

**William S. Hart Union High School District
Regular Meeting of the Governing Board**

November 07, 2018

Closed Session 5:30 p.m.

Public Session 7:00 p.m.

Minutes
(Unapproved)

I. Call to Order

The Regular Meeting of the William S. Hart Union High School District Governing Board was called to order by President Sturgeon, at the Administrative Center, 21380 Centre Pointe Parkway, Santa Clarita, California, at 5:30 p.m.

I.A. Roll Call and Establishment of Quorum

Board Members present:

Mr. Steven M. Sturgeon, President
Mr. Robert N. Jensen, Jr., Clerk
Dr. Cherise G. Moore, Member
Mr. Joseph V. Messina, Member (arrived 5:43 p.m.)

Board Member excused:

Mrs. Linda H. Storli, Assistant Clerk

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent
Dr. Michael Vierra, Assistant Superintendent, Human Resources
Mr. Mike Kuhlman, Deputy Superintendent
Mr. Ralph Peschek, Chief Financial Officer
Dr. Collyn Nielsen, Chief Administrative Officer
Mrs. Kathy Hunter, Director, Student Services (Closed Session student expulsions only)

The President declared a quorum present.

II. First Closed Session

II.A. Public Comments for Closed Session Items

There were no public comments.

II.B. First Closed Session Items

The Board adjourned to Closed Session at 5:31 p.m. Votes on items discussed in Closed Session were taken in Public Session, as reported below.

II.B.1. Student Expulsion Report No. 18/19-07 (Ratification) (per Education Code Section 48918(c))

Motion Passed: Ratify Student Expulsion Report Nos. 18/19-07 and 18/19-08. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Absent Mrs. Linda Storli
Yes Mr. Steven Sturgeon

II.B.2. Student Expulsion Report No. 18/19-08 (Ratification) (per Education Code Section 48918(c))

II.B.3. Conference with Legal Counsel - Existing Litigation (Paragraph (1) of Subdivision (d) of Section 54956.9) Case Name Unspecified: Disclosure Would Jeopardize Existing Settlement Negotiations

II.B.4. Conference with Legal Counsel - Existing Litigation (per Government Code 54956.9(d)(1)) - OAH Case No. 2018060606

II.B.5. Settlement Agreement No. 16/17-16L (per Government Code Section 54956.9)

Motion Passed: Approve Settlement Agreement No. 16/17-16L. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen
Yes Mr. Joseph Messina
Yes Dr. Cherise Moore
Absent Mrs. Linda Storli
Yes Mr. Steven Sturgeon

II.B.6. Public Employee Appointment/Discipline/Dismissal/Release/Reassignment/Non-reelection (per Government Code Section 54957)

In Public Session Mr. Sturgeon reported, "In Closed Session the Board took action to approve a retirement agreement with one campus supervisor. The substance of the agreement is as follows: 1) Employee is allowed to use paid illness leave and retires November 15, 2018; and 2) Employee releases all claims. The roll call vote was: Jensen - yes; Messina - yes; Moore - yes; Storli - absent; Sturgeon - yes." [See Closed Session Log 2018/19]

Mr. Sturgeon also reported, "In Closed Session the Board took action to approve a separation agreement with a teacher. The substance of the agreement is as follows: 1) Teacher resigns with last date of service August 21, 2019. Teacher is on paid administrative leave through that date unless teacher obtains new employment prior to that date, in which case resignation is advanced to the earlier date; and 2) Teacher releases all claims. The roll call vote was: Jensen - yes; Messina - yes; Moore - yes; Storli - absent; Sturgeon - yes." [See Closed Session Log 2018/19]

Mr. Sturgeon also reported, "In Closed Session the Board took action to approve a separation agreement with a teacher. The substance of the agreement is as follows: 1) Teacher is non-reelected for the 2019/20 school year; 2) Teacher's employment concludes March 15, 2019, unless the teacher obtains earlier employment, in which case employment conclusion is advanced to earlier date. Teacher to remain on paid administrative leave through earlier of March 15, 2019, or the date of new employment; and 3) Teacher releases all claims. The roll call vote was: Jensen - yes; Messina - yes; Moore - yes; Storli - absent; Sturgeon - yes." [See Closed Session Log 2018/19]

II.B.7. Conference with Labor Negotiator: Michael Vierra - Negotiations with Hart District Teachers Association (per Government Code Section 54957.6)

II.B.8. Conference with Labor Negotiator: Michael Vierra - Negotiations with California School Employees Association Chapter 349 (per Government Code Section 54957.6)

II.C. Reconvene to Public Session

The Board returned to Public Session at 7:00 p.m.

