



# CITADEL EHS

assess • resolve • strengthen

May 19, 2020

Mr. Michael Otavka  
Director of Facilities, Planning & Construction  
**WILLIAM S. HART UNION HIGH SCHOOL DISTRICT**  
21380 Centre Pointe Parkway  
Santa Clarita, California 91350

**Re: CITADEL Proposal for Professional Services  
Environmental, Health, Safety & Sustainability Services for  
Various William S. Hart Union School District Projects  
Santa Clarita, California**

Dear Mr. Otavka:

Citadel EHS (Citadel) is pleased to submit this proposal for professional services to William S. Hart Union School District (Client). Citadel has reviewed the District's Consultant Agreement and find the terms and conditions acceptable and understands the District's Terms and Conditions supersedes Citadel's.

If you have any questions or require additional information, please telephone me at (818) 650-1138.

Sincerely,  
**CITADEL EHS**

*Michael Roy*

Michael K. Roy, CAC, LRCIA, WELL AP  
Associate Principal – Building Sciences

Enclosure



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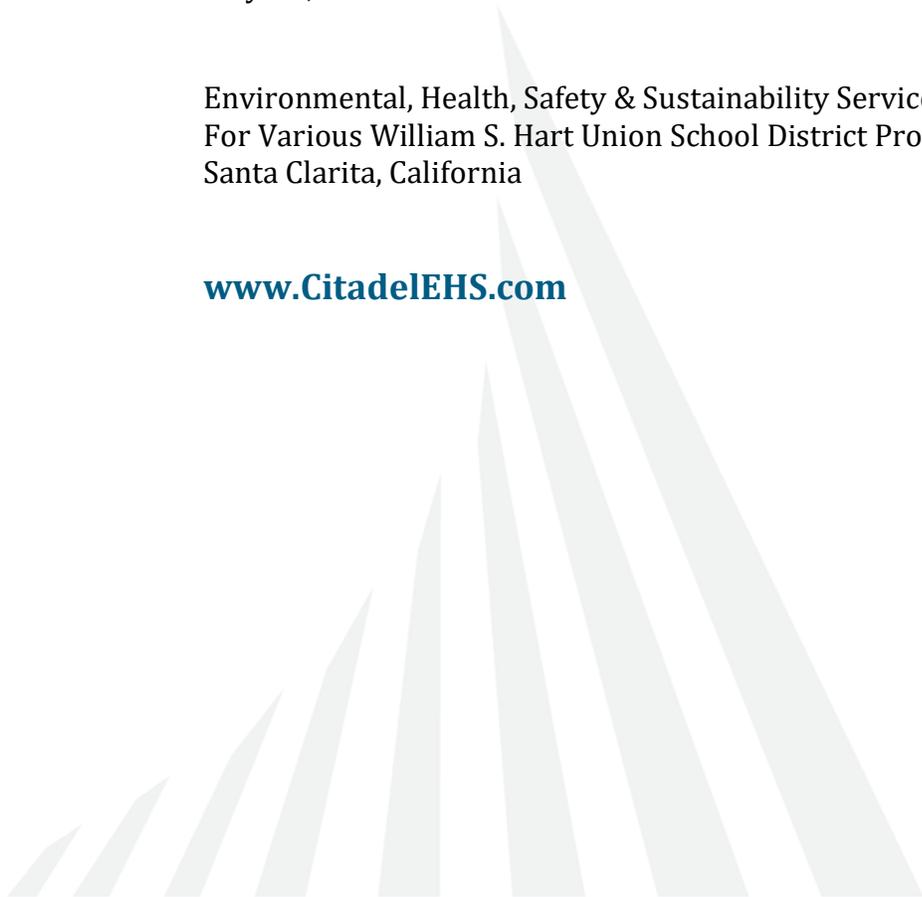
**William S. Hart Union High School District**  
21380 Centre Pointe Parkway  
Santa Clarita, California 91350

## **Environmental, Health, Safety and Sustainability Services Proposal**

May 19, 2020

Environmental, Health, Safety & Sustainability Services  
For Various William S. Hart Union School District Projects  
Santa Clarita, California

**[www.CitadelEHS.com](http://www.CitadelEHS.com)**



## **BASIC SERVICES**

Citadel EHS's Environmental, Health, Safety & Sustainability services agreement will cover the following:

