

AMENDMENT NO. 3

COLLEGE AND CAREER ACCESS PATHWAYS PARTNERSHIP AGREEMENT
BETWEEN
SANTA CLARITA COMMUNITY COLLEGE DISTRICT (“COMMUNITY COLLEGE DISTRICT”)
AND
WILLIAM S. HART UNION HIGH SCHOOL DISTRICT (“SCHOOL DISTRICT”)

JULY 1, 2018 – JUNE 30, 2023

This Amendment (“Amendment”) to the College and Career Access Pathways Partnership Agreement approved by the COMMUNITY COLLEGE DISTRICT’s Board of Trustees on October 24, 2018 (“CCAP Agreement”), is entered into by and between COMMUNITY COLLEGE DISTRICT and SCHOOL DISTRICT effective as of January 23, 2020 (“Effective Date”).

NOW, THEREFORE, it is understood and agreed by the Parties hereto that:

1. Appendix A of the CCAP Agreement shall be deleted in its entirety and replaced with the attached revised Appendix A.
2. Except as set forth herein, all other sections, subsections and provisions of the CCAP Agreement shall remain valid and enforceable.
3. The individuals executing this Amendment on behalf of the Parties represent and warrant that they are authorized to do so.

IN WITNESS WHEREOF, this Amendment has been executed by the Parties hereto as of the Effective Date.

WILLIAM S. HART UNION HIGH SCHOOL DISTRICT

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

BY: _____

Signature of Authorized Representative

Print

Name

Print

Title

BY: _____

Signature of Authorized Representative

Print

Name

Joe Gerda

Print

Title

Interim Assistant Superintendent/Vice President, Academic Affairs

Date

Governing Board’s

Approval/Ratification Date

Date

Board of Trustee’s

Approval/Ratification Date

CCD Initiating Department

CCD Contact Name

CCD Contact Extension

Academic Affairs

Omar Torres

3135

**REVISED APPENDIX A
COLLEGE AND CAREER ACCESS PATHWAYS
PARTNERSHIP AGREEMENT
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT**

WHEREAS, the College and Career Access Pathways Partnership Agreement (“CCAP Agreement”) is between the Santa Clarita Community College District ("COMMUNITY COLLEGE DISTRICT"), 26455 Rockwell Canyon Rd., Santa Clarita, CA 91355, and William S. Hart Union High School District (“SCHOOL DISTRICT”), 21380 Centre Point Parkway, Santa Clarita, CA 91350; and

WHEREAS, the COMMUNITY COLLEGE DISTRICT and the SCHOOL DISTRICT agree to record COMMUNITY COLLEGE DISTRICT and SCHOOL DISTRICT specific components of the CCAP Agreement using Appendix A for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and (Sec. 2 (c)(1).)

WHEREAS, the CCAP Agreement Appendix A shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and (Sec. 2 (c)(1).)

NOW THEREFORE, the COMMUNITY COLLEGE DISTRICT and the SCHOOL DISTRICT agree as follows:

- 1. COMMUNITY COLLEGE DISTRICT AND SCHOOL DISTRICT POINTS OF CONTACT:**
COMMUNITY COLLEGE DISTRICT and SCHOOL DISTRICT select the following points of contact to serve as Educational Administrators:

LOCATION	NAME AND TITLE	TELEPHONE	EMAIL
SCCCD: Santa Clarita Community College District 26455 Rockwell Canyon Road Santa Clarita, CA 91355-1803	Joe Gerda Interim Assistant Superintendent/Vice President, Academic Affairs	661-362-3410	joe.gerda@canyons.edu
COLLEGE: College of the Canyons	Mike Wilding Assistant Superintendent/Vice President, Student Services	661-362-3580	michael.wilding@canyons.edu
SCHOOL DISTRICT: William S. Hart High School District 21380 Centre Pointe Parkway Santa Clarita, CA 91350	Mike Kuhlman Assistant Superintendent, Educational Services	661-259-0033 ext. 203	mkuhlman@hartdistrict.org

2. CCAP AGREEMENT PROGRAM YEAR FALL 2019 - SPRING 2020: COMMUNITY COLLEGE DISTRICT have identified the following program year, educational program(s) and course(s) to be offered at the said date, time, and location; the total number of students to be served and projected FTES; and the instructor and employer of record.

