



**William S. Hart Union High School District
Regular Meeting of the Governing Board**

January 15, 2020

Closed Session 5:45 p.m.

Public Session 7:00 p.m.

**Minutes
(Unapproved)**

I. Call to Order

The Regular Meeting of the William S. Hart Union High School District Governing Board was called to order by President Storli, at the Administrative Center, 21380 Centre Pointe Parkway, Santa Clarita, California, at 5:45 p.m.

I.A. Roll Call and Establishment of Quorum

Board Members present:

Mrs. Linda H. Storli, President

Dr. Cherise G. Moore, Clerk (arrived 6:52 p.m.)

Mr. Joseph V. Messina, Assistant Clerk (arrived 5:49 p.m.)

Mr. Steven M. Sturgeon, Member

Mr. Robert N. Jensen, Jr., Member

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent

Mr. Mike Kuhlman, Deputy Superintendent

Dr. Michael Vierra, Assistant Superintendent, Human Resources

Mr. Ralph Peschek, Chief Business Officer

Dr. Collyn Nielsen, Chief Administrative Officer

Mrs. Kathy Hunter, Director, Student Services

The President declared a quorum present.

II. First Closed Session

II.A. Public Comments for Closed Session Items

There were no public comments.

II.B. First Closed Session Items

The Board adjourned to Closed Session at 5:46 p.m. Votes on items discussed in Closed Session were taken in Public Session, as reported below.

II.B.1. Conference with Legal Counsel - Anticipated Litigation (per Government Code Section 54956.9(d)(2)) Significant exposure to litigation - two potential cases

II.B.2. Public Employee Appointment/Discipline/Dismissal/Release/Reassignment/Non-reelection (per Government Code Section 54957)

II.B.3. Conference with Labor Negotiator: Michael Vierra - Negotiations with Hart District Teachers Association (per Government Code Section 54957.6)

II.B.4. Conference with Labor Negotiator: Michael Vierra - Negotiations with California School Employees Association Chapter 349 (per Government Code Section 54957.6)

II.B.5. Student Expulsion Report No. 19/20-12 (Ratification) (per Education Code Section 48918(c))

Motion Passed: Ratify Student Expulsion Report No. 19/20-12. Passed with a motion by Mr. Robert Jensen and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

II.B.6. Public Employment - Superintendent (per Government Code Section 54957 (b)(1))

II.C. Reconvene to Public Session

The Board returned to Public Session at 7:07 p.m.

III. Organization

III.A. Report of First Closed Session Action

See action taken above in II-B - First Closed Session Items.

III.B. Re-Establishment of Quorum

Board Members present:

Mrs. Linda H. Storli, President
Dr. Cherise G. Moore, Clerk
Mr. Joseph V. Messina, Assistant Clerk
Mr. Steven M. Sturgeon, Member
Mr. Robert N. Jensen, Jr., Member

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent
Mr. Mike Kuhlman, Deputy Superintendent
Dr. Michael Vierra, Assistant Superintendent, Human Resources
Mr. Ralph Peschek, Chief Business Officer
Dr. Collyn Nielsen, Chief Administrative Officer

The President declared a quorum present.

III.C. Pledge of Allegiance

Los Angeles County Sheriff's Detective Dan Finn led the Pledge of Allegiance.

III.D. Approval of Agenda

Motion Passed: Approve the agenda. Passed with a motion by Mr. Robert Jensen and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

IV. Recognitions by Board

IV.A. Recognition of First Responders

Mrs. Engbrecht thanked Los Angeles County Sheriff's Department Detective Dan Finn, Los Angeles Police Department Officer Gus Ramirez, and Inglewood Police Department Officer Sean Ynez for their selfless acts of bravery and courageous response to the shooting at Saugus High School. She said all three men exemplify the meaning of the word hero. Governing Board members thanked each officer and presented certificates.

V. Communications

V.A. Board Member Reports

The following Board members relayed the events they recently attended and/or are interested in: Mr. Jensen (said he is excited for the second semester, attended the Hart High School football banquet, said Mike Herrington is retiring after 31 years as head football coach) and Dr. Moore (said the WiSH Education Foundation has done so much to support wellness efforts and facilitate the opening of wellness centers, said WiSH will be the beneficiary of the March 17 Chili Cook Off at the Hyatt and encouraged the audience to attend and support the Foundation).