- ENVIRONMENTALLY REGULATED MATERIALS MANAGEMENT
- ENVIRONMENTAL ENGINEERING AND GEOLOGY
- MOISTURE INTRUSION AND MICROBIAL CONSULTING
- INDUSTRIAL HYGIENE/OCCUPATIONAL HEALTH
- ENVIRONMENTAL COMPLIANCE AND PERMITTING
- ON-SITE SAFETY SERVICES
- LEED® CONSULTING SERVICES/SUSTAINABILITY

## **COMPENSATION**

We propose that all work and services under the Master Task Agreement (MTA) for any single project will be billed on an hourly basis with a cost limit not exceeding \$15,000 per project for FY 2020/2021 for actual time spent in accordance with the attached hourly rate schedule. If a requested service for a single project is estimated to exceed \$15,000 in cost, then Citadel will provide a project-specific proposal to the School District for Board review and authorization. The total amount for all projects under this agreement is not to exceed \$100,000. Citadel will notify the District in writing prior to exceeding the total allowable fee for this Agreement.

Normal reimbursable expenses include the costs of travel, reproduction, delivery and mailing, and any state or local taxes imposed where the Project is located. Normal reimbursable expenses are in addition to the compensation for Basic Services and are billed at cost.

The standard of care for all professional services performed or furnished by Citadel under this Agreement will be the care and skill ordinarily used under similar conditions at the same time and in the locality. Citadel makes no warranties, expressed or implied, under the Agreement or otherwise, in connection with Citadel services.

If the services covered by this Agreement have not been completed within twelve (12) months of the date of this Agreement, through no fault of Citadel, the amount of compensation shall be equitably adjusted.

Any additional services beyond the scope of Basic Services will be performed upon authorization to Citadel and will be compensated on an hourly basis in accordance with the attached Hourly Fee and Instrument Rental Schedules.

## **SCHEDULE**

The time for completion of Basic Services for each project or work order will be estimated prior to start of the project.

## **BILLING CYCLE**

Citadel will submit an invoice to the Client by the last day of the month.

**AUTHORIZATION**

If this proposal is satisfactory, please complete the authorization statement below to indicate your approval of the scope of services and acceptance of our terms and conditions. A signed, completed copy of this proposal returned to us will serve as Citadel EHS's formal authorization to proceed. This proposal and any attachments will constitute the contractual agreement between **Citadel EHS and William S. Hart Union High School District.**

Sincerely,  
CITADEL EHS

*Michael Roy*

Michael K. Roy, CAC, LRCIA, WELL AP  
Associate Principal – Building Sciences

**WILLIAM S. HART UNION HIGH SCHOOL DISTRICT**

Citadel EHS is authorized to proceed with the Scope of Services described herein.

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorization Number

# 2020 FEE SCHEDULE

## LABOR, INSTRUMENT RENTAL & REIMBURSABLES

### ENVIRONMENTAL GEOLOGY

Principal, E&ES	\$248
Associate Principal	\$206
Senior Project Geologist/Engineer	\$176
Project Geologist/Engineer	\$155
Senior Staff Geologist/Engineer	\$143
Staff Geologist/Engineer	\$120
Engineering Technician	\$120

### INDUSTRIAL HYGIENE & SAFETY

Principal, IH&S	\$248
Associate Principal	\$206
Senior Consultant	\$201
Consultant	\$191
Specialist	\$140
Technician	\$114

### BUILDING SCIENCES

Principal, BSci	\$248
Associate Principal	\$206
Senior Project Manager	\$155
Project Manager	\$134
Senior Field Representative	\$122
Project Coordinator	\$109
Field Representative	\$106
Apprentice	\$ 68

### ENVIRONMENTAL COMPLIANCE

Principal, E&ES	\$248
Associate Principal	\$206
Senior Project Compliance Manager	\$176
Project Environmental Specialist	\$155
Senior Staff Environmental Specialist	\$143
Staff Environmental Specialist	\$120
Environmental Compliance Technician	\$120

