

**William S. Hart Union High School District
Regular Meeting of the Governing Board**

September 05, 2018

Closed Session 6:00 p.m.

Public Session 7:00 p.m.

**Minutes
(Unapproved)**

I. Call to Order

The Regular Meeting of the William S. Hart Union High School District Governing Board was called to order by President Sturgeon, at the Administrative Center, 21380 Centre Pointe Parkway, Santa Clarita, California, at 6:00 p.m.

I.A. Roll Call and Establishment of Quorum

Board Members present:

Mr. Steven M. Sturgeon, President
Mr. Robert N. Jensen, Jr., Clerk
Mrs. Linda H. Storli, Assistant Clerk
Dr. Cherise G. Moore, Member
Mr. Joseph V. Messina, Member

District Administrators present:

Dr. Michael Vierra, Assistant Superintendent, Human Resources
Mr. Mike Kuhlman, Assistant Superintendent, Educational Services
Mr. Ralph Peschek, Chief Financial Officer
Dr. Collyn Nielsen, Chief Administrative Officer
Mrs. Kathy Hunter, Director of Student Services (Closed Session student expulsions only)

District Administrator excused:

Mrs. Vicki Engbrecht, Superintendent

The President declared a quorum present.

II. First Closed Session

II.A. Public Comments for Closed Session Items

There were no public comments.

II.B. First Closed Session Items

The Board adjourned to Closed Session at 6:01 p.m. Votes on items discussed in Closed Session were taken in Public Session, as reported below.

II.B.1. Rejection of Claim No. 17/18-15L (per Government Code Section 54956.9)

Motion Passed: Reject Claim No. 17/18-15L. Passed with a motion by Mr. Robert Jensen and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

II.B.2. Rejection of Claim No. 17/18-16L (per Government Code Section 54956.9)

Motion Passed: Reject Claim No. 17/18-16L. Passed with a motion by Mr. Robert Jensen and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

II.B.3. Settlement Agreement No. 16/17-06L (per Government Code Section 54956.9)

Motion Passed: Approve Settlement Agreement No. 16/17-06L. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

II.B.4. Settlement Agreement No. 17/18-14SA (per Government Code Section 54956.9)

Motion Passed: Approve Settlement No. 17/18-14SA. Passed with a motion by Mrs. Linda Storli and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

**II.B.5. Public Employee Appointment/Discipline/Dismissal/Release/Reassignment/
Non-re-election (per Government Code Section 54957)**

**II.B.6. Conference with Labor Negotiator: Michael Vierra - Negotiations with Hart
District Teachers Association (per Government Code Section 54957.6)**

**II.B.7. Conference with Labor Negotiator: Michael Vierra - Negotiations with
California School Employees Association Chapter 349 (per Government Code Section
54957.6)**

**II.B.8. Public Employee Appointment - Supervisor of Individualized Education
Program (IEP) Compliance (per Government Code Section 54957)**

**II.B.9. Student Expulsion Report No. 18/19-01 (Ratification) (per Education Code
Section 48918(c))**

Motion Passed: Ratify Student Expulsion Report No. 18/19-01. Passed with a motion by
Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

II.C. Reconvene to Public Session

The Board returned to Public Session at 7:07 p.m.

III. Organization

III.A. Report of First Closed Session Action

See action taken above in II-B - First Closed Session Items.

III.B. Re-Establishment of Quorum

Board Members present:

Mr. Steven M. Sturgeon, President
Mr. Robert N. Jensen, Jr., Clerk
Mrs. Linda H. Storli, Assistant Clerk
Dr. Cherise G. Moore, Member
Mr. Joseph V. Messina, Member

District Administrators present:

Dr. Michael Vierra, Assistant Superintendent, Human Resources
Mr. Mike Kuhlman, Assistant Superintendent, Educational Services
Mr. Ralph Peschek, Chief Financial Officer
Dr. Collyn Nielsen, Chief Administrative Officer

District Administrator excused:

Mrs. Vicki Engbrecht, Superintendent

The President declared a quorum present.

