

# **Proposal for Project Inspection**

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**School District:** Wm. S. Hart Union High School District

**Project:** Hart High School Phase 2B Infrastructure Project

**Location:** 24825 Newhall Ave., Newhall, CA 91321

**To:**

Mike Otavka, Director  
21380 Centre Point Parkway  
Santa Clarita, CA 91350

## **Proposal of DSA Inspection Services**

**Inspector:** Ron Martin, DSA Class 1, Cert #4958

**Duration:** 145 days\* (Including Administrative work hours required after each work day and each Saturday, either done onsite *after* 8 hrs. and /or at IOR's Home Office daily) **Rate:** \$57.00 per hour

**Contract Hours:** 576 Minimum (\*See 9b below)

**Contract Total:** \$32,832 Maximum (\*See 9b below)

- 1)** RS Martin Construction Services, will furnish and maintain \$4 million General Liability, \$2 million Auto Liability and \$1 million Professional Liability Policies.
- 2)** RS Martin Construction Services Inspector (Ron Martin) agrees to provide inspections of all work in compliance with the approved contract documents and all applicable duties per T-24,Pt 1, Ch. 4, Secs. 4-333 – 4-342 California Code of Regulations Including DSA IRs A-6, A-7 and A-8 as well as the following paragraphs:
- 3)** Attend the Pre-Construction Meeting and weekly project meetings as well as any and all meetings requested by the District.
- 4)** Monitor and observe all Special Inspections performed by the District's contracted Testing Lab as required by the DSA testing and Inspections Sheet. Document all Special Inspectors hours, activities and collect Special Inspectors's Daily Reports and place in IOR Jobfile.

**5)** Monitor DSA Box. Download all applicable documents as required and process as necessary then electronically file in IOR Jobfile. Promptly fill out and upload Cards, VR's and all applicable documents as required per Code.

**6)** RS Martin Construction Services will continually, while inspecting, on a daily basis, take digital photos of work as job progresses and combine the best at the end of the job and copy onto thumbdrive(s), files put in folders for easy access then deliver to the District (with all other applicable Close-Out items).

**7)** At the end of project applicable IOR Jobfiles will be digitally copied onto thumb drives and delivered to the District along w/ any paperwork as applicable.

**8)** The Agreement shall begin upon written notice by a Representative of the District and remain in effect continuously until Project Closeout.

**9)** Wm. S. Hart Union High School District agrees to pay RS Martin Construction Services per the following:

**a)** Invoices will be submitted to the District at the end of each month with pay expected 30 days later or as agreed upon between RS Martin Construction Services and the District, or however the District requires.

**b)** \*There will be no overtime charges nor billing for any Saturday work hours onsite and if the Project runs past schedule (per Construction Bid Schedule), RS Martin Construction Services Owner / Inspector Ron Martin will continue inspections to completion including all DSA & District close-out. In addition, any of the 576 hrs. which are not used will not be billed for and is the Districts to keep and use.

**10)** RS Martin Construction Services will provide cell phones, laptop computers, printers and ink, digital cameras, paper and other equipment / supplies necessary to maintain proper documentation and administrative functions throughout the duration of the Project.

If you have any questions regarding this proposal do not hesitate to contact me at (661) 478-9408 cell. My email is: rsmcss1@gmail.com

Ron Martin 12-14-18

Ron Martin, Owner  
RS Martin Construction Services

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District Representative / Agent  
W.S. Hart Union High School District