V.B. Student Board Member Report

Miss Friedman was not present.

V.C. Employee Association Leadership

V.C.1. Hart District Teachers Association (HDTA) President John Minkus

Mr. Minkus said the focus of his efforts is on working with administration for the betterment of teachers. He believes the newly released state budget does not meet the needs of California schools or the Hart District. He said HDTA is committed to supporting a healthy teaching environment and has donated \$15,000 to the WiSH Education Foundation. He encouraged the District to look into outside funding to staff the wellness centers.

V.C.2. California School Employees Association (CSEA) Chapter 349 President Kathy Hefferon

Ms. Hefferon was not present.

V.D. School Site Report - Sierra Vista Junior High School

Sierra Vista Junior High School Principal Carolyn Hoffman discussed parent engagement efforts at the school. She said there is a focus on positive communication with families and providing opportunities for celebration and volunteering. She highlighted parent nights designed to equip parents with strategies to help students at home, lunch with the principals once a month (a collaboration with Canyon High School), parent presentations at each feeder elementary school, parent night for incoming 7th graders, site council, and the parent advisory committee. She discussed interaction with families at registration, bilingual communications, joint English Language Advisory Committee (ELAC) meetings with Canyon High School offered during the day and evening to provide more opportunity for participation, other parent evenings in partnership with community agencies, and the Many Families One Community Resource Fair. She announced that there is a new full-time social worker at the school. A copy of the presentation is attached to the agenda of this meeting.

VI. Special Items

VI.A. Scholarship Grant - The Henry Mayo Newhall Foundation

Motion Passed: Accept the scholarship donation of \$149,000 from the Henry Mayo Newhall Foundation and approve the disbursement of \$188,600 in scholarship grants, accumulated interest, and unclaimed awards accumulated between 2009-2012. Passed with a motion by Mr. Steven Sturgeon and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Santa Clarita Valley Scholarship Foundation representative Elaine Foderaro thanked the Board for accepting the generous grant from The Henry Mayo Newhall Foundation. She explained that an extra \$13,000 will be distributed in scholarships this year from accumulated interest, and an additional \$26,600 from unclaimed awards will also be distributed. She mentioned that applications for 2020 scholarships were posted on the District website on December 1 and are due by January 30. A copy of the grant agreement letter is attached to the agenda of this meeting.

VII. Public Comments

Saugus resident Bill Dinsenbacher said it is important to increase the diversity of languages offered in our schools and the District should hire teachers with ability to teach a language in addition to another subject.

VIII. Discussion Items

VIII.A. Overview of California Governor's Proposed 2020/21 Budget

Mr. Peschek said Governor Newsom's preliminary budget proposals were released on Friday. The Local Control and Funding Formula is now fully funded to 2007/08 levels, so school districts are reliant exclusively on cost of living adjustments (COLAs) for any increases. Based on the advice of consultants, the current District budget assumed a COLA increase of 3 percent, 2.8 percent, and 3.16 percent over the next 3 years, but the Governor instead proposed 2.29 percent, 2.71 percent, and 2.82 percent, respectively. This is a reduction of \$2.3 million from current budget projections and will increase deficits in years 3 and 4. The Governor proposed increases to base funding for Special Education, including a one-time grant to increase services, community school grants, computer science initiatives, and child nutrition programs, and one-time money for professional development. The proposal does not include payment to reduce pension liabilities. Next, the legislature will weigh in, negotiations will occur, and final numbers will be provided in the May revise.

VIII.B. New and Revised Board Policies and Administrative Regulations - First Reading

Mr. Kuhlman presented new Board Policy (BP) and Administrative Regulation (AR) 5022 – Student and Family Privacy Rights, new BP and AR 6142.7 – Physical Education and Activity, revised BP and AR 5111.1 – District Residency, revised BP 5112.5 – Open/Closed Campus, and

revised BP and AR 5113 – Absences and Excuses for a first reading. Director of Curriculum and Assessment Dave LeBarron explained that Board Policy 6142.7 - Physical Education is being updated to comply with Education Code. Director of Student Services Kathy Hunter said updates to the other policies and regulations are being made due to changes in legislation. Board members requested BP and AR 5022 be re-written before being presented for a second reading. Copies of the policies and regulations are attached.

