



February 28, 2019

Re: Proposal for Castaic High School CTE for William S. Hart Union School District for Medical & Advanced Manufacturing Labs

Vicki Engbrecht

Superintendent

William S. Hart Union High
School District

21380 Centre Pointe Parkway
Santa Clarita, CA 91350

Dear Ms. Engbrecht,

Ruhna Clarke Architects is pleased to submit the following Proposal to provide Architectural & Engineering Services for the referenced project.

It is our understanding that the new programs will be established and consolidated in Bldg. 700 East. This project will re-engineer the shell space into multifunctional hands-on Medical & Advanced Manufacturing Labs.

For your review, we have outlined the lists of tasks we will perform, and the proposed cost to the District.

DESIGN DEVELOPMENT PHASE

- Final Design package with fully scaled and dimensioned floor plans, interior materials, preliminary interior elevations.
- Final Design Development Presentation

Deliverables

- 100% submittals to include drawings.

CONSTRUCTION DOCUMENTS PHASE

- Construction Documents to include Architectural, Electrical, Mechanical, Fire Sprinklers, Interiors, Specifications, and details for DSA submittal and local agency review.

Deliverables

- 100% submittals to include working drawings & specifications,

APPROVAL PHASE

- Submit a completed set of construction documents to DSA as a CCD and other applicable local agencies for review.
- Incorporate agency comments
- Back Check to ensure all comments have been incorporated

BIDDING PHASE

- Preparation of Final Bidding Documents in the form of a field order to Architect to assist the District in reviewing and obtaining final change order costs.
- Bid Phase- Assist the district in evaluating all bids and contract proposals, substitutions, and answering bidder questions.
- Award of Contract
- Notice to Proceed

Deliverables

- Bid documents for distribution to interested contractors, bid clarifications and any required addenda.

CONSTRUCTION PHASE

- Construction Administration- provide comprehensive construction administration services including field observation and documentation
- coordination and correspondence.
- Punch List
- Closeout

Deliverables

- o All documentation and correspondence related to submittals, shop drawings, samples, change orders, requests for information and clarifications.
- o Electronic Copy of all closeout documents.

EXCLUSIONS

- Topographic Survey (for ADA path of travel).
- Geotechnical report (if required, to be completed by others).
- Hazardous Materials testing, reports, or recommendations for removal.
- Environmental Studies (Noise/ Flood/ EIR / CEQA Initial Study / Drainage).
- Permit / Plan Check / Agency Fees
- Reproduction of plans.

Additional Services

If Additional Services are required/requested and/or revisions are generated by owner beyond the original Scope of Work, such services will be billed on an hourly basis per Attachment "B", RC Rate Schedule attached in the Proposal / Agreement.

COMPENSATION

We propose to establish a fee of Forty-Two Thousand Dollars (\$42,000.00).

REIMBURSABLES

We also recommend a separate reimbursable amount of \$1,500 for costs related to printing, plotting and delivery charges in the interest of the project. These expenses shall be billed by the Architect to the District at one and ten one hundredths (1.10) times the expense incurred by the Architect and Architect's Consultants.

We appreciate the opportunity to present this proposal to the William S. Hart Union High School District and look forward working with you on this project.

Respectfully Submitted



Roger Clarke, AIA, NCARB

President, Principal in Charge

Tel. 951.684.4664

Cell. 951.529.7715

Email. rclarke@ruhnaucclarke.com