COMMUNITY COLLEGE DISTRICT and SCHOOL DISTRICT shall mutually assure that as to each course of instruction identified, they have determined: 1) the enrollment period; 2) the number of class hours sufficient to meet the stated performance objectives; 3) how supervision and evaluation of students will occur; and 4) the process for withdrawal of students prior to completion of a course or program.

CCAP Program Description:

Program Term or Year	Fall 2019 to Spring 2020
Community College District	Santa Clarita Community College District
College	College of the Canyons
College Campus	Valencia Campus
Educational Program(s)/Department(s)	Administration of Justice, Cinema, Counseling, Early Childhood Education, Health Science, Manufacturing Technology
School District	William S. Hart High School District
High School Campus	Valencia High School, Saugus High School, Golden Valley High School, Castaic High School, Hart High School
Total Number of High School Students to be Served:	740
Total Number of FTES to be Claimed by Community College District:	64.08

List of CCAP Agreement Courses to be Offered:

COURSE NAME	COURSE NUMBER	TERM (F/S)	TIME	DAYS/HOURS	INSTRUCTOR (subj to change)	EMPLOYER OF RECORD	LOCATION
Admin Justice 101	45482	2019 FA	7:00 am - 7:55 am	MTTH	DeJesus, W	College of the Canyons	Valencia High School
Cinema 120	45471	2019 FA	1:20 pm - 3:00 pm	MTH	Moradian, S	College of the Canyons	Castaic High School
Cinema 120	45475	2019 FA	1:20 pm - 3:00 pm	TF	Moradian, S	College of the Canyons	Castaic High School
Counseling 070	45467	2019 FA	1:20 pm - 3:00 pm	MTH	Facko, L	College of the Canyons	Castaic High School
Counseling 070	45470	2019 FA	1:20 pm - 3:00 pm	TF	Facko, L	College of the Canyons	Castaic High School
Counseling 110	45847	2019 FA	6:55 am - 7:50 am	MTTHF	Lindgreen, G	College of the Canyons	Saugus High School
Counseling 110	45882	2019 FA	2:10 pm - 3:00 pm	MTTHF	Leek, A	College of the Canyons	Valencia High School
Counseling 111	45468	2019 FA	1:20 pm - 3:00 pm	MTH	Facko, L	College of the Canyons	Castaic High School
Counseling 111	45469	2019 FA	1:20 pm - 3:00 pm	TF	Facko, L	College of the Canyons	Castaic High School
Early Childhood Education 101	45481	2019 FA	7:00 am - 7:55 am	MTWTH	Laff, R	College of the Canyons	Golden Valley HS
Health Science 100	45477	2019 FA	1:20 pm - 3:00 pm	TF	Gabay, L	College of the Canyons	Castaic High School
Manufacturing Technology 090	45848	2019 FA	6:55 am - 7:50 am	MTTHF	Lubell, S	College of the Canyons	Saugus High School
Cinema 120	45488	2020 SP	1:20 pm - 3:00 pm	MTH	Navai, A	College of the Canyons	Castaic High School
Cinema 120	45492	2020 SP	1:20 pm - 3:00 pm	TF	Navai, A	College of the Canyons	Castaic High School
Counseling 110	45849	2020 SP	6:55 am - 7:50 am	MTTHF	Lavalle, O	College of the Canyons	Saugus High School
Counseling 110	45883	2020 SP	7:00 am - 7:55 am	MTTHF	VanDer Leek, A	College of the Canyons	Valencia High School
Counseling 110	47773	2020 SP	7:00 am - 7:55 am	MTTHF	Hurwitz, E	College of the Canyons	Hart High School
Counseling 150	47608	2020 SP	2:05 pm - 3:00 pm	MTTHF	Alonzo Ayon, E	College of the Canyons	Canyon High School
Early Childhood Education 102	45498	2020 SP	7:00 am - 7:55 am	MTWTH	Laff, R	College of the Canyons	Golden Valley HS
Health Science 100	45494	2020 SP	1:20 pm - 3:00 pm	TF	Gabay, L	College of the Canyons	Castaic High School
Health Science 100	47009	2020 SP	1:20 pm - 3:00 pm	MTH	Gabay, L	College of the Canyons	Castaic High School
Health Science 100	48700	2020 SP	7:00 am - 7:55 am	M (hybrid)	Davis, H	College of the Canyons	Hart High School

