

LETTER OF AGREEMENT
For Shared Services of District Employees

Name of Requesting Agency: Newhall School District

Address: 25375 Orchard Village Road, Suite 200, Valencia, CA 91355

Contact: Dr. Michelle Morse

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The Newhall School District (NSD) requests the shared services of William S. Hart Union High School District (Hart District) employees to perform library services between August 12, 2019 and June 30, 2020.

This Letter of Agreement (Agreement) represents a request from NSD for the shared services of Hart District employees to perform credentialed library services for specified hours within the specified period of time noted above. The scheduling of such services by Hart District employees shall be determined in consultation between NSD and Hart District. The services provided are not to exceed 25 extra duty hours for the duration of the agreement.

Upon approval of this Agreement by the parties, the Hart District employees will be on temporary loan to NSD for the specified number of hours and/or date(s), as determined and agreed upon by NSD and Hart District, and said employees will be deemed to be on leave from the District for said hours and/or date(s). The Hart District employee's full salary and benefits will continue to be paid by the Hart District, and NSD will reimburse the District for all costs, for the period Hart District employees are performing library services for NSD.

Reimbursement will include any employee salary at the teacher contracted extra hourly rate (\$34/hour) and benefits for the hours and/or number of work days Hart District employees perform library services for NSD. The Hart District shall submit to NSD itemized invoices indicating the salary and benefit payments to be reimbursed, and such reimbursement is due 30 days from receipt of the invoice.

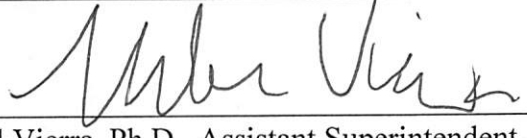
FOR NEWHALL SCHOOL DISTRICT:



Michelle Morse, Ed.D., Assistant Superintendent, HR

Date: 6/27/19

FOR WILLIAM S. HART UNION/HIGH SCHOOL DISTRICT:



Michael Vierra, Ph.D., Assistant Superintendent, HR

Date: 6/27/19