Mr. Jensen introduced Boys Scouts from Troop 2.

III.C. Pledge of Allegiance

April Rego, Golden Valley High School teacher and PAWS (Parent Awareness Workshops and Support) Center supervisor, led the Pledge of Allegiance.

III.D. Approval of Agenda

Motion Passed: Approve the agenda. Passed with a motion by Mr. Joseph Messina and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

III.E. Approval of Minutes

Motion Passed: Approve the minutes of the Regular Meeting of August 15, 2018. Passed with a motion by Dr. Cherise Moore and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

IV. Recognitions by Board

V. Communications

V.A. Board Member Reports

The following Board members relayed the events they recently attended and/or are interested in: Mr. Messina (attended Back to School Night at Saugus High School), Dr. Moore (attended the

Village Community Festival with Golden Valley High School staff and said it was a great community resource sharing event, said the WiSH Education Foundation fall fundraiser will take place on the rooftop at Macy's on Friday and tickets are available on the WiSH website), Mrs. Storli (attended Canyon High School's 50th anniversary celebration), Mr. Jensen (has had the opportunity to speak with students, parents, and administrators regarding the start of the school year, attended football games), Mr. Sturgeon (said he has heard that this year has been one of the most successful school year beginnings, mentioned that Senate Bill 328 (a law which will prevent schools from starting earlier than 8:30 a.m.) has passed the legislature and is on the governor's desk for approval, said there was very little dialogue with school district leadership across California and he encouraged parents, teachers, and community members to let the governor know their opinion).

V.B. Employee Association Leadership

V.B.1. Hart District Teachers Association (HDTA) President Jayme Allsman

Ms. Allsman mentioned the effect of positive mentors in her life and said she hopes young teachers will have similar experiences. She said site administrators who are supportive of teachers are good for students. She mentioned that principals will attend an evaluation workshop tomorrow and said evaluations are stressful for teachers and she hopes they will be focused on supporting and improving practices.

V.B.2. California School Employees Association (CSEA) Chapter 349 President Kathy Hefferon

Ms. Hefferon was not present.

V.C. School Site Report - Golden Valley High School

Golden Valley High School Principal Sal Frias discussed the school's efforts to support wellness for their students, staff, and community and introduced their 2018/19 theme, "What's yOUR story?" He reviewed No Backpack Days, a Week of Welcome, a Week of Kindness, staff socials, and the Many Families One Community Resource Fair, a joint venture with the Sulphur Springs School District. Golden Valley teacher April Rego and District social worker Cindy Takamoto discussed the Parent Awareness Workshops and Support (PAWS) program. In addition to offering parent workshops, the PAWS center includes a pantry with food, clothing, toiletries, and school supplies, equipped with donations from local churches and community partners, in order to address issues that affect attendance and academics. The PAWS center had 189 visitors in the first 11 days this year. New offerings this year include student workshops during lunch, and a recent opportunity for parents to connect with a counselor at The Village apartments. Mr. Frias introduced Project Ironman, a program that involves NFL players visiting schools to motivate students toward self-improvement and giving back to their community. ASB students introduced the Golden Valley High School portrait that will hang in the Board Room. A copy of the presentation is attached to the agenda of this meeting.

VI. Special Items

VI.A. Appointment of Supervisor of Individualized Education Program (IEP) Compliance

Motion Passed: Appoint Joanna White as Supervisor of Individualized Education Program (IEP) Compliance effective August 15, 2018. Passed with a motion by Dr. Cherise Moore and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen

Absent Mr. Joseph Messina

Yes Dr. Cherise Moore

Yes Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Mr. Messina was not in the room during this vote.

VII. Public Comments

Canyon Country resident Noel Massen said field use fees have recently increased by seventy-five percent and he believes fees are supposed to be a reimbursement for custodial costs.