III. Organization

III.A. Report of First Closed Session Action

See action taken above in II-B - First Closed Session Items.

III.B. Re-Establishment of Quorum

Board Members present:

Mr. Steven M. Sturgeon, President
Mr. Robert N. Jensen, Jr., Clerk
Dr. Cherise G. Moore, Member
Mr. Joseph V. Messina, Member
Mr. Brennan Book, Student Board Member

Board Member excused:

Mrs. Linda H. Storli, Assistant Clerk

District Administrators present:

Mrs. Vicki Engbrecht, Superintendent
Dr. Michael Vierra, Assistant Superintendent, Human Resources
Mr. Mike Kuhlman, Deputy Superintendent
Mr. Ralph Peschek, Chief Financial Officer
Dr. Collyn Nielsen, Chief Administrative Officer

The President declared a quorum present.

III.C. Pledge of Allegiance

Coaches and students from the running club at Placerita Junior High School led the Pledge of Allegiance and discussed the club.

III.D. Approval of Agenda

Motion Passed: Approve the agenda. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

III.E. Approval of Minutes

Motion Passed: Approve the minutes of the Regular Meeting of October 24, 2018. Passed with a motion by Dr. Cherise Moore and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

IV. Recognitions by Board

V. Communications

V.A. Board Member Reports

The following Board members relayed the events they recently attended and/or are interested in: Mr. Sturgeon (congratulated incumbents on their re-election, mentioned that all five Board Members and Superintendent Engbrecht were listed in the Signal Newspaper's Top 51), Dr. Moore (visited Placerita Junior High School and witnessed the band present \$1,500 to the Sheila Veloz Center, visited the Golden Valley High School PAWS (Parent Awareness Workshops and Support) Center and Burbank and Burroughs High Schools' care centers with a team of District staff, students, and parents), Mr. Jensen (visited Hart and West Ranch High Schools, said Saugus and West Ranch High Schools will participate in CIF (California Interscholastic Federation) playoff football games this Friday), and Mrs. Engbrecht (said the District won the VIA (Valley Industry Association) Inspiration Award for the Connecting to Success program).

V.B. Student Board Member Report

Mr. Book highlighted school events taking place across the District including a mock election, Thanksgiving donations to families, a mental health speaker, dances, turkey bowls, anti-bullying month, and promotion of the annual Senior Center Thanksgiving Dinner.

V.C. Employee Association Leadership

V.C.1. Hart District Teachers Association (HDTA) President Jayme Allsman

Ms. Allsman thanked the Board and staff for bringing negotiations to a close for 2017/18 and said members are being surveyed for 2018/19 proposals. She said high District rankings are due to District teachers. She mentioned the importance of teacher evaluation and support from administrators on teacher retention and student learning.

V.C.2. California School Employees Association (CSEA) Chapter 349 President Kathy Hefferon

Ms. Hefferon introduced Vianey Contreras Lopez, instructional assistant at Canyon High School, and thanked her for her contributions to the District.

V.D. School Site Report - Placerita Junior High School

Placerita Junior High School Principal John Turner discussed the school's culture of kindness. He highlighted the tennis, running, and HOT (Help Our Town) clubs, the No One Eats Alone program, activities that promote kindness on the campus, kindness week, the student of the month program, a candy drive for Operation Gratitude, and a collection for the SCV Food Pantry. He also discussed the school's social academic intervention groups. School Social Worker Elizabeth Orozco introduced the PRIDE (Parent Resource Center to Inspire and Demonstrate Encouragement) Center, a collaboration with Hart High School, which provides donations for students in need. Plans are being made to offer positive parenting classes in English and Spanish through the PRIDE Center. Mr. Turner explained the school motto and its connection with Hart High's motto. Dr. Moore encouraged collaboration with Golden Oak for the parenting classes. Mr. Turner displayed the school photo that will hang in the back of the boardroom. A copy of the presentation is attached to the agenda of this meeting.

VI. Special Items

VII. Public Comments

There were no public comments.

VIII. Discussion Items

VIII.A. English Language Development Program Update

Director of Special Programs and Staff Development Jan Daisher and Program Specialist Arian Wilson gave an update on the English Language Development (ELD) program, based on the

California English Learner Roadmap, and discussed this year's theme: support for teachers in integrated classrooms. They explained the new initial and summative assessments, which include speaking, listening and writing in English and are based on the Common Core State Standards and the 2012 ELD Standards. Initial tests are administered to students new to California, based on home language survey responses, to identify English learners. Summative tests map student progress. When students reach fluency, they exit the ELD program. Of 1273 students tested District-wide last year, 400 were classified proficient to exit the program. Ms. Daisher and Ms. Wilson displayed new individual results reports and compared District and state scores. A copy of the presentation is attached to the agenda of this meeting.

