sturgeon

III.E.2. Approval of Minutes - Special Meeting of June 20, 2018

Motion Passed: Approve the minutes of the Special Meeting of June 20, 2018. Passed with a motion by Dr. Cherise Moore and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen

Abstain Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

III.E.3. Approval of Minutes - Regular Meeting of July 18, 2018

Motion Passed: Approve the minutes of the Regular Meeting of July 18, 2018. Passed with a motion by Mr. Robert Jensen and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Abstain Dr. Cherise Moore

Yes Mrs. Linda Storli

Abstain Mr. Steven Sturgeon

IV. Recognitions by Board

V. Communications

V.A. Board Member Reports

The following Board members relayed the events they recently attended and/or are interested in: Dr. Moore (attended the SCV Burrito Bowl, visited the Burbank School District with a team of District administrators to tour their wellness centers created through community partnerships), Mrs. Storli (attended the Castaic High School One-Year Countdown Celebration, attended the Northeast Valley Health Corporation (NEVHC) Newhall Center opening, attended the new teacher lunch), Mr. Jensen (attended the new teacher lunch and the Newhall NEVHC opening, visited several District campuses and attended a band practice, football practices and a football scrimmage, said some schools will open their football season this Friday), Mr. Sturgeon (received letters from the Los Angeles County Office of Education approving the District's analysis and repayment schedule for lease revenue bonds and the 2018/19 budget, attended the SCV Youth Project Comics for a Cause which raised approximately \$40,000, attended many of the same events mentioned by other members), and Mrs. Engbrecht (commended staff for the work done to get ready for a new school year and said the energy and enthusiasm over the last few days has been incredible).

V.B. Employee Association Leadership

V.B.1. Hart District Teachers Association (HDTA) President Jayme Allsman

Ms. Allsman thanked Board Members for attending the new teacher lunch, and she mentioned that yesterday many teachers wore t-shirts for HDTA t-shirt day to show solidarity for their union. She distributed information she had compiled on staff turnover rates to Board members.

V.B.2. California School Employees Association (CSEA) Chapter 349 President Kathy Hefferon

Ms. Hefferon said she is excited to start the 2018/19 school year and she will continue to work to foster positive relationships. She reported that CSEA and the District reached a tentative agreement over the summer that will soon be brought before the Board for approval and said she is looking forward to implementation.

V.C. School Site Report - Bowman High School

Bowman High School principal Eran Zeevi gave a presentation on student wellness. He reviewed reasons that students attend Bowman and said it is important to identify how the students became credit deficient. He discussed why relationships are important and introduced the school's 2018/19 theme, "You Matter!" He reviewed the school's vision for how students should be treated, Bowman's available resources, and the value of Career Technical Education in the continuation education setting. He said Bowman's 50th anniversary is coming up in March 2019. A copy of the presentation is attached to the agenda of this meeting.

VI. Special Items

VII. Public Comments

Saugus resident Bill Dinsenbacher said he thought the company that installed solar panels at District sites were also going to provide instruction for students. He said it would be helpful to provide roofing instruction also.

VIII. Discussion Items

VIII.A. Revised Administrative Regulation - First Reading

Mr. Peschek presented revised Administrative Regulation (AR) 3311 - Bids for a first reading, copies of which are attached to the agenda of this meeting. He said minor changes are being made to align with the California Uniform Public Construction Cost Accounting Act, a state adopted procurement standard for public works and facilities projects.

IX. Action Items

IX.A. Resolution No. 18/19-2 - Notifying the California State Controller of the William S. Hart Union High School District's Election Under Public Contract Code Section 22030, et seq., to Become Subject to the Uniform Public Construction Cost Accounting Procedures

Motion Passed: Adopt Resolution No. 18/19-2 authorizing election under Public Contract Code Section 22030 to become subject to uniform public construction cost accounting procedures; and authorize superintendent or designee to execute same. Passed with a motion by Dr. Cherise Moore and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Mr. Peschek outlined the California Uniform Public Construction Cost Accounting Act, which streamlines the bid process for public works projects. This public contract code provides alternative bid limits that allow for more flexibility and for projects to proceed in a more timely manner through a process similar to the prequalification process the District currently uses. Mr. Peschek pointed out differences between formal and informal bidding processes, and explained that the same dollar limits will apply to maintenance projects. When questioned about change orders, Mr. Peschek confirmed there is a \$45,000 limit on change orders, and if there were extenuating circumstances that required increases beyond that amount, they would need to be presented separately for Board approval.