Canyon Country resident Paul Martinez said AYSO Region 677 was only recently notified that available field space at Sierra Vista Junior High School has been reduced to one-third of the usual field space.

AYSO Region 677 commissioner Chris Stockwell said twenty-five percent of the region's players require financial assistance, and fields now make up forty-five percent of the costs. He said the region has donated fertilizer for the fields and meals for custodians and made a donation to the Boys and Girls Club in an effort to be part of the community, and he hopes the school will be able to help the community.

VIII. Discussion Items

VIII.A. Technology Summer Project Update

Director of Technology Jon Carrino gave an update on technology projects performed over the summer including an infrastructure refresh to routers, servers, phones, firewalls, wireless access points, surveillance cameras, and certified fiber connections for upcoming bandwidth expansion. Device refreshes include desktops, laptops, staff mobile devices, and upgrades to Windows 10. He reviewed current device counts and discussed future projects including network equipment upgrades, network bandwidth upgrades, password synchronization, and online annual data collection. A copy of the presentation is attached to the agenda of this meeting.

VIII.B. Facilities and Maintenance Project Update

Dr. Nielsen discussed progress on various Measure SA projects including Castaic High School, the Hart High School Infrastructure Project, the Saugus High School Performing Arts Center (PAC) and the Sierra Vista Junior High School Classroom Addition Project. He said the Saugus PAC is substantially complete and approximately half of the classrooms at Sierra Vista have been placed onsite. He also reviewed Proposition 39 energy efficiency projects that include lighting, networked thermostats, HVAC units, and cool roofing materials at multiple sites. Other projects highlighted

were refreshes at Bowman and Canyon High Schools, the restroom building at the Golden Oak Adult School location on Centre Pointe Parkway, and paving at Placerita Junior High School. A copy of the presentation is attached to the agenda of this meeting.

VIII.C. New Board Policy and Administrative Regulation - First Reading

Mr. Kuhlman presented new Board Policy (BP) and Administrative Regulation (AR) 5145.13 - Immigration Status for a first reading, copies of which are attached to the agenda of this meeting. He said revisions are being made to reflect new legal protections for immigrant students. The BP and AR include updated language that reflects our current practice. In addition, anti-discrimination language needs to be updated in multiple BPs and ARs, to include immigration status. Dr. Moore suggested expanding the definition of students to include adult learners.

VIII.D. Revised Administrative Regulation - Second Reading

Mr. Peschek presented revised Administrative Regulation (AR) 3311 - Bids for a second reading. No changes were made since the first reading on August 15, 2018. Copies are attached to the agenda of this meeting.

IX. Action Items

IX.A. Resolution No. 18/19-3 - District Representatives to Withdraw from Partners in Nutrition Cooperative (PINCO)

Motion Passed: Adopt Resolution No. 18/19-3, District representatives notice to the Executive Board of Partners in Nutrition Cooperative (PINCO) of its intent to withdraw from PINCO at the end of the current fiscal year on June 30, 2019. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Mr. Peschek said some of the services provided by PINCO are now being provided by Sodexo, the District's new food services contractor. Withdrawing from PINCO will save money by eliminating redundant services. A copy of the resolution is attached to the agenda of this meeting.

IX.B. Resolution No. 18/19-4 - Certification of 2017/18 Unaudited Actuals Financial Report

Motion Passed: Adopt Resolution No. 18/19-4 certifying the unaudited actuals report for the 2017/2018 school year, as presented. Passed with a motion by Mr. Joseph Messina and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Mr. Peschek reviewed changes to the estimated year-end balances based on actual numbers as of June 30. He said there was a formula error in the estimated ending balance and distributed a new reconciliation of ending balances. There was one public comment. Copies of the resolution, presentation, financial reports, and updated reconciliation of ending balances form are attached to the agenda of this meeting.