VIII.B. Family Support Services: Social Workers

Director of Student Services Kathy Hunter discussed changes in the District in the area of student support and parent engagement. She explained the role of school social worker and resources provided to families in the last year. She said an effort was made to identify needs during the registration process this year. She shared a story from each of the four District school social workers and the child welfare attendance specialist. Ms. Hunter said there are currently 370 students District-wide dealing with homelessness and the numbers are increasing. A copy of the presentation is attached to the agenda of this meeting.

VIII.C. New Board Policy - First Reading

Mrs. Engbrecht presented new Board Policy (BP) 4033 - Lactation Accommodation for a first reading, a copy of which is attached to the agenda of this meeting.

VIII.D. Initial Bargaining Proposal - Reopener from the William S. Hart Union High School District to the California School Employees Association Chapter 349 for the 2017/18 School Year

Dr. Vierra introduced the proposal for a bargaining reopener from the District to California School Employees Association Chapter 349 for the 2017/18 school year, a copy of which is attached to the agenda of this meeting.

IX. Action Items

IX.A. Public Hearing and Adoption of the William S. Hart Union High School District's Initial Proposal - Reopeners for Negotiations with California School Employee Association Chapter 349 for the 2017/18 School Year

Motion Passed: Adopt the bargaining proposal from the William S. Hart Union High School District to CSEA Chapter 349 for the 2017/18 school year. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

Mr. Sturgeon opened the Public Hearing to receive comments on the District's initial proposal for reopeners for negotiations with California School Employee Association Chapter 349 for the 2017/18 school year. Hearing no comments and receiving no written comments, Mr. Sturgeon closed the public hearing. A copy of the proposal is attached to the agenda of this meeting.

IX.B. Public Disclosure of Proposed Compensation Increase for Hart District Teachers Association

Motion Passed: Accept the public disclosure of the financial impact of a proposed compensation increase for the Hart District Teachers Association. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the Los Angeles County Office of Education public disclosure form is attached to the agenda of this meeting.

IX.C. Ratification of 2017/18 Collective Bargaining Agreement Between the Hart District and the Hart District Teachers Association

Motion Passed: Approve the tentative agreement between the Hart District Teachers Association and the William S. Hart Union High School District for the 2017/18 academic year. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the tentative agreement is attached to the agenda of this meeting.

IX.D. Public Disclosure of Tentative Agreement with Unrepresented Employees

Motion Passed: Accept the public disclosure of the terms and conditions, including financial impact, of the tentative agreement with unrepresented staff. Passed with a motion by Dr. Cherise Moore and a second by Mr. Robert Jensen.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the Los Angeles County Office of Education public disclosure form is attached to the agenda of this meeting.

IX.E. Compensation Adjustment for Employee Groups Outside of California School Employees Association and Hart District Teachers Association

Motion Passed: Approve compensation adjustment for unrepresented employees. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

IX.F. Site Based Decision Sequoia School

Motion Passed: Approve the Sequoia School site-based decision regarding a seven (7) period daily schedule, effective January 2019. Passed with a motion by Dr. Cherise Moore and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the proposed schedule is attached to the agenda of this meeting.

IX.G. Authorization to Award Contract for Procurement Management Software (PlanetBids, Inc.)

Motion Passed: Authorize the contract to PlanetBids, Inc., for procurement management software. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the proposed agreement is attached to the agenda of this meeting.

IX.H. Resolution No. 18/19-13 - Declaring Certain Repair Projects Exempt from Competitive Bidding and Directing the Negotiation of a Contract for Such Repairs

Motion Passed: Adopt Resolution No. 18/19-13 - Declaring Certain Repair Projects Exempt from Competitive Bidding and Directing the Negotiation of a Contract for Such Repairs. Passed with a motion by Mr. Robert Jensen and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

Dr. Nielsen said there are defects in the tracks at Canyon and Valencia High Schools, however the company that installed the tracks has gone out of business. Public bidding of the repair work is not in the best interest of the public because it could result in amounts exceeding the settlement agreement from the District insurer. A copy of the resolution to exempt the repair work from the competitive bidding process is attached to the agenda of this meeting.

IX.I. Resolution No. 18/19-14 - Declaring Certain Properties to be Surplus and Declaring Certain Exemptions for Such Properties

Motion Passed: Adopt Resolution No. 18/19-14 - Declaring Certain Properties to be Surplus and Declaring Certain Exemptions for Such Properties. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the resolution is attached to the agenda of this meeting.