### OTHER

Principal-in-Charge	\$508
Draftsperson	\$ 78
Project Assistant	\$ 68

### INSTRUMENT RENTAL-INDUSTRIAL HYGIENE AND SAFETY

Thermographic Imaging Camera (Rental Fee Per Day)	\$150
TSI IAQ Calc Indoor Air Quality Meter (Rental Fee Per Day)	\$150
TSI DustTrak (Rental Fee Per Day)	\$150
Zefon Biopump	\$ 75
Ultra-Rae Photo Ionizing Detectors Meter (PID) (Rental Fee Per Day)	\$200
4-Gas Meter (Rental Fee Per Day)	\$250
RAE Systems Multi-Rae Gas Monitor	\$150
Casella dBadge2 Noise Dosimeter (Single Dosimeter)	\$ 60
Casella dBadge2 Noise Dosimeter (5-Unit Set)	\$250
Personal Sampling Pumps & Drycal Calibrator	\$100
TSI Quest SoundPro Sound Level Meter	\$200

### INSTRUMENT RENTALS-BUILDING SCIENCES

XRF X-ray Fluorescence Spectrometry (Rental Fee Per Day)	\$250
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**INSTRUMENT RENTALS-ENVIRONMENTAL GEOLOGY**

Hand Auger & Slide Hammer Kit	\$ 30
Hammer Drill Kit (Per Job)	\$750
Vapor Kit (Per Job)	\$ 95
Generator	\$ 50
RKI Eagle 2 (PID)	\$150
PID Meter RAE 3000 (ppb)	\$200
PID Meter (ppm)	\$100
Xitech Vacuum Box	\$ 65
pH Meter	\$ 40
Chlorine Meter	\$ 40
Water Level Meter	\$ 40

**REIMBURSABLES**

Project Costs (e.g. parking, photocopying, drawing reproduction, equipment rental)	Cost + 20%
Travel Costs (e.g., airfare, car rental, hotel, per diem)	Cost + 20%
Mileage	\$0.80 / Mile



## 2020 FEE SCHEDULE ANALYTICAL FEE SCHEDULE

		Same Day (6 Hour)	24 Hour	48 Hour	72 Hour	5 Day
<b>EG</b>	<i>Analytical</i> Engineering & Environmental Sciences	<b>COST PLUS 20%</b>				
	<b>BSCI</b>					
	<b>Polarized Light Microscopy</b>					
	EPA 600/R-93/116	\$20	\$18	\$16	\$14	\$12
	Roofing Cores	\$35	\$27	\$25	\$21	\$20
	EPA 600 Point Count	\$125	\$110	\$85	\$80	\$80
	Chatfield Method	NA	\$140	\$120	\$90	\$90
	<b>Phase Contrast Microscopy</b>					
	On-Site	FREE	N/A	N/A	N/A	N/A
	AHERA Clearance (Each Sample)	\$11	8	N/A	N/A	N/A
	<b>Transmission Electron Microscopy</b>					
	EPA Level II	\$110	\$75	\$60	\$60	\$60
	NIOSH 7402	\$140	\$130	\$105	\$90	\$90
	<b>Atomic Absorption Spectroscopy(Lead Air)</b>					
	NIOSH 7082	\$25	\$20	\$18	\$14	\$12
	<b>Paint Chips (Bulk) Soil, Wipes</b>					
	SW-846-7000B	\$25	\$20	\$18	\$14	\$12
	<b>TTLIC Flame AA (Lead)</b>	\$NA	\$55	\$40	\$25	\$25
<b>IH&amp;S</b>	<b>Mold/Fungi Surface</b>					
	Bulk, Tape, Swab	\$65	\$35	\$28	\$25	\$24
	Air - Agar Plates	N/A	N/A	N/A	N/A	\$102 (2 Week)
	Air - Spore Trap Cassettes	\$65	\$35	\$28	\$25	\$24
	<b>Sewage Indicators</b>					
	Swab – Total Coliform, <i>E. coli</i> <i>Enterococci</i>	N/A	N/A	\$105	N/A	N/A
	<b>Dust</b>					
	Total or Respirable	\$59	\$28	\$23	\$20	\$14
	<b>Formaldehyde</b>					
	NIOSH 2016	\$N/A	\$260	\$197	\$157	\$99
<b>Volatile Organic Compounds</b>						
EPA Method TO-15	N/A	\$550	\$432	\$324	\$243	
NIOSH Method	N/A	N/A	N/A	N/A	\$295	
<b>EES</b>	<i>Analytical</i> Environmental Compliance	<b>COST PLUS 20%</b>				