

## **Proposal for Project Inspection**

**School District:** Wm. S. Hart Union High School District

**Project:** Saugus High School Auto Shop Improvement

**Location:** 21900 Centurion Way, Saugus, CA 91350

**To:**

Mike Otavka, Director

21380 Centre Point Parkway

Santa Clarita, CA 91350

### **Proposal of DSA Inspection Services**

**Inspector:** Ron Martin, DSA Class 1, Cert. #4958

**Duration:** Six weeks per Director Mike Otavka.

**Rate:** \$57.00 per hour.

This proposal includes all required inspections, all administrative costs and work (including this complete proposal package, attached). There will be *at a minimum one* weekly inspection visit (more as necessary) as DSA Code requires the IOR to be fully aware of all ongoing work. Each inspection visit will be as brief as possible but long enough to thoroughly inspect all (6 weeks of) ongoing work per Code. I have estimated the total not to exceed 20 inspection hours (which works out to roughly 3 hours a week) and 12 hours for administration work (plus includes my overhead costs) to complete all required paperwork for DSA certification. 32 hrs. x \$57.00 per hour = \$1,824.

**Proposed Contract Total: \$1,824.00**

**Project Scope:** This Project includes installation of 1-auto lift, relocation/installation of existing/new auto equipment, provide power supply to existing/new auto equipment, provide new power outlets for tools and work bench, installation of new pendant lights in Bldg. "D" auto work shop and re-striping of accessible parking on Lot "B" to comply w/ 2016 CBC.

- 1) RS Martin Construction Services, will furnish and maintain \$4 million General Liability, \$2 million Auto Liability and \$1 million Professional Liability Policies.
- 2) RS Martin Construction Services Inspector (Ron Martin) agrees to provide periodic inspections as required and/ or requested to observe work in progress, plus monitoring Lab SI's, inspecting all work as listed above under "Scope" and in compliance with the

**Pg. #2 of 2 Cont'd**

approved contract documents and perform all applicable duties per Codes (T-24, California Code of Regulations, DSA IRs) as well as the following paragraphs:

- 3) Attend meetings only *as specifically requested* by the District, Lundgren CM and / or the DSA Field Engineer. This is to keep this proposal down in cost. Weekly meetings can last hours sometimes. This proposal was estimated at the lowest price possible.
- 4) Monitor all Special Inspections performed by the District's contracted Testing Lab as required by the DSA testing and Inspections Sheet. Document all Special Inspectors hours, activities and collect Special Inspectors' Daily Reports and place in IOR Jobfile.
- 5) Monitor and handle DSA Box items for the Project per DSA Guidelines. Electronic files will be placed in the IOR Job file. IOR will fill in & signoff Inspection Cards as required per DSA Guidelines. Perform all paperwork duties per Code.
- 6) RS Martin Construction Services will, during each inspection day at the Project, take numerous digital photos of the work as job progresses and combine the best at the end of the job and copy onto a thumb drive for the District record. This will be delivered to the District at 100% completion of the Project.
- 7) At 100% completion of the project all applicable IOR Jobfiles will be digitally copied onto thumb drives as well and delivered to the District along w/ any applicable printed paper documents as applicable.
- 8) The Agreement shall begin upon written notice by a Representative of the District and remain in effect continuously until Project Closeout.
- 9) Wm. S. Hart Union High School District agrees to pay RS Martin Construction Services per the following:
  - a) Invoices will be submitted to the District as per District requirements.
  - b) Any overtime, if applicable, will be billed separately (and after District approval).
- 10) RS Martin Construction Services will provide cell phones, laptop computers, printers and ink, digital cameras, paper & other equipment / supplies necessary to maintain proper documentation & administrative functions throughout the duration of the Project.

Respectfully,



Ron Martin, Owner

RS Martin Construction Services

(661) 478-9408 cell

[rsmcss1@gmail.com](mailto:rsmcss1@gmail.com)

District Representative \_\_\_\_\_