VIII.C. Williams Report

Mr. Kuhlman reported that there were no Williams Uniform Complaints filed for the period of October 1-December 31, 2019. A copy of the summary is attached to the agenda of this meeting.

IX. Action Items

IX.A. Resolution No. 19/20-21 Recognizing February 3-7, 2020, as National School Counseling Week: "School Counselors: Helping Build Better Humans"

Motion Passed: Approve Resolution No. 19/20-21 recognizing February 3-7, 2020, as National School Counseling Week: "School Counselors: Helping Build Better Humans". Passed with a motion by Mr. Robert Jensen and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

A copy of the resolution is attached to the agenda of this meeting.

IX.B. Resolution No. 19/20-22 Proclaiming February 2020 as Career Technical Education Month

Motion Passed: Approve Resolution No. 19/20-22 proclaiming February 1-29, 2020, as Career Technical Education Month. Passed with a motion by Mr. Joseph Messina and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

A copy of the resolution is attached to the agenda of this meeting.

IX.C. 2018/19 Audit Report

Motion Passed: Accept the audited financial statements for the fiscal year ending June 30, 2019. Passed with a motion by Mr. Robert Jensen and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Scott Gustafsson, representative from Edie Bailey LLP, presented the 2018/19 audit report, a copy of which is attached to the agenda of this meeting. He said the results of the audit show an unmodified opinion, which means the financial statements are accurately presented. He mentioned two comments made in the report: the annual instructional materials public hearing was held late, and an adjustment needed to be made to the Local Control and Funding Formula unduplicated pupil count (reduced by 138) resulting in a decrease of \$76,000. He said all prior year findings have been rectified.

IX.D. Measure SA General Obligation Bonds 2018/19 Performance and Financial Audit

Motion Passed: Accept the performance and financial audit of Measure SA expenditures for the fiscal year ending June 30, 2019. Passed with a motion by Mr. Joseph Messina and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Mr. Gustafsson said annual financial and performance audits are required under Proposition 39. The results of the 2018/19 audit show an unmodified opinion with no additional comments. A copy of the report is attached to the agenda of this meeting.

IX.E. Resolution No. 19/20-20 - Approving the Annual Reportable Fees Report for Fiscal Year 2018/19

Motion Passed: Adopt Resolution No. 19/20-20 - Approving the Annual Reportable Fees Report for Fiscal Year 2018/19. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Copies of the resolution and report are attached to the agenda of this meeting.

**IX.F. Resolution No. 19/20-23 - Authorizing the Release of Withheld Funds
Regarding the Construction of the East Access Road for Castaic High School**

Motion Passed: Adopt Resolution No. 19/20-23 - Authorizing the Release of Withheld Funds Regarding the Construction of the East Access Road for Castaic High School. Passed with a motion by Dr. Cherise Moore and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Dr. Nielsen explained that the District opted to segregate \$6.9 million in lieu of a bond for the construction and grading of the East Access Road to Castaic High School. The Board must pass a resolution to release those funds back into the facilities account now that the road is complete. A copy of the resolution is attached to the agenda of this meeting.

IX.G. Change Order No. 4 - Castaic High School (Castaic HS Construction, Inc.)

Motion Passed: Approve Change Order No. 4 for the Castaic High School Project from Castaic HS Construction, Inc. Passed with a motion by Mr. Joseph Messina and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Director of Facilities, Planning and Construction Mike Otavka said a change order is required due to items added to the scope of the project. A copy of the change order request is attached to the agenda of this meeting.

IX.H. Ratification of Construction Contract - Sierra Vista Junior High School Punch-list Completion Project (Y.Ko. Construction Co., Inc.)

Motion Passed: Ratify the construction contract for the Sierra Vista Junior High School Punch-list Completion Project to the lowest responsive/responsible bid, Y.Ko. Construction Co., Inc. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

A copy of the proposal is attached to the agenda of this meeting.