Health Science 100	48701	2020 SP	7:00 am – 7:55 am	T (hybrid)	Gabay, L	College of the Canyons	Valencia High School
NC.CSKL-001	48682	2020 SP	1:20 pm – 2:10 pm	W	Haiduk-Pollack, C	College of the Canyons	Castaic High School
NC.CSKL-001	48688	2020 SP	1:20 pm – 2:10 pm	W	VanDer Leek, A	College of the Canyons	Castaic High School
NC.CSKL-001	48683	2020 SP	2:20 pm – 3:10 pm	W	Haiduk-Pollack, C	College of the Canyons	Castaic High School
NC.CSKL-001	48689	2020 SP	2:20 pm – 3:10 pm	W	VanDer Leek, A	College of the Canyons	Castaic High School
NC.CSKL-002	48684	2020 SP	1:20 pm – 2:10 pm	W	Haiduk-Pollack, C	College of the Canyons	Castaic High School
NC.CSKL-002	48690	2020 SP	1:20 pm – 2:10 pm	W	Beauregard-Vasquez, L	College of the Canyons	Castaic High School
NC.CSKL-002	48685	2020 SP	2:20 pm – 3:10 pm	W	Haiduk-Pollack, C	College of the Canyons	Castaic High School
NC.CSKL-002	48691	2020 SP	2:20 pm – 3:10 pm	W	Beauregard-Vasquez, L	College of the Canyons	Castaic High School
SOCI-107	47791	2020 SP	7:00 am – 7:55 am	MW (hybrid)	Valdivia, A	College of the Canyons	Golden Valley HS

3. CRITERIA USED TO ASSESS ABILITY OF PUPILS TO BENEFIT FROM CCAP AGREEMENT COURSES OFFERED:

Required: Describe the criteria used to assess the ability of pupils to benefit from the CCAP Agreement Course(s) offered (Sec. 2 (c)(1).):

SCHOOL DISTRICT counselors selected students based on academic readiness and the alignment of the course content to students; educational and career goals. SCHOOL DISTRICT and COMMUNITY COLLEGE DISTRICT faculty identified CCAP courses using the following criteria: 1) alignment with high school pathways and college program of study; 2) the potential for course completion to accelerate students’ time to completion of a postsecondary degree or certificate.

4. MINIMUM QUALIFICATIONS FOR INSTRUCTION: All instructors teaching CCAP Agreement Courses must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 of the California Code of Regulations, sections 53410 and 58060 or as amended. The minimum qualifications for instruction are:

Course Name & Number	Minimum Qualifications For Instructors
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Admin. Justice 101	(1) A bachelor's degree in the discipline directly related to the faculty member's teaching assignment or equivalent foreign degree plus two years of professional experience directly related to the faculty member's teaching assignment; or (2) An associate degree in the discipline directly related to the faculty member's teaching assignment or equivalent foreign degree plus six years of professional experience directly related to the faculty member's teaching assignment.
Cinema 120	Master's degree in film, drama/theater arts or mass communication or Bachelor's degree in any of the above and Master's degree in media studies, English or communication or the equivalent.
Counseling 070	Master's in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, career development, marriage and family therapy or marriage, family and child counseling, or the equivalent.
Counseling 110	Master's in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, career development, marriage and family therapy or marriage, family and child counseling, or the equivalent.
Counseling 111	Master's in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, career development, marriage and family therapy or marriage, family and child counseling, or the equivalent.
Counseling 150	Master's in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, career development, marriage and family therapy or marriage, family and child counseling, or the equivalent.
Early Childhood Education 101	Master's in child development, early childhood education, human development, home economics/ family and consumer studies with a specialization in child development/early childhood education or educational psychology with a specialization in child development/early childhood education or Bachelor's in any of the above and Master's in social work, educational supervision, elementary education, special education, psychology, bilingual/bicultural education, life management/home economics, family life studies or family and consumer studies or the equivalent.
Early Childhood Education 102	Master's in child development, early childhood education, human development, home economics/ family and consumer studies with a specialization in child development/early childhood education or educational psychology with a specialization in child development/early childhood education or Bachelor's in any of the above and Master's in social work, educational supervision, elementary education, special education, psychology, bilingual/bicultural education, life management/home economics, family life studies or family and consumer studies or the equivalent.
Health Science 100	Master's in health science, health education, biology, nursing, physical education, kinesiology, exercise science, dietetics, nutrition or public health or Bachelor's in any of the above and Master's in any biological science or the equivalent.

Manufacturing Technology 090	<p>(1) A bachelor's degree in the discipline directly related to the faculty member's teaching assignment or equivalent foreign degree plus two years of professional experience directly related to the faculty member's teaching assignment; or</p> <p>(2) An associate degree in the discipline directly related to the faculty member's teaching assignment or equivalent foreign degree plus six years of professional experience directly related to the faculty member's teaching assignment.</p>
Noncredit Career Skills 001	<p>(1) Bachelor's degree and two years of occupational experience related to the subject of the course taught; or</p> <p>(2) An associate degree and six years of occupational experience related to the subject of the course taught; or</p> <p>(3) Possession of a full-time, clear California Designated Subjects Adult Education Teaching Credential authorizing instruction in the subject matter; or</p> <p>(4) For courses in an occupation for which the district offers or has offered apprenticeship instruction, the minimum qualifications for noncredit apprenticeship instructors in that occupation, as specified in title 5 section 53413.</p>
Noncredit Career Skills 002	<p>(1) Bachelor's degree and two years of occupational experience related to the subject of the course taught; or</p> <p>(2) An associate degree and six years of occupational experience related to the subject of the course taught; or</p> <p>(3) Possession of a full-time, clear California Designated Subjects Adult Education Teaching Credential authorizing instruction in the subject matter; or</p> <p>(4) For courses in an occupation for which the district offers or has offered apprenticeship instruction, the minimum qualifications for noncredit apprenticeship instructors in that occupation, as specified in title 5 section 53413.</p>
Sociology 107	Master's in sociology, or Bachelor's in sociology and Master's in anthropology, any ethnic studies, social work or psychology, or the equivalent.

5. BOOKS AND INSTRUCTIONAL MATERIALS: The total cost of books and instructional materials for SCHOOL DISTRICT students participating in CCAP course as part of this CCAP Agreement will be borne by COMMUNITY COLLEGE DISTRICT.

COURSE NAME & NUMBER	TEXTBOOK	COST	OTHER INSTRUCTIONAL MATERIALS	COST
Admin. Justice 101	Introduction To Criminal Justice	\$79.95	None	0

Cinema 120	Art of Watching Films	\$192	None	0
Counseling 070	No Textbook	0	None	0
Counseling 110	No Textbook	0	None	0
Counseling 111	OER	0	None	0
Counseling 150	OER	0	None	0
Early Childhood Education 101	OER	0	None	0
Early Childhood Education 102	OER	\$3.90	None	0
Health Science 100	OER	\$3.25	None	0
Manuf. Tech 090	Mathematics for Trades	\$176.25	None	0
Noncredit Career Skills 001	No Textbook	0	None	0
Noncredit Career Skills 002	No Textbook	0	None	0
Sociology 107	Chicano Studies Reader: An Anthology of Aztlan	\$24.95	None	0