IX.J. Construction Management Services Proposal for Saugus High School Auto Shop Improvements Project (Lundgren Management)

Motion Passed: Approve the construction management services proposal from Lundgren Management for the Saugus High School Auto Shop Improvements Project. Passed with a motion by Mr. Joseph Messina and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the proposal is attached to the agenda of this meeting.

IX.K. Award of Bid No. SV1810A - Sierra Vista Junior High School Low Voltage Audio/Video System for the Sierra Vista Junior High School Classroom Addition Project (Pathway Communications)

Motion Passed: Award Bid No. SV1810A - Sierra Vista Junior High School Low Voltage Audio/Video System for the Sierra Vista Junior High School Classroom Addition Project to the lowest responsive/responsible bidder, Pathway Communications. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the bid comparison is attached to the agenda of this meeting.

IX.L. Fee Amendment No. 1 - Division of the State Architect Testing Lab Inspection Services for the Sierra Vista Junior High School Classroom Addition Project (Ninyo & Moore)

Motion Passed: Approval of Fee Amendment No. 1 for Division of the State Architect testing lab inspection services by Ninyo & Moore for the Sierra Vista Junior High School Classroom Addition Project. Passed with a motion by Dr. Cherise Moore and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the fee amendment is attached to the agenda of this meeting.

IX.M. Award of Bid No. VACP1810A - Valencia High School Security Fencing Project (California Fencing Inc.)

Motion Passed: Award Bid Package No. VACP1810A - Valencia High School Security Fencing Project to the lowest responsive/responsible bidder, California Fencing Inc. Passed with a motion by Mr. Robert Jensen and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

A copy of the bid comparison is attached to the agenda of this meeting.

IX.N. Governing Board Organizational Meeting Date - 2018

Motion Passed: Approve the Organizational Meeting of the Governing Board for December 12, 2018, at 7:00 p.m. Passed with a motion by Dr. Cherise Moore and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

IX.O. Call for Nominations for California School Boards Association Delegate Assembly

Motion Passed: Nominate Steven Sturgeon to run for the California School Boards Association Delegate Assembly with a two-year term of April 1, 2019, through March 31, 2021. Passed with a motion by Dr. Cherise Moore and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

Nomination material is attached to the agenda of this meeting.

X. Consent Calendar

X.A. Consent Calendar-Removal of Items

There were no items removed from the Consent Calendar.

X.B. Consent Calendar-Personnel

X.B.1. Personnel Report No. 18/19-7

X.C. Consent Calendar-Curriculum/Instruction

X.C.1. Recommendation of Textbooks/Instructional Materials Adoption, 2018/19

X.C.2. Authorization to Attend Out-of-State Event - Valencia High School

X.C.3. Requests for Overnight/Out-of-State Trips - Saugus High, Valencia High, and West Ranch High Schools

X.C.4. Accrediting Commission for Schools, Western Association of Schools and Colleges Service Agreement

X.C.5. Staff Development for Educators Service Agreement

X.C.6. Ratification of Joint Venture Training Agreement with Careers through Culinary Arts Program (C-CAP) for 2018/19 School Year

X.D. Consent Calendar-Business Services

X.D.1. Procurement for Diesel and Gasoline Fuel (Falcon Fuels, Inc., County of Los Angeles Piggyback Contract No. MA-IS-1640101-15)

X.D.2. Program Support Agreement for High School Robotics Program

X.D.3. Acceptance of Donations

X.D.4. Disposition of Surplus/Obsolete Equipment

X.E. Consent Calendar-Operations

X.E.1. Prequalification List Per Public Contract Code Section 20111.6 (October 2018)

X.F. Consent Calendar-Requests for Information

X.G. Approval of Consent Calendar

Motion Passed: Approve the Consent Calendar as presented. Passed with a motion by Dr. Cherise Moore and a second by Mr. Joseph Messina.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

XI. Items for Future Consideration by the Board

XII. Second Closed Session

XIII. Adjournment

Motion Passed: Adjourn the meeting at 9:08 p.m. in honor of Veterans Day. Passed with a motion by Mr. Joseph Messina and a second by Dr. Cherise Moore.

Yes Mr. Robert Jensen

Yes Mr. Joseph Messina

Yes Dr. Cherise Moore

Absent Mrs. Linda Storli

Yes Mr. Steven Sturgeon

Student Board Member Opinion: Yes

Respectfully submitted,

Steven M. Sturgeon, President

Robert N. Jensen, Jr., Clerk

Approved and entered into the proceedings
of the District:

Date