



**CONGRESSIONAL MEDAL OF HONOR SOCIETY  
UNITED STATES OF AMERICA  
CHARTERED BY THE CONGRESS**

National Headquarters  
40 Patriots Point Road  
Mt. Pleasant, SC 29464  
(843) 884-8862

**Memorandum of Understanding (MOU)**

**This Agreement, entered this 1st day of August 2019 between William S Hart Union High School District, teacher Courtney Straka, and the Congressional Medal of Honor Society:**

**ARTICLE I.**

**Intending to be legally bound hereby, the above described parties hereto agree as follows:**

**William S Hart Union High School District agrees to allow valued charter employee Courtney Straka to perform periodic professional development for the Medal of Honor Character Development Program (MOH CDP) for the 2019-2020 school year. The Congressional Medal of Honor Society shall not require Courtney Straka to be out of the classroom for more than 40 days over the course of this school year. Also, all requests for Ms. Straka to be out of the classroom are subject to her approval based on her school obligations.**

**ARTICLE II.**

**The Congressional Medal of Honor Society shall reimburse William S Hart Union High School District the daily salary rate plus ancillary costs for Courtney Straka (\$572.40) for each day she is out of the classroom, so as to protect her full-time standing with the district and the associated benefits accorded that position. The Congressional Medal of Honor Society will also reimburse William S Hart Union High School District for any substitute costs (not to exceed \$125/day) incurred for Ms. Straka's absences on behalf of the Society. Any travel expenses associated with his/her work for the Society will be reimbursed directly to Ms. Straka.**

**ARTICLE III.**

**All signatories to this MOU agree that the assigned tasks for Courtney Straka shall be assigned, and agreed to, by the Congressional Medal of Honor Society and William S Hart Union High School District, where appropriate.**

**This MOU is executed hereby as follows:**

Signature:   
**Courtney Straka**  
**Teacher, Golden Valley High School**  
**William S Hart Union High School District**

Signature: \_\_\_\_\_  
**Michael Vierra**  
**Assistant Superintendent, Human Resources**  
**William S Hart Union High School District**

Signature: \_\_\_\_\_  
**Catherine E. Metcalf**  
**Vice President of Education, Congressional Medal of Honor Society**