



September 28, 2020

Michael Otavka
Director of Facilities, Planning & Construction
Wm. S. Hart School District
21380 Centre Pointe Parkway
Santa Clarita, CA 91350

Subject: ***Replacement of Damaged Asphalt Paving at Student Parking Lot at Hart High School, William S. Hart School District***

Dear Mr. Otavka,

We are pleased to present our fee proposal to provide Architectural and Engineering services for the above-mentioned project. We have developed the following project description and scope of work to determine the level of effort necessary to complete this project.

Project Description:

The District requests to replace the damaged asphalt paving at the student parking lot located at South/east side of the campus. This proposal is based on information obtained in the field and review of existing recently constructed work adjacent to the project site. This proposal describes the services involved for developing design and construction documents for the subject project.

Scope of Services:

The scope of services will include the following and per attached Consultant proposals:

Phase One

- a. Survey the site/existing conditions and existing drawings and documents.
- b. Provide site plan indicating limits of work and various paving type limits.
- c. Existing DSA approved accessible parking stalls shall remain intact.
- d. Provide construction documents indicating paving and concrete curbing /planter and chain link fence detail. Fencing to match existing.
- e. New curbing around existing mature trees along existing roadway to the parking lot.
- f. Extend asphalt paving to meet the existing concrete sidewalk at existing roadway. Regrade and provide new curb and gutter.
- a. Meet and review the proposed plans and specifications with Hart School District.
- b. Due to the maintenance nature of this work the project will not be submitted to DSA.

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- c. Existing site drainage will remain unchanged.

Phase Two

- a. Assist Hart School District during bidding and construction with submittals / shop drawing review and responses to RFIs from the Contractors and PI.
- b. Attendance at meetings during the construction period (4 meetings are included). We anticipate 2 months of construction time. During these site visits, the construction progress will be observed for general conformance to the plans and specifications.
- c. Coordination between the contractor and consultants and William S. Hart School District.

Compensation:

TDM shall be paid for these services on the basis of a lump sum fixed fee, which includes compensation for professional services performed by TDM and its consultants as described in this Agreement and attached proposals from our consultants. In addition to the lump sum fixed fee, TDM and its consultants shall be paid for project expenses as described below. Any approved additional services shall be as mutually agreed between TDM and William S. Hart School District.

The proposed fee for Architectural and Engineering services shall be **\$54,202.00**

TDM may incur expenses such as the following while performing the required services. None of these expenses are included in the Compensation for services. When requested by the Client, TDM may incur such expenses, which shall be reimbursed by the Client as follows:

- A. On the basis of cost plus 10%, for items such as the following:
 - 1. Travel and subsistence expenses for travel to points outside Los Angeles.
 - 2. Communication costs including delivery charges, express mail and postage.
 - 3. Expenses for reproduction, binding, and delivery of reports of all construction documents issued to Client.

Estimated Reimbursable Expenses:	\$ 600.00
Grand Total=	<u>\$54,802.00</u>

All compensation for professional services earned and Reimbursable Expenses incurred shall be due and payable monthly upon presentation of invoices.

Assumptions:

The following assumptions are made in preparation of this proposal:

- 1. Change order work will be billed at minimum 10% of the construction cost or shall be based on TDM current hourly rates and billed on T & M basis.
- 2. Site survey and a soils report/recommendation will be provided by the District.
- 3. Basic TDM office CAD standards will be followed in developing the drawings.
- 4. TDM will develop the construction documents utilizing the cad drawings of the site as built drawings, provided to TDM by the District supplemented by the Survey drawings.
- 5. Structural engineering services and calcs are not a part of this proposal.
- 6. One review meeting, one preconstruction meeting, 4 construction meetings plus a punch walk are included in this proposal. Additional mtgs. will be T & M.

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Please review this scope and verify that this is the intended scope of work. We will make any adjustments as you may require. Please see attached proposal from our Civil engineer. We are ready to begin work immediately upon approval.

Additional Services:

Should additional services, (services not included in this proposal) be requested, compensation shall be hourly for all work performed in conjunction with the additional service, per the current hourly rates.

We appreciate the opportunity to submit this fee proposal. Should you have any questions on the development of this proposal or the elements contained herein, we are available to meet and discuss the proposal at your convenience.

Sincerely,
TDM Architects Inc.



Diran Depanian AIA
Principal