6. JOINT FACILITIES USE PROTOCOLS: COMMUNITY COLLEGE DISTRICT and SCHOOL DISTRICT shall adhere to the terms and protocols outlined in Section 18, Facilities, of the CCAP Agreement. SCHOOL DISTRICT, as part of Section 18 of this CCAP Agreement, shall extend access and use of the following SCHOOL DISTRICT facilities:

BUILDING NAME & ADDRESS	CLASSROOM	DAYS	HOURS
Valencia High School	502, 103, 506, 508	MTTHF	7:00 am – 7:55 am
Castaic High School	A, B, C, 502	MTTHF	1:20 pm – 3:00 pm
Valencia High School	506, 507	MTTHF	2:10 pm – 3:00 pm

Saugus High School	201, 207	MTTHF	6:55 am – 7:50 am
Golden Valley High School	209, 302	MTWTH	7:00 am – 7:55 am
Castaic High School	D	TF	1:20 pm – 3:00 pm
Hart High School	D3, E3	MTTHF	7:00 am – 7:55 am
Canyon High School	C1	MTTHF	2:05 pm – 3:00 pm
Castaic High School	501, 502	W	1:20 pm – 3:10 pm

7. INFORMATION SHARING PROTOCOLS: COMMUNITY COLLEGE DISTRICT and SCHOOL DISTRICT shall adhere to the following terms and protocols related to information sharing, in compliance with all applicable state and federal privacy laws.

As described in Section 9.4 of the CCAP Agreement, the CCAP Agreement requires an annual report to the office of the Chancellor of the California Community Colleges by each participating COMMUNITY COLLEGE DISTRICT and SCHOOL DISTRICT on all the following information: (Sec. 2 (t)(1)(A-D).)

- The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws. (Sec. 2 (t)(1)(A).)
- The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants. (Sec. 2 (t)(1)(B).)
- The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants. (Sec. 2 (t)(1)(C).)
- The total number of full-time equivalent students generated by CCAP partnership community college district participants.

As described in Section 9.5 of the CCAP Agreement, COMMUNITY COLLEGE DISTRICT will complete and submit the Apportionment Attendance Report (CCFS-320).

As described in Section 16.1 of the CCAP Agreement, COMMUNITY COLLEGE DISTRICT and SCHOOL DISTRICT understand and agree that education records of students enrolled in a CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (“FERPA”) (20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30) and state law as set forth in Education Code sections 49064 and 49076. The COMMUNITY COLLEGE DISTRICT and the SCHOOL DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence, and further agree not to re-disclose such records except as authorized by applicable law or regulation or by the participating student’s parent or legal guardian’s prior written consent. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b); Ed. Code, §§ 49064 & 49076.)

As described in Section 16.2 of the CCAP Agreement, COMMUNITY COLLEGE DISTRICT and SCHOOL DISTRICT shall use each student education record that it may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with its authority to access such information pursuant to federal and state law, as may be applicable. (34 C.F.R. §§ 99.31, 99.34; Ed. Code, § 49076.)

As described in Section 16.3 of the CCAP Agreement, COMMUNITY COLLEGE DISTRICT and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records for each request for access to and each disclosure of, student education records set forth under Title 34 of the Code of Federal Regulations section 99.32 and under Education Code section 49064, as applicable.

As described in Section 16.4 of the CCAP Agreement, by signature of its authorized representative or agent on the CCAP Agreement, COMMUNITY COLLEGE DISTRICT and SCHOOL DISTRICT acknowledge that they have been provided with the notice required under Title 34 of the Code of Federal Regulations section 99.33, subdivision (d) that they are strictly prohibited from re-disclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the participating student's parent or legal guardian's prior written consent.

8. PARENTAL CONSENT PROTOCOLS: As described in Section 5.4 of the CCAP Agreement, students must submit written and signed parental or guardian consent to both PARTIES to participate and enroll in CCAP Agreement Courses.