Mr. Sturgeon said he would like Administrative Regulation 3311 - Bids adjusted to state that all qualified vendors will be invited to give quotes. He also asked that if a vendor with the lowest quote is not chosen, the reasoning behind that decision be explained to the Board. Copies of the Resolution and PowerPoint presentation are attached to the agenda of this meeting.

IX.B. Notice of Request for Provisional Internship Permit

Motion Passed: Approve request for provisional internship permit for Lizbeth Ortiz, effective August 16, 2018. Passed with a motion by Mr. Robert Jensen and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

**IX.C. Proposal For Hart High School Two-Story Modular Classroom Building Project
(Koury Engineering, Inc.)**

Motion Passed: Approve proposal from Koury Engineering, Inc., for the Hart High School Two-Story Modular Classroom Building Project. Passed with a motion by Dr. Cherise Moore and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

A copy of the proposal is attached to the agenda of this meeting.

IX.D. Change Order No. 1 Saugus High School Auditorium Project - Bid Package No. SA16-03-02 (Santa Clarita Concrete)

Motion Passed: Approve Change Order No. 1 from Santa Clarita Concrete for the Saugus High School Auditorium Project. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

A copy of the change order request is attached to the agenda of this meeting.

IX.E. Design Services Fee Proposal for Saugus High School Auditorium Project-Field Restoration Phase (Oasis Associates, Inc.)

Motion Passed: Approve fee proposal from Oasis Associates, Inc., for Saugus High School Auditorium Project-Field Restoration Phase. Passed with a motion by Mrs. Linda Storli and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

A copy of the proposal is attached to the agenda of this meeting.

X. Consent Calendar

X.A. Consent Calendar-Removal of Items

There were no items removed from the Consent Calendar.

X.B. Consent Calendar-Personnel

X.B.1. Personnel Report No. 18/19-2

X.B.2. Memorandum of Understanding Between William S. Hart Union High School District and Congressional Medal of Honor Foundation

X.B.3. Letter of Agreement for Shared Services of District Employees with the Sulphur Springs Union School District and the William S. Hart Union High School District

X.C. Consent Calendar-Curriculum/Instruction

X.C.1. Requests for Overnight/Out-of-State Trips - Saugus and Valencia High Schools

X.C.2. Requests for Overnight/Out-of-State Trips (Ratification) - Canyon, Valencia, and West Ranch High Schools

X.C.3. California SUMS (Scaling Up Multi-tiered System of Support) Initiative Grant

X.C.4. City of Santa Clarita 2017 Community Services & Arts Grant

X.D. Consent Calendar-Business Services

X.D.1. Purchase Order Report

X.D.2. Warrant Register and Revolving Cash Payments

X.D.3. Budget Revision No. 01

X.E. Consent Calendar-Operations

X.E.1. Prequalification List Per Public Contract Code Section 20111.6 (July 2018)

X.E.2. Change Order Request No. 2 Hart High School Infrastructure Project Phase 1 (Stay Green, Inc., HA17-03D)

X.F. Consent Calendar-Requests for Information

X.G. Approval of Consent Calendar

Motion Passed: Approve the Consent Calendar as presented. Passed with a motion by Mrs. Linda Storli and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

XI. Items for Future Consideration by the Board

XII. Second Closed Session

XIII. Adjournment

Motion Passed: Adjourn the meeting at 8:49 p.m. Passed with a motion by Dr. Cherise Moore and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Respectfully submitted,

Steven M. Sturgeon, President

Robert N. Jensen, Jr., Clerk

Approved and entered into the proceedings
of the District:

Date