

Parents Awareness, Workshops, & Support

PAWS Center Golden Valley Resource Coordinator

April Rego
ALR Coordinated Resource Support Svcs
17901 Smyth Drive
Valencia, CA 91355
aprilrego@gmail.com
(661) 510-6786

Description of services to be rendered on behalf of William S. Hart Union High School District

Coordination and staffing of a parent resource center at Golden Valley High School, to be paid from Title 1 funds.

Duties and Services Performed:

- Cultivate a safe and positive school culture that supports all students' personal and academic growth and encourages parent engagement (SPSA Goal 1)
- Organization of the parent resource center, including
 - Finding community partners for donations
 - Filling the center with needed resources for students and families, including but not limited to food, school supplies, information about available resources, etc.
 - Receiving parent input by creating survey and having sign-ups available at check-in
- Promote Parent Center through Outreach to Golden Valley High Clubs and school wide events
- Establish, organize and maintain PAWS Resource Annex
- Collaborate with community organizations that can be utilized within the center
- Statistical analysis of Parent Center usage
- Outreach and communication with staff/administration/students/parents regarding available resources
- Attend community resource organization/information meetings
- Fulfill the needs of Students/parents/staff through the resources within the center and the community
- Collect/organize data and information on current resources available (pamphlets, flyers, handouts, booklets) maintain current information
- Creating and maintaining a safe space for students, parents, and staff
- Updating Parent Center website on Canyonsite
- Listening and understanding the needs of Students, Parents, and Staff
- Helping to coordinate parent workshops related but not limited to subjects like college and vocational options, tutoring and online resources for students, job skills, help applying for jobs and state resources, etc.
- Assisting the student wellness center with any practical needs that might arise
- Work with media and outside agencies to get exposure/prom and help for events and needs for our families

_____Initials

Indemnification:

ALR Coordinated Resource Support Services shall defend, indemnify and hold-harmless the WILLIAM S. HART UNION HIGH SCHOOL DISTRICT, the Governing Board and each member thereof, and the District's other officers, employees, and agents (collectively, not including the District, the "District Agents"), and each of them, from and against any and all claims, actions, damages, losses, costs, expenses and other liabilities (including, but not limited to, damage to property and injury, including death, of any person) arising from, pertaining to, relating to, or directly or indirectly connected with: (1) the performance of the Scope of Services by ALR Coordinated Resource Support Services or anyone working under or for the ALR Coordinated Resource Support Services; (2) actual or alleged negligence, recklessness, or willful misconduct by ALR Coordinated Resource Support Services or anyone working under or for the ALR Coordinated Resource Support Services; and/or (3) the performance of this Agreement by ALR Coordinated Resource Support Services or anyone working under or for the ALR Coordinated Resource Support Services. Any defense of the District and/or District Agents shall be by qualified and appropriately experienced legal counsel reasonably acceptable to the District, but selected and retained by the ALR Coordinated Resource Support Services at its sole cost. The ALR Coordinated Resource Support Services's obligations pursuant to this Section shall survive the expiration or termination of this Agreement.

Insurance:

Prior to commencing any of the Scope of Services, ALR Coordinated Resource Support Services shall procure at its sole cost and expense, and, during all periods as required by this Agreement, shall maintain in effect, the following policies of insurance:

- (i) General Liability Insurance. A policy of commercial general liability insurance, written on an "occurrence" basis, providing coverage with not less than \$1,000,000 per occurrence for bodily injury, personal injury & property damage and must include a separate endorsement naming the District, its officers, agents and employees as additional insureds ("General Liability Policy"). The General Liability Policy shall include coverage for the contractual liability assumed by ALR Coordinated Resource Support Services pursuant to this Agreement.

- (ii) Vehicle Liability Insurance. A policy of business vehicle liability insurance, written on an "occurrence" basis, with a combined single limit of not less than \$1,000,000 per accident for bodily injury and property damage ("Vehicle Liability Policy"). The Vehicle Liability Policy shall include coverage for owned, hired, and non-owned automobiles.

- (iii) Workers' Compensation Insurance. Workers' compensation insurance as required by State law and employer's liability insurance with coverage in an amount not less than \$1,000,000. Notwithstanding the insurer rating standards set forth in this Agreement, coverage provided by the State Compensation Insurance Fund shall be deemed, with respect to the workers' compensation insurance, to satisfy such insurer rating standards.

Prior to commencing the Scope of Services, ALR Coordinated Resource Support Services shall provide to the DISTRICT such duly authorized and executed certificates of insurance evidencing that the insurance policies to be maintained by ALR Coordinated Resource Support Services pursuant to this Agreement are in effect (each a "Certificate of Insurance"), together with a copy of each endorsement to such insurance as is required pursuant to this Agreement. ALR Coordinated Resource Support Services will provide an Additional Insured Endorsement naming the William S. Hart Union High School District, its Board members, officers, and employees, as the additional insured.

_____Initials

Fingerprinting:

ALR Coordinated Resource Support Services will comply with the requirements of Education Code Section 45125.1 which is intended to protect the safety of the pupils that may come in contact with contractor’s employees, by completing and submitting the “Certification of Employee Background” form.

ALR Coordinated Resource Support Services, at its sole cost and expense, and without additional compensation from the DISTRICT, shall comply with all California Department of Justice guidelines and requirements with respect to fingerprinting of ALR Coordinated Resource Support Services officers, employees, agents, or other representatives who will or might be present on or at any DISTRICT facility and/or event.

Certifications, Representations, and Warranties:

ALR Coordinated Resource Support Services, and its employees, agents, and representatives shall comply with all District rules, policies, or other requirements applicable to presence on District property including, but not limited to, policies regarding discrimination and the use of drugs, alcohol, and tobacco. ALR Coordinated Resource Support Services recognizes that all District events, without limitation are “drug and tobacco free,” and, therefore, ALR Coordinated Resource Support Services shall comply with the requirements of Government Code Section 8350 et. Seq., the Drug-Free Workplace Act of 1990. No ALR Coordinated Resource Support Services employee or agent of ALR Coordinated Resource Support Services at, or in the vicinity of where the services are provided may:

- (i) Engage in the unlawful manufacture, dispensation, possession or use (including being under the influence) of any illegal controlled substance;
- (ii) Possess or use any alcoholic beverage;
- (iii) Use any legal substance that results or likely will result in serious or significant impairment of normal abilities;
- (iv) or Smoke, inhale, chew or otherwise use or consume tobacco products

ALR Coordinated Resource Support Services hereby agrees that no employee or agent shall bring on the event premises any article of an inflammable nature, explosives, firearms or articles of dangerous/damaging nature.

Payment Schedule: ALR Coordinated Resource Support Services will be paid a total of 15 hours per week at a rate of \$40 per hr.
not to exceed \$22,900.00 per fiscal year.

ALR Coordinated Resource Support Services

Wm. S Hart Union High School District

Date: _____

Date: _____

April Rego
Resource Coordinator
ALR Coordinated Resource Support Services
17901 Smyth Drive
Valencia, CA 91355

Ralph Peschek
Chief Financial Officer
Wm. S. Hart UHSD
21380 Centre Pointe Pkwy.
Santa Clarita, CA 91355