IX.C. Resolution 18/19-5 Gann Limit Adoption

Motion Passed: Adopt Resolution No. 18/19-5 declaring that the District's budget appropriations for the 2017/18 and 2018/19 fiscal years do not exceed the limitations imposed by Proposition 4. Passed with a motion by Mrs. Linda Storli and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Copies of the resolution and calculation sheets are attached to the agenda of this meeting.

IX.D. Public Disclosure of Tentative Agreement with California School Employees Association Chapter 349 (2017/18 to 2018/19)

Motion Passed: Accept the public disclosure of the terms and conditions, including financial impact, of the tentative agreement with CSEA for the 2017/18 and 2018/19 fiscal years. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Copies of the Los Angeles County Office of Education (LACOE) public disclosure form and a response letter from LACOE are attached to the agenda of this meeting.

IX.E. Ratification of 2017/18 Collective Bargaining Agreement Between the Wm. S. Hart Union High School District and the California School Employees Association Chapter 349

Motion Passed: Approve the tentative agreement between California School Employees Association Chapter 349 and the Wm. S. Hart Union High School District for the 2017/18 academic year. Passed with a motion by Mrs. Linda Storli and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

A copy of the tentative agreement is attached to the agenda of this meeting.

IX.F. Public Disclosure of Proposed Compensation Increase for Unrepresented Employees

Motion Passed: Accept the public disclosure of the financial impact of a proposed compensation increase for unrepresented employees. Passed with a motion by Dr. Cherise Moore and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Copies of the Los Angeles County Office of Education (LACOE) public disclosure form and a response letter from LACOE are attached to the agenda of this meeting.

IX.G. Compensation Adjustments for Employee Groups Outside of California School Employees Association and Hart District Teachers Association

Motion Passed: Approve compensation adjustments for unrepresented employees. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

IX.H. College and Careers Access Pathways (CCAP) Partnership Agreement - A Dual Enrollment Partnership Agreement

Mr. Kuhlman said College Now, an existing agreement between the Hart District and College of the Canyons (COC), offers 16 sections of dual-credit college courses on District high school campuses. The existing agreement requires classes to be held after school and ensures courses offered do not conflict with existing Hart District courses. The proposed CCAP agreement will increase the number of credits students may take per term and offer classes on District campuses during the school day exclusively to high school students. Three proposed courses will be offered in spring 2019 that support existing pathways with COC; additional courses will be added in the future. The agreement includes a revised joint use agreement. When questioned about how student eligibility will be determined, Mr. Kuhlman said a committee is currently working on this issue. It was suggested that metrics be added to the annual report.

Mr. Kuhlman said this item requires two readings and the agreement will be brought back to the next meeting for approval. A copy of the CCAP agreement is attached to the agenda of this meeting.

IX.I. Change Order No. 1 and No. 2 Bid Package No. PL1084A for Paving Overlay at Placerita Junior High School (Superior Paving Company, Inc.)

Motion Passed: Approve Change Order No. 1 and No. 2 - Bid Package No. PL1084A for Paving Overlay at Placerita Junior High School in the amount of \$6,918 to be paid to Superior Paving Company, Inc. Passed with a motion by Mr. Robert Jensen and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Copies of the change order proposals are attached to the agenda of this meeting.

IX.J. Change Order No. 1 Bid Package SV18-01A-05 Sierra Vista Junior High School Classroom Addition Project (Fischer, Inc.)

Motion Passed: Approve Change Order No. 1 from Fischer, Inc., for Sierra Vista Junior High School Classroom Addition Project. Passed with a motion by Dr. Cherise Moore and a second by Mrs. Linda Storli.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

A copy of the change order proposal is attached to the agenda of this meeting.

X. Consent Calendar

X.A. Consent Calendar-Removal of Items

There were no items removed from the Consent Calendar.