IX.I. Board Policy and Administrative Regulation - Second Reading

Motion Passed: Adopt revised Board Policy 5125 - Student Records. Passed with a motion by Mr. Steven Sturgeon and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Mr. Kuhlman presented revised Board Policy (BP) and Administrative Regulation (AR) 5125 – Student Records for a second reading. He said no changes were made since the first reading on November 20, 2019. Copies of the BP and AR are attached to the agenda of this meeting

IX.J. Consideration and Appointment of Governing Board Members to Act as a Temporary Ad Hoc Advisory Committee Regarding Preparation of a Superintendent's Contract

Motion Passed: Approve the creation of a temporary ad hoc Advisory Committee regarding the preparation of a Superintendent's contract and appoint Mr. Jensen and Mr. Sturgeon to the committee. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Mrs. Engbrecht announced that she will retire on March 1, 2020, and encouraged the Board to create a committee to prepare a contract for Superintendent-elect Mike Kuhlman.

X. Consent Calendar

X.A. Consent Calendar-Removal of Items

There were no items removed from the Consent Calendar.

X.B. Consent Calendar-Personnel

X.B.1. Personnel Report No. 19/20-11

X.B.2. Memorandum of Understanding Between the William S. Hart Union High School District and Hart District Teachers Association Regarding Daily Sixth Period Teaching Assignments for the 2020 Spring Semester at Saugus High School

X.C. Consent Calendar-Curriculum/Instruction

X.C.1. Recommendation of Textbooks/Instructional Materials Adoption, 2019/20

X.C.2. Requests to Attend Out-of-State Events - La Mesa Junior High and Canyon High Schools

X.C.3. Requests for Overnight/Out-of-State Trips - Canyon High, Hart High, Saugus High, Valencia High, and West Ranch High Schools

X.C.4. Request for Overnight/Out-of-State Trip (Ratification) - West Ranch High School

X.C.5. Agreement for Professional Services (Thomas Kersting dba Valley Family Counseling)

X.C.6. Ratification of Subscription Agreement with Smartest Edu, Inc.

X.C.7. School Plans for Student Achievement: 2019/20 (Rancho Pico Junior High School and Rio Norte Junior High School)

X.C.8. Revisions to School Plans for Student Achievement (Hart High School, Bowman High School)

X.C.9. Ratification of College and Career Access Pathways Agreement - Amendment No. 3

X.D. Consent Calendar-Business Services

X.D.1. Purchase Order Report

X.D.2. Warrant Register and Revolving Cash Payments

X.D.3. Agreement for Consulting and Advocacy Agreement - (Capitol Advisors Group, LLC)

X.D.4. Memorandum of Understanding with the Los Angeles County of Education for Participation in Census Outreach

X.D.5. Ratification of Contracts for Associated Student Body Activities

X.D.6. Acceptance of Monetary Donations

X.D.7. Scholarships and Awards

X.D.8. Amendment No. 1 to Agreement for Supplemental Transportation Services (Zum Services, Inc.)

X.D.9. Disposition of Surplus/Obsolete Equipment

X.E. Consent Calendar-Operations

X.E.1. Prequalification List Per Public Contract Code Section 20111.6 (October 2019)

X.E.2. Ratification of Contracts Issued Between November 1, 2019, and December 31, 2019, for Miscellaneous Facilities Construction Projects

X.E.3. Notice of Completion - Bid Package No. SV1801A-02 (K.A.R. Construction, Inc.) - Sierra Vista Junior High School Classroom Addition Project

X.F. Consent Calendar-Requests for Information

X.G. Approval of Consent Calendar

Motion Passed: Approve the Consent Calendar as presented. Passed with a motion by Mr. Robert Jensen and a second by Mr. Steven Sturgeon.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

XI. Items for Future Consideration by the Board

XII. Second Closed Session

XIII. Adjournment

Motion Passed: Adjourn the meeting at 9:14 p.m. Passed with a motion by Mr. Joseph Messina and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Yes Mrs. Linda Storli
Yes Mr. Steven Sturgeon

Respectfully submitted,

Linda H. Storli, President

Cherise G. Moore, Clerk

Approved and entered into the proceedings
of the District:

Date