X.B. Consent Calendar-Personnel

X.B.1. Personnel Report No. 18/19-3

X.B.2. Secondary Education Single Subject University Intern Program Memorandum of Understanding with California State University Northridge and the William S. Hart Union High School District

X.C. Consent Calendar-Curriculum/Instruction

X.C.1. Final Adoption of Textbook/Instructional Materials, 2018/19

X.C.2. Recommendation of Textbook/Instructional Materials Adoption, 2018/19

X.C.3. Authorization to Attend Out-of-State Events - Administrative Center

X.C.4. Ratification of Attendance at an Out-of-State Event

X.C.5. Requests for Overnight/Out-of-State Trips - Valencia High and West Ranch High Schools

X.C.6. Renewal of a Memorandum of Understanding with the Santa Clarita Valley Youth Project for the 2018/19 School Year

X.C.7. 2018/19 Preliminary Title I Allocations by School Site

X.C.8. Revisions to Single Plan for Student Achievement: 2017/2018

X.C.9. Revisions to Single Plan for Student Achievement: 2018/19

X.C.10. Ratification of Amendment No. 2 to Agreement No. 17-W224 between William S. Hart Union High School District and South Bay Workforce Investment Board, Inc.

X.C.11. Memorandum of Understanding Between the Colton-Redlands-Yucaipa Regional Occupational Program and William S. Hart Union High School District with Regards to Participation in the Career Technical Education TEACH Site Program

X.C.12. Amendment to the Agreement between the William S. Hart Union High School District and the Sulphur Springs Union School District, for the provision of Counseling Services

X.D. Consent Calendar-Business Services

X.D.1. Arbitrage Rebate Compliance Services Agreement (BLX Group LLC)

X.D.2. Acceptance of Donation

X.D.3. Disposition of Surplus/Obsolete Equipment

X.D.4. Service Provider Agreement Between Meadows and Associates and William S. Hart Union High School District for the 18/19 School Year

X.D.5. Amendment No. 1 to Service Agreement with Practi-Cal, 2018/19

X.D.6. Amendment to the Agreement for Hearing Screening Services (Arcadia Audiometric Associates, Inc.), 2018-19

X.D.7. Amendment to the Agreement for Vision Screening Services (Burbank Family Optometry), 2018/19

X.D.8. Special Education Consultant Agreements, 2018/19

X.D.9. Additional Nonpublic Schools, 2018/19

X.E. Consent Calendar-Operations

X.E.1. Change Order No. 1 - Saugus High School Auditorium Project - Bid Package No. SA16-03-04 (Santa Clarita Concrete)

X.E.2. Notice of Completion, Bid Package No. PL1804A - Paving Overlay at Placerita Junior High School (Superior Paving Company, Inc.)

X.E.3. Fee Amendment No. 1 - Division of the State Architect Inspection Services for Hart High School Infrastructure Phase 2A Project (McCarthy Inspection Services, Inc.)

X.F. Consent Calendar-Requests for Information

X.G. Approval of Consent Calendar

Motion Passed: Approve the Consent Calendar as presented. Passed with a motion by Mrs. Linda Storli and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

XI. Items for Future Consideration by the Board

Mr. Jensen asked for an enrollment report, an update on the equestrian program, and information on the sports and extra-curricular activities that will be offered at Castaic High School the first year.

Mrs. Storli asked for the District Advisory Committee to give a report to the Board on a quarterly basis.

Dr. Moore asked staff to work on a solution to the AYSO soccer field issue at Sierra Vista Junior High School through the end of this year's soccer season. She also asked for a Facilitron update, information on the possibility of installing air conditioning in the gyms, and an update on this year's Back to School nights.

XII. Second Closed Session

XIII. Adjournment

Motion Passed: Adjourn the meeting at 9:45 p.m. Passed with a motion by Mrs. Linda Storli and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Respectfully submitted,

Steven M. Sturgeon, President

Robert N. Jensen, Jr., Clerk

Approved and entered into the proceedings